

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
12/16/2024**

A meeting of the Village Kimberly Board was called to order on Monday, December 16, 2024 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Mike Hruzek, Marcia Trentlage, Dave Hietpas and Tom Gaffney

Board Excused: None

Staff Present: Clerk Treasurer Jennifer Weyenberg, Administrator/Public Works Director Danielle Block, Community Development Director Sam Schroeder, Brad Werner of McMahon, and Judy Hebbe, a member of the media.

President's Remarks

None

Approval of Minutes from the 12-09-2024 Meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the Village Board minutes from 12-09-2024. Motion carried by unanimous vote of the board.

2023 Audit Presentation by Erickson & Associates

Jason Vollrath of Erickson & Associates provided a brief summary of the 2023 Audit submitted to the Village Board.

Unfinished Business

None

New Business

Approve 2023 Audit

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the 2023 Audit as presented by Erickson & Associates. Motion carried by unanimous vote of the board.

Change Order #1 in the amount of a \$112,194.00 decrease for the 2022 Utilities Construction Blue Development project

Trustee Hammen moved, Trustee Gaffney seconded the motion to approve Change Order #1 to decrease the contract amount by \$112,194.00 for the 2022 Utilities Construction Blue Development project. Motion carried by unanimous vote of the board.

Certificate of Payment #4 (FINAL) to Jossart Brothers, Inc. in the amount of \$332,320.08 for the 2022 Utilities Construction Blue Development project

Trustee Hammen moved, Trustee Karner seconded the motion to approve the Certificate of Payment #4 (Final) to Jossart Brothers, Inc. in the amount of \$332,320.08 for the 2022 Utilities Construction Blue Development project for work performed through December 6, 2024. Motion carried by unanimous vote of the board.

Backyard Drainage Improvements- S. Railroad Street and 4th Addition Stonegate Subdivision
Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the backyard project along 522, 528 and 534 S. Railroad Street in an amount not to exceed \$60,000 funded by the Storm Water Utility Capital Project Expenses, contingent upon securing drainage easements from the private property owners. Motion carried by unanimous vote of the board.

Purchase Single-Axle Patrol Truck with Body and Plow Equipment funded by 2025 Street Equipment Trust Fund

Trustee Hammen moved, Trustee Karner seconded the motion to approve the purchase of the single-axle patrol truck with body and plow equipment from Truck Country in the amount of \$286,264.00 funded by 2025 Street Equipment Trust Fund. Motion carried by unanimous vote of the board.

Application for Payment #3 to SMA Construction Services in the amount of \$430,549.50 for Kimberly Street and Parks Department project

Trustee Trentlage moved, Trustee Gaffney seconded the motion to approve payment #3 to SMA Construction Services in the amount of \$430,549.50 for Kimberly Street and Parks Department project for work performed through November 30, 2024. Motion carried by unanimous vote of the board.

Change Request #1 in the amount of \$9,806.72 for the Kimberly Street & Parks Dept project

There was discussion amongst the board regarding the cost associated with this request and the lack of detail given, therefore, there was no action taken and will be moved to unfinished business at the next meeting for further consideration.

Change Request #2 in the amount of \$489.38 for the Kimberly Street & Parks Dept project

Trustee Hammen moved, Trustee Gaffney seconded the motion to approve Change Request #2 in the amount of \$489.38 for the Kimberly Street and Parks Department project. This change request would allow the connection to a second hot water pressure washer in the future if desired. Motion carried by unanimous vote of the board.

WE Energies Consent to Electric Easement- Parcel 250176900

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the WE Energies Consent to Electric Easement – Parcel 250176900. Motion carried by unanimous vote of the board.

Bills and Claims for November 2024

Trustee Hammen moved, Trustee Gaffney seconded the motion to approve the bills and claims for the month of November 2024. Motion carried by unanimous vote of the board.

Public Participation

None

Closed Session

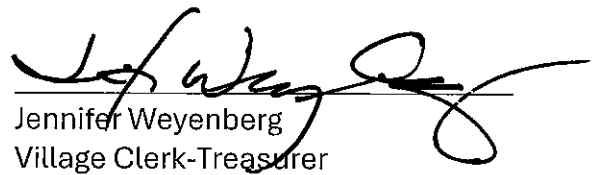
Trustee Hammen moved, Trustee Karner seconded the motion to enter closed session pursuant to State Statute 19.85 (1)(e) to deliberate the purchase of property located in TIF District No. 6. Motion carried by unanimous vote of the board at 5:21pm.

Trustee Hammen moved, Trustee Gaffney seconded the motion to reconvene into open session. Motion carried by unanimous vote of the board at 5:50pm.

No action was taken on closed session matters.

Adjournment

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:50pm.



Jennifer Weyenberg
Village Clerk-Treasurer

Dated 12/17/24

Drafted by: ELZ

Approved by Village Board: 1-6-2025