

**MINUTES OF THE MEETING OF THE  
KIMBERLY PUBLIC LIBRARY BOARD  
January 20, 2025**

The meeting was called to order at 4:00pm by Library Board President Corinne Herro. The meeting was held in Aspen-Birch Room of the Kimberly Municipal Center with an option to attend via Zoom.

Members present in Person: Corinne Herro, Rose VanderVelden, Dave Hietpas, and Phil Yunk

Members present via Zoom: none

Members Absent: Barbara Wenzel (excused)

Others present in Person: Holly Selwitschka, Kimberly Library Director

**Motion by VanderVelden, seconded by Yunk to approve the minutes of the November 18, 2024 meeting. Motion to approve November minutes carried by unanimous vote.**

**Motion by Hietpas, seconded by Herro to approve the current bills as written. Motion carried by unanimous vote.**

**Director's Report:** Holly presented her Director's Report:

- Holly reported on items from the written report:
  - 2024 Financial report – at the end of the year, the library is coming out overspent on the budget, especially in the books and materials item lines; however, the generation of more revenue than anticipated will help to balance the over-expenditures to end the year in positive numbers
  - 2025 budget issue regarding a question about how to manage the effect of a law on minimum wage of salaried employees that was overturned at the end of the year. The library board will discuss this in closed session at the next meeting.
  - Holly reported on the staff in-service that was held in December and the progress on the library's branding process.
  - A brief update was given on the FOKL Wine Tasting event and how that is shaping up.
  - A summary of TRIP/ SDC referrals was reviewed.
  - The library board discussed the option of opening a checking account to manage the acceptance of credit cards as a method of payment for library fees. They requested the matter appear on the next meeting agenda as an action item.
  - Holly asked the board to consider approving the hire of a part-time weekend/ evening shift librarian assistant at approximately 10 hours per week. The library board wants to monitor the traffic after Appleton Public Library reopens to see if that alleviates some of the stress that library staff is currently experiencing from higher-than-normal foot traffic and holds deliveries.

**New Business:**

none

**Unfinished Business:**

none

**Items for the Next Meeting:** The next meeting will be held February 17, 2025. Items for the agenda include: open a checking account, closed session, and annual report

**Motion by Yunk, seconded by Hietpas, to adjourn the meeting. Motion carried by unanimous vote. The meeting was adjourned at 4:52pm.**

*Submitted by: Holly Selwitschka, Library Director*