



VILLAGE OF KIMBERLY, WI
NOTICE OF VILLAGE BOARD MEETING

DATE: Monday, November 18, 2024
TIME: 5:00pm
LOCATION: Village Hall, Rick J. Hermus Council Chambers
515 W. Kimberly Ave.
Kimberly, WI 54136

Notice is hereby given that a Village Board meeting will be held on Monday, November 18, 2024 at the Village Hall. This meeting is open to the public.

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Reflection, Pledge of Allegiance
- 4) President's Remarks
- 5) Approval of Minutes from the 11/11/2024 meeting
- 6) Presentation by Justin Fischer of Baird
- 7) Appointments
 - a) Norb Karner to the Fox Cities CVB Board of Directors (term expiring 2027)
- 8) Unfinished Business
 - a) None
- 9) New Business for Action or Consideration
 - a) "Class B" Liquor with Class "B" Alcohol Beverage License Application for Barrel & Vines, LLC (Patrick DeJesus, Agent)
 - b) Deposit Open House Donations into EMS and Fire Donation Trust Funds
 - c) Resolution Number 13, Series of 2024 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,400,000 General Obligation Promissory Notes
 - d) Resolution Number 14, Series of 2024 Adopting the Revised 2025 Fee Schedule
 - e) Resolution Number 15, Series of 2024 Distribution Underground Easement
 - f) Modification to Clerk's Office and Street & Parks Dept. Office Hours
 - g) Approve Bills and Claims from October 2024
- 10) Receive Minutes of Boards and Commissions
 - a) Water Commission minutes from 09/10/2024 and 10/08/2024 meetings
 - b) Library Board minutes from 09/16/2024 meeting

11) Public Participation

12) Adjournment

Village Board Virtual Attendance Information

Nov 18, 2024, 5:00 – 6:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/363233789>

You can also dial in using your phone.

Access Code: 363-233-789

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
11/11/2024**

A meeting of the Village Kimberly Board was called to order on Monday, November 11, 2024 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Mike Hruzek, Marcia Trentlage and Dave Hietpas

Board Excused: Trustee Tom Gaffney

Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator/Public Works Director Danielle Block, Brad Werner of McMahan

President's Remarks

President Kuen welcomed Anna Huber, new Deputy Director of Public Works and Sam Schroeder, the new Community Development Director.

Approval of Minutes from the 11-04-2024 Meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the Village Board minutes from 11-04-2024. Motion carried by unanimous vote of the board.

Public Hearing for the 2025 Operating Budget and 2024 Tax Levy for the Village of Kimberly

Trustee Trentlage moved, Trustee Hammen seconded the motion to convene to a public hearing. Motion carried by unanimous vote of the board at 5:03pm. With no public in attendance and no one signed up to speak, President Kuen called for a motion to close the hearing. Trustee Hammen moved, Trustee Karner seconded the motion to close the Public Hearing and reconvene into the Regular Meeting. The motion carried by unanimous vote of the board at 5:03pm

Unfinished Business

None

New Business

Ordinance No. 4, Series of 2024 Adopting the 2025 Operating Budget for the Village of Kimberly and Establishing the 2024 Tax Levy

Trustee Trentlage moved, Trustee Karner seconded the motion to approve the 2025 Operating Budget and the 2024 Tax Levy. During discussion, President Kuen proposed using fund balance to reduce the general obligation debt service levy by \$200,000.

Trustee Trentlage moved, President Kuen seconded the motion to amend the original motion. The motion to accept an amendment carried by a 5-1 vote with Trustee Hruzek opposed.

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve Amended Ordinance No. 4, Series of 2024- Adopting the 2025 Operating Budget and the 2024 Tax Levy with a reduction of \$200,000 on the General Obligation Bonds Tax Levy. Motion carried by a 5-1 vote with Trustee Hruzek opposed. The ordinance authorizes the Clerk-Treasurer to distribute a tax levy of

\$4,624,898.00 upon all taxable property in the village plus additional tax related to Tax Incremental Districts No. 4, 5, and 6 as described by law.

Rapid Flashing Beacon Crossing Installations

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the curb extensions for three Rapid Flashing Beacon Crossing Installation locations in the amount of \$75,570.50, funded by the Transportation Utility Sidewalks Fund (\$35,830.30), TID 6 Sidewalks (\$23,435.70) and Storm Sewer Capital Project Expenses (\$16,304.50). Motion carried by unanimous vote of the board.

Certificate Payment #2 to SMA Construction Services in the amount of \$106,827.50 for the Kimberly Street & Parks Dept. Building

Trustee Hammen moved, Trustee Karner seconded the motion to approve Certificate Payment #2. This payment is funded from the Capital Projects Fund. Motion carried by unanimous vote of the board.

Public Participation

Trustee Trentlage commended Clerk-Treasurer Weyenberg on the new setup for the General Election and how smoothly the voting process was on Election Day. President Kuen also commended Administrator Block and her team on presenting a fiscally responsible budget and meeting the needs of the village.

Adjournment

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:32pm.

Jennifer Weyenberg
Clerk-Treasurer

Dated 11/12/2024

Drafted by: ELZ

Approved by Village Board _____



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: “Class B” with Class “B” Alcohol Beverage License Application and Appointment of Agent

REPORT PREPARED BY: Jennifer Weyenberg, Clerk-Treasurer

REPORT DATE: November 18, 2024

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached ____

EXPLANATION:

An application has been filed for a full “Class B” license to Barrel & Vines LLC, doing business as **Clubhouse Wine Bar**. The property is located at 345 N. Main St.

The full premise description is listed as “First Floor is one large room open concept with two bathrooms on the south side. This is a two-story building that consists of private living space on the second floor separated from the first floor commercial bar space.”

Patrick DeJesus, 345 N Main St. has submitted the Appointment of Agent application. Fox Valley Metro completed the required background check and recommends approval of him as Agent.

Additional construction and inspections are still needed on the property. The village board can approve the granting of the license contingent upon future final inspections. If approved by the board, I can hold issuance of the license until all conditions are met.

Currently, the village has two remaining “Class B” licenses under our quota. If this application is approved, the village will have one license available along with two Reserve licenses.

RECOMMENDED ACTION: Approve application for a “Class B” with a Class “B” license to Barrel & Vines, LLC with Patrick DeJesus as Agent.



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Deposit of Open House Donation into EMS and Fire Donation Trust Funds

REPORT PREPARED BY: Chad Smith

REPORT DATE: 11/8/24

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report DLB

See additional comments attached _____

EXPLANATION:

Kimberly Fire & Kimberly EMS personnel hosted our annual Open House to kickoff Fire Prevention week. This is our second largest fundraiser of the year.

BACKGROUND:

Kimberly Fire has been hosting an annual Open House for 20+ years as bringing attention to fire prevention and to invite the community to visit the station and see our equipment and meet their firefighters and first responders. The department hosts a brat fry and bake sale to raise funds to expand the departments resources and offerings. The department invites area resources that the department would utilize on scenes that we respond.

Recommended action:

Approve this request to accept the deposit of \$2,527.5 into the Fire Department Donation Trust account and \$2,527.55 into the EMS Donation Trust account.

ATTACHMENTS: None

VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN

RESOLUTION NUMBER 13, SERIES OF 2024

RESOLUTION AUTHORIZING THE ISSUANCE AND
ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO
EXCEED \$3,400,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the Village Board of the Village of Kimberly, Outagamie County, Wisconsin (the "Village") hereby finds and determines that it is necessary, desirable and in the best interest of the Village to raise funds for public purposes, including paying the cost of projects included in the Village's capital improvement plan (collectively, the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, villages are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Village Board that it is necessary, desirable and in the best interest of the Village to authorize the issuance of and to sell such general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase proposal to the Village (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village to delegate to the Village Administrator or the President (each, an "Authorized Officer") of the Village the authority to accept the Proposal on behalf of the Village so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the aggregate principal sum of not to exceed THREE MILLION FOUR HUNDRED THOUSAND DOLLARS (\$3,400,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 16 of this Resolution, the President and Village Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of

the Village, the Notes aggregating the principal amount of not to exceed THREE MILLION FOUR HUNDRED THOUSAND DOLLARS (\$3,400,000). The purchase price to be paid to the Village for the Notes shall not be less than 96.75% of the principal amount of the Notes and the difference between the initial public offering price of the Notes provided by the Purchaser and the purchase price to be paid to the Village by the Purchaser shall not exceed 3.25% of the principal amount of the Notes, with an amount not to exceed 1.25% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 2.00% of the principal amount of the Notes representing costs of issuance, including bond insurance premium (if any), payable by the Purchaser or the Village.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of up to \$3,400,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$300,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or mandatory redemption payment set forth in the schedule below is less than or equal to \$300,000; and that the aggregate principal amount of the Notes shall not exceed \$3,400,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$3,400,000.

<u>Date</u>	<u>Principal Amount</u>
March 1, 2026	\$205,000
March 1, 2027	295,000
March 1, 2028	310,000
March 1, 2029	325,000
March 1, 2030	340,000
March 1, 2031	355,000
March 1, 2032	370,000
March 1, 2033	385,000
March 1, 2034	400,000
March 1, 2035	415,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2026, or on such other date approved by the Authorized Officer in the Approving Certificate. The true interest cost on the Notes shall not exceed 4.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth in the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth in an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the

mandatory redemption payments established in the Approving Certificate in such manner as the Village shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2025 through 2034 for the payments due in the years 2026 through 2035 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. To the extent necessary, if any, the Village hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the Village on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay interest on the Notes coming due in 2025, if any, as may be set forth in an attachment to the Approving Certificate labeled as Schedule III.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes - 2025" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Village and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and

directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the Village's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Village hereby authorizes the President and Village Clerk or other appropriate officers of the Village to enter into a Fiscal Agency Agreement between the Village and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf

of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 16. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, the Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Official Statement. The Village Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 19. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded November 18, 2024.

Charles A. Kuen
President

ATTEST:

Jennifer Weyenberg
Village Clerk

(SEAL)

EXHIBIT A

APPROVING CERTIFICATE

The undersigned [Village Administrator][President] of the Village of Kimberly, Outagamie County, Wisconsin (the "Village"), hereby certifies that:

1. Resolution. On November 18, 2024, the Village Board of the Village adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$3,400,000 General Obligation Promissory Notes of the Village (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Purchaser offered to purchase the Notes in accordance with the terms set forth in the Note Purchase Agreement between the Village and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$3,400,000 approved by the Resolution, and shall mature on March 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$300,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
March 1, 2026	\$205,000	\$ _____
March 1, 2027	295,000	_____
March 1, 2028	310,000	_____
March 1, 2029	325,000	_____
March 1, 2030	340,000	_____
March 1, 2031	355,000	_____
March 1, 2032	370,000	_____
March 1, 2033	385,000	_____
March 1, 2034	400,000	_____
March 1, 2035	415,000	_____

The true interest cost on the Notes is _____%, which is not in excess of 4.50%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 96.75% of the principal amount of the Notes, as required by the Resolution.

The difference between the initial public offering price of the Notes provided by the Purchaser (\$_____) and the purchase price to be paid to the Village by the Purchaser (\$_____) is \$_____, or _____% of the principal amount of the Notes, which does not exceed 3.25% of the principal amount of the Notes. The portion of such amount representing Purchaser's compensation is \$_____, or not more than 1.25% of the principal amount of the Notes. The amount representing costs of issuance [to be paid by the Village] is \$_____, which does not exceed 2.00% of the principal amount of the Notes.

5. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on March 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth in an attachment hereto as Schedule MRP and incorporated herein by this reference.]

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the Village have been irrevocably pledged and there has been levied on all of the taxable property in the Village, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrevocable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____,
20__ pursuant to the authority delegated to me in the Resolution.

[_____
Danielle L. Block
Village Administrator]

OR

[_____
Charles A. Kuen
President]

COPY

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

[SCHEDULE MRP TO APPROVING CERTIFICATE

Mandatory Redemption Provision

The Notes due on March 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on March 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
OUTAGAMIE COUNTY
NO. R-____ VILLAGE OF KIMBERLY \$_____
GENERAL OBLIGATION PROMISSORY NOTE

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
March 1, _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the Village of Kimberly, Outagamie County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and

September 1 of each year commencing on [March 1, 2026] until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate[, redemption provision] and maturity date, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of projects included in the Village's capital improvement plan, as authorized by a resolution adopted on November 18, 2024, as supplemented by an Approving Certificate, dated _____, _____ [(the

"Approving Certificate")] (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the Village Board for said date.

[This Note is not subject to optional redemption.]

[The Notes maturing on March 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the Village, on March 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.]

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

[In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.]

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes [(i) after the Record Date], (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Kimberly, Outagamie County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN

By: _____
Charles A. Kuen
President

(SEAL)

By: _____
Jennifer Weyenberg
Village Clerk

COPY

Date of Authentication: _____, _____.

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the Village of Kimberly, Outagamie County, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



Village of Kimberly

Village Board Meeting

November 18, 2024

Justin A. Fischer, Managing Director

jfischer@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827

Village of Kimberly

Village Board Meeting

November 18, 2024



Borrowing/Structure/Purpose

Estimated Size:	\$3,400,000
Issue:	General Obligation Promissory Notes (the "Notes")
Purpose:	Village Street and Parks Facility
Structure:	Matures March 1, 2026 – 2035
First Interest:	March 1, 2026
Callable:	Callable March 1, 2032 or any date thereafter
Estimated Interest Rate:	4.00%
Maximum Interest Rate (Parameter):	4.50%
Detailed Analysis:	Page 3

Timeline

- Village Board considers Plan of Finance and adopts Parameters Resolution for the Notes..... November 18, 2024
A Parameters Resolution defines a narrow set of parameters for the issuance of the Notes. Provides additional flexibility to lock-in long-term interest rates between Village Board meetings and when timing is optimal.
 - Authority for final sign-off of the sale of the Notes, within designated parameters, is delegated to its Administrator or Village President (each an "Authorized Officer")
- Preparations are made for the issuance of the Notes Ongoing
 - ✓ Official Statement
 - ✓ Credit Rating (Standard & Poor's)
 - ✓ Marketing
- Tentative Notes Sale (target date to finalize terms and interest rates)..... February 3, 2025
Designated parameters established in Parameters Resolution are met.
- Closing (funds available)..... March 3, 2025

Village of Kimberly

Village Board Meeting

November 18, 2024



Hypothetical Financing Illustration

VILLAGE STREET & PARKS FACILITY BANK QUALIFIED								
\$3,400,000								
G.O. PROMISSORY NOTES Dated March 3, 2025 (First interest 3/1/26)								
LEVY	YEAR DUE	EXISTING DEBT SERVICE (Village Supported)	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1) TIC= 4.00%	TOTAL	COMBINED DEBT SERVICE (Village Supported)	COMBINED MILL RATE (A)	YEAR DUE
2024	2025	\$861,448				\$861,448	\$1.18	2025
2025	2026	\$662,825	\$205,000	\$218,270	\$423,270	\$1,086,095	\$1.45	2026
2026	2027	\$664,200	\$295,000	\$131,858	\$426,858	\$1,091,058	\$1.42	2027
2027	2028	\$669,700	\$310,000	\$116,733	\$426,733	\$1,096,433	\$1.39	2028
2028	2029	\$664,450	\$325,000	\$100,858	\$425,858	\$1,090,308	\$1.35	2029
2029	2030	\$663,575	\$340,000	\$85,168	\$425,168	\$1,088,743	\$1.32	2030
2030	2031	\$666,825	\$355,000	\$70,503	\$425,503	\$1,092,328	\$1.29	2031
2031	2032	\$666,000	\$370,000	\$56,003	\$426,003	\$1,092,003	\$1.26	2032
2032	2033	\$666,300	\$385,000	\$41,208	\$426,208	\$1,092,508	\$1.23	2033
2033	2034	\$666,000	\$400,000	\$25,700	\$425,700	\$1,091,700	\$1.20	2034
2034	2035	\$665,100	\$415,000	\$8,794	\$423,794	\$1,088,894	\$1.16	2035
2035	2036	\$835,100				\$835,100	\$0.87	2036
2036	2037	\$830,900				\$830,900	\$0.84	2037
2037	2038	\$835,700				\$835,700	\$0.83	2038
2038	2039	\$834,400				\$834,400	\$0.81	2039
2039	2040	\$832,100				\$832,100	\$0.79	2040
2040	2041	\$833,700				\$833,700	\$0.77	2041
2041	2042	\$834,100				\$834,100	\$0.75	2042
2042	2043	\$833,300				\$833,300	\$0.73	2043
2043	2044	\$831,300				\$831,300	\$0.71	2044
		<u>\$15,017,023</u>	<u>\$3,400,000</u>	<u>\$855,096</u>	<u>\$4,255,096</u>	<u>\$19,272,119</u>		

ate based on 2024 Equalized Valuation (TID-OUT) of \$731,168,900 with annual growth of 2.50% thereafter.

Note: Planning estimates only. Significant changes in market conditions will require adjustments to current financing illustration. If interest rates move higher, the interest cost will be higher.

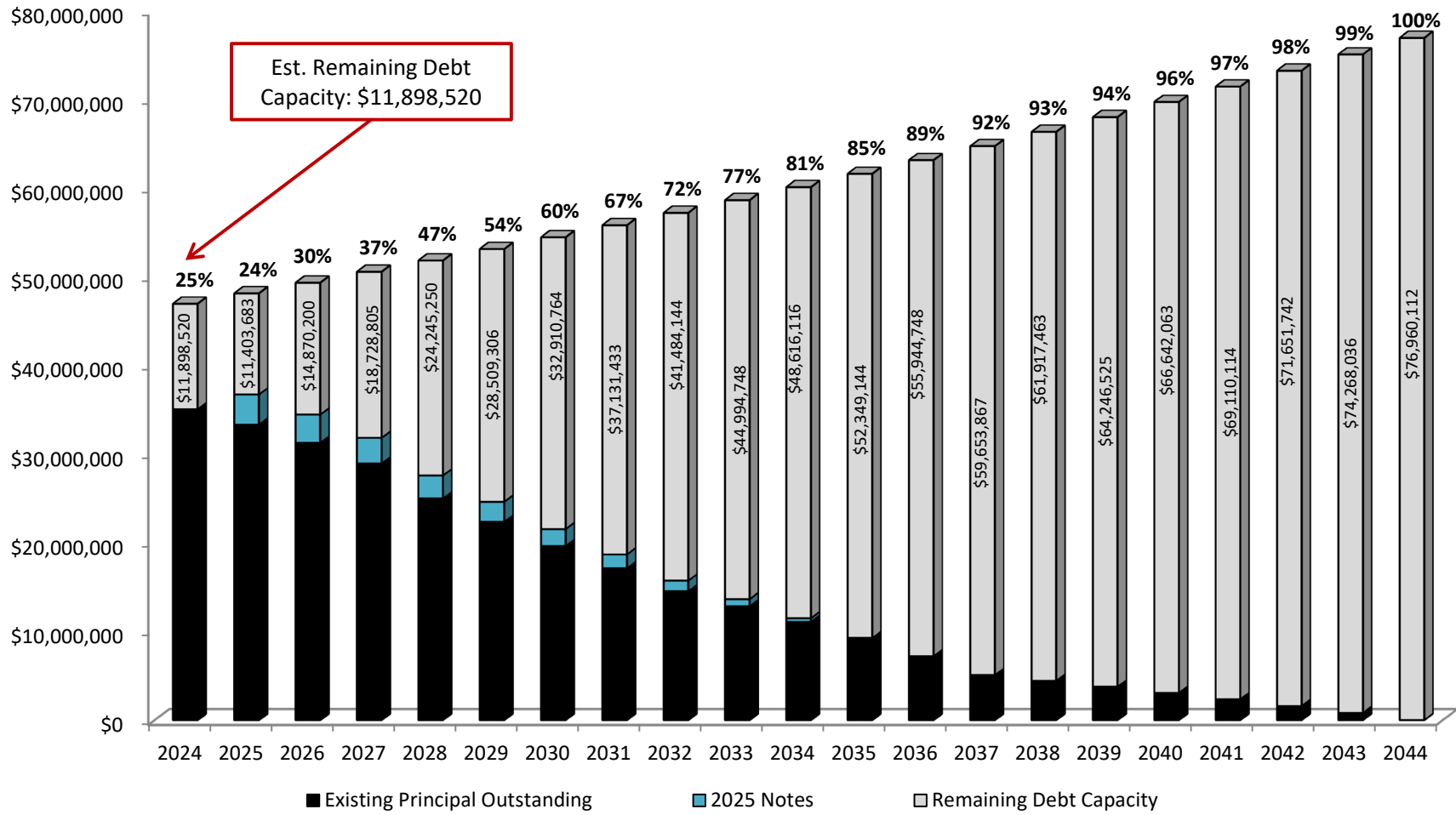
Village of Kimberly

Village Board Meeting

November 18, 2024

General Obligation Borrowing Capacity

Capacity as of Year-End



Est. Remaining Debt Capacity: \$11,898,520

Note: Future capacity based on 2024 Equalized Valuation (TID-IN) of \$939,330,400 with annual growth of 2.50% thereafter.

**VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN**

RESOLUTION NUMBER 14, SERIES OF 2024

RESOLUTION TO ADOPT THE REVISED 2025 FEE SCHEDULE

WHEREAS, the Board of the Village of Kimberly by resolution adopted by a majority vote of the Village Board with a quorum present and voting and proper notice having been given, resolves and orders as follows:

WHEREAS, the Board for the Village of Kimberly has determined that it is prudent that fees be reviewed annually for cost effectiveness; and,

WHEREAS, the Village of Kimberly desires to not reference to specific dollar amounts within the Village of Kimberly Municipal Code of Ordinances and instead, will provide an annual resolution setting fees for passage; and

NOW, THEREFORE, BE IT RESOLVED by its passage, the Board for the Village of Kimberly does hereby approve and incorporate herein, the following revised 2025 Fee Schedule.

Date introduced, approved and adopted: November 18, 2024

VILLAGE OF KIMBERLY

Charles A. Kuen, Village President

Jennifer Weyenberg, Village Clerk

Village of Kimberly

Fee Schedule

<i>Effective January 1, 2025</i>				
Code Section	Fee Type	Description	2024 Fee	2025 Fee Last Updated
	Liquor License			
308-5 (A)	Class "A" Beer License		\$150.00	\$150.00
308-5 (A)	"Class A" Liquor		\$250.00	\$250.00
308-5 (A)	Class "B" Beer		\$100.00	\$100.00
308-5 (A)	"Class B" Liquor		\$300.00	\$300.00
308-5 (A)	"Class C" Wine		\$100.00	\$100.00
308-5 (C)	6 month License		50% of regular cost	50% of regular cost 2024
308-16	Temporary Class "B"/per event		\$10.00	\$10.00
308-4(F)(2)	Foreiture-Temporary Class "B" Beer License	Anyone fronting group other than applicant	\$200.00	\$200.00
308-17 (E)	Outdoor Alcohol Beverage Permit			
		Initial Application	\$100.00	\$100.00
		Yearly Renewal	\$25.00	\$25.00
308-5 (A)	Publication Fee for Above			
		Initial Application	\$30.00	\$30.00 2022
		Yearly Renewal	\$15.00	\$15.00 2022
	Operators License			
308-20 (D)(1)	2 year		\$50.00	\$50.00
308-20 (D)(1)	1 year		\$32.00	\$32.00
308-20 (D)(1)	Renewal	Same as original license fee		
	Duplicate		\$5.00	\$5.00
	Replacement		\$15.00	\$15.00
308-20 (D)(2)	Provisional-60 day		\$15.00	\$15.00
308-16 (E)	Temporary		\$15.00	\$15.00 2020
	Cigarette License			
221-2	1 year-July 1 to June 29		\$25.00	\$25.00
	Public Entertainment License			
252-4(B)(1)	Carnivals		\$50.00	\$50.00
252-4(B)(1)	Circuses		\$50.00	\$50.00
252-4(B)(1)	Public entertainment:		\$10 per day, \$25 per week	\$10 per day, \$25 per week
252-4(B)(2)	Non-profit		No Charge	No Charge
	Escort Service License Fee			
258-5	Application to Operate Service		\$100.00	\$100.00
258-6	Annual renewal		\$100.00	\$100.00
	Amusement Devices			
175-2 (B)	Per Device		\$10.00	\$10.00
175-2 (B)	Operator's Fee (Bar Owner)		\$25.00	\$25.00
175-2 (A)	Amusement Device Owner's License fee		\$25.00	\$25.00

Village of Kimberly

Fee Schedule

<i>Effective January 1, 2025</i>				
Code Section	Fee Type	Description	2024 Fee	2025 Fee Last Updated
	Solicitors/Direct Seller Permit			
233-4 (C)(1)	Registration	Valid for 6 months	\$50.00	\$50.00
	Flea Market			
277-1 (B)	Annual		\$50.00	\$50.00 2020
	Farmer's Market			
277-3(C)	2-10 Vendors		\$120.00	\$120.00
	11 or more Vendors		\$12.00/vendor	\$12.00/vendor
320-3	Junk Dealers		\$10.00	\$10.00
	Special Event Fee			
430-14	Special Event Fee - Resident Rate		\$50.00	\$50.00 2023
	Special Event Fee - Non Resident Rate		\$100.00	\$100.00 2023
430-29	Street Use Permit		\$25.00	\$25.00
	Water Department Fees			
	Water on at the Curb		\$30.00	\$30.00
	Meter Install and Water on at the Curb		\$40.00	\$40.00
	Broken Meter		\$48.00	\$48.00
	Clerk's Fees			
50-28(G)	Initial Room Operator Permit		\$20.00	\$20.00
50-11	Real Estate Inquiry - Regular		\$25.00	\$25.00
	REI - Rush		\$35.00	\$35.00
128-4(F)(4)	Locating a Record/Records Search	Per hour (charged only if \$50.00 or more)	\$20/hr	\$20/hr 2020
128-4(F)	Copies		\$0.02/BW page & \$0.06/Color page	\$0.02/BW page & \$0.06/Color page 2022
	Fax		\$2.00/1st page	\$2.00/1st page
			\$1.00 each addl	\$1.00 each addl
7-12(B)	Transcript	Per hour or actual cost, whichever is greater	\$10/hr	\$10/hr 2020
	Non-Sufficient Fund Fee (NSF)		\$35.00	\$35.00
	Chicken License			
180-19.1(B)	Application	Up to 6 Chickens per property	\$15.00	\$15.00 2019
	Weights and Measures			
476-18(C)	Base Licensing Processing Fee		\$50.00	\$50.00 2023
	Portion Scale - Low Capacity		\$11.00	\$11.00 2020
	Scales 0-30lbs		\$30.00	\$30.00 2023
	Scales 31-1000lbs		\$40.00	\$40.00 2023

Village of Kimberly

Fee Schedule

<i>Effective January 1, 2025</i>					
Code Section	Fee Type	Description	2024 Fee	2025 Fee	Last Updated
	Scales 1001 - 10,000lbs		\$60.00	\$60.00	2023
	Scales 10,001 - 20,000lbs		\$85.00	\$85.00	2023
	Point of Sale Systems		\$20.00	\$20.00	2020
	Prepack Scale		\$100.00	\$100.00	2023
	Person Weighing Scale		\$50.00	\$50.00	2023
	High Accuracy Scale with Weights or Pill Counter System		\$60.00	\$60.00	2023
	Hopper Scales		\$150.00	\$150.00	2023
	Linear Meter		\$15.00	\$15.00	
	Rules		\$3.00	\$3.00	
	Timing Device		\$10.00	\$10.00	2023
	Petroleum Pump		\$30.00	\$30.00	2023
	High Speed Pump		\$55.00	\$55.00	2023
	Vehicle Tank and Bulk Meter		\$55.00	\$55.00	2023
	Postal Scales		\$11.00	\$11.00	2020
	Estimating Dough Scale and Weights		\$14.00	\$14.00	2020
	Firewood Dealer		\$20.00	\$20.00	
	Retail Price Scanner	1-8 \$100.00 9 or more \$12.50 each		1-8 \$100.00 9 or more \$12.50 each	2023
	Unclassified Devices and Consultations to Government and Industry		\$52.00/Hr	\$52.00/Hr	
	Penalty Fee for Nonregistration		Triple the Per Device Fee	Triple the Per Device Fee	
	Taxi Meters		\$19.00	\$19.00	
	Farm Market Scale		\$19.00	\$19.00	2020
	Reinspection Fee		\$58.00	\$58.00	2020
	Reinspection Fee 2nd Visit		\$100.00	\$100.00	2020
	Reinspection Fee 3rd Visit		\$150.00	\$150.00	2020
476-18(L)	Late Payment Fee (after December 31)		\$60.00	\$60.00	2020
	Dog License				
180-3(A)	Intact Female		\$12.00	\$12.00	
	Intact Male		\$12.00	\$12.00	
	Spayed Female		\$7.00	\$7.00	
	Neutered Male		\$7.00	\$7.00	
180-4	Late fee (as of April 1st)		\$5.00	\$5.00	
	Half year licenses as of July for new dogs		half-price	half-price	
180-B	Kennel License	Up to 12 dogs	\$35.00	\$35.00	2020
		Additional fee for each dog in excess of 12	\$3.00	\$3.00	2024
180-21 B	Annual Registration- Dangerous animal	Register with Fox Valley Metro Police before Apr. 1	\$75.00	\$75.00	
	Civic Room Rental (Not including tax)				
	Evergreen Room	Resident	\$100.00	\$100.00	2024
		Non-Resident	\$225.00	\$225.00	2024
	Cedar Room	Resident	\$70.00	\$70.00	2024

Village of Kimberly

Fee Schedule

<i>Effective January 1, 2025</i>					
Code Section	Fee Type	Description	2024 Fee	2025 Fee	Last Updated
		Non-Resident	\$140.00	\$140.00	2024
	Aspen or Birch Room	Resident	\$30.00	\$30.00	2024
		Non-Resident	\$60.00	\$60.00	2024
	Aspen and Birch Room	Resident	\$60.00	\$60.00	2024
		Non-Resident	\$120.00	\$120.00	2024
	Yard Waste				
	Tags		\$1.00/tag	\$1.00/tag	
	Bags		\$.50/bag	\$.50/bag	
	Annual Permit		\$5.00/yr.	\$5.00/yr.	
	Metal/ Rubbish Pickup "White Goods"				
418-6 F	Non-freon appliance/metal		\$10.00	\$10.00	
	Freon appliance		\$15.00	\$15.00	
	Rubbish Cart Additional/Replacement	Cost Varies by Year based on freight	\$73.50/Cart (Village Cost)	\$73.50/Cart (Village Cost)	
	Additional Rubbish Pick Up		\$120.00	\$120.00	
	Recycle Cart Size Upgrade (65G to 95G)		\$38.50	\$38.50	2021
	Recycle Cart Additional/Replacement		\$77/Cart (Village Cost)	\$77/Cart (Village Cost)	
	Tires		\$15.00 per tire	\$15.00 per tire	2024
	Grass Cutting/Weed Removal				
	Administrative Fee		\$25.00	\$25.00	
	Labor		\$75.00/hr	\$75.00/hr	
	Plus equipment rental		Varies on equipment used	Varies on equipment used	
	Right of Way Excavation Permits				
430-6	Misc Excavation Permit	One parcel frontage or less	\$20.00	\$20.00	2021
	Small Utility Project	<750' of roadway	\$50.00	\$50.00	2021
	Medium Utility Project	Greater than 750' up to 2000' of roadway	\$75.00	\$75.00	2021
	Large Utility Project	Greater than 2000' of roadway	\$100 + \$0.05/ft beyond 2000ft	\$100 + \$0.05/ft beyond 2000ft	2021
	Excavation in ROW outside of street		\$50.00	\$50.00	2021
	Excavation in ROW inside of street		\$250.00	\$250.00	2021
	Boring in ROW	Parallel to street	\$0.10/ft	\$0.10/ft	2021
	Boring under street	Perpendicular to street	\$100.00	\$100.00	2021
	Snow Removal				
430-10	Administrative Fee		\$25.00	\$25.00	
	Labor		\$75.00/hr	\$75.00/hr	
	Plus equipment rental		Varies on equipment used	Varies on equipment used	
	Boat Launch Fees (Not including tax)				
372-7	Daily - Resident & Non-Resident		\$5.00	\$5.00	
	Annual - Resident		\$15.00	\$15.00	
	Annual - Non-Resident		\$25.00	\$25.00	

Village of Kimberly

Fee Schedule

<i>Effective January 1, 2025</i>				
Code Section	Fee Type	Description	2024 Fee	2025 Fee Last Updated
	Replacement Permit		\$10.00	\$10.00
	Penalty for Violation		\$35.00/incident	\$35.00/incident
	Park Shelter Rentals (Not including tax)			
372-5	Sunset Park Shelter #1			
		Resident	\$75.00	\$75.00 2023
		Non-Resident	\$95.00	\$95.00 2023
	Sunset Park Shelter #2			
		Resident	\$60.00	\$60.00 2023
		Non-Resident	\$80.00	\$80.00 2023
	Roosevelt Park			
		Resident	\$55.00	\$55.00 2023
		Non-Resident	\$75.00	\$75.00 2023
	Verhagen Park			
		Resident	\$55.00	\$55.00 2023
		Non-Resident	\$75.00	\$75.00 2023
	Sunset Beach Shelter			
		Resident	\$30.00	\$30.00 2023
		Non-Resident	\$35.00	\$35.00 2023
	Memorial Park Gazebo			
		Resident	\$30.00	\$30.00 2023
		Non-Resident	\$35.00	\$35.00 2023
	Treaty Park Gazebo			
		Resident	\$30.00	\$30.00 2023
		Non-Resident	\$35.00	\$35.00 2023
	Amphitheater		See Amphitheater Inc. Fee Schedule	See Amphitheater Inc. Fee Schedule 2020
	Ballfield Rentals			
	Lighted Ball Diamond	Resident	\$50.00/occurrence	\$50.00/occurrence 2023
		Non-Resident	\$60.00	\$60.00 2023
	Unlighted Ball Diamond	Resident	\$35.00/occurrence	\$35.00/occurrence 2023
		Non-Resident	\$45.00	\$45.00 2023
	Ball Diamond (Sunset Upper, Lower, Youth, Baseball and Roosevelt Field)			
		Tournament Play - Revenue Generating		\$150/day/diamond 2025
		Tournament Play - Service Group/Non-Revenue Generating		\$100/day/diamond 2025
		Day Use - Non-Tournament - Revenue Generating		\$100/day/diamond 2025

Village of Kimberly

Fee Schedule

<i>Effective January 1, 2025</i>				
Code Section	Fee Type	Description	2024 Fee	2025 Fee Last Updated
		Day Use - Non-Tournament - Service Group/Non-Revenue Generating		\$50/day/diamond 2025
	Concession Stand Rental			
		Tournament Play - Revenue Generating		\$100/day/concession stand 2025
		Tournament Play - Service Group/Non-Revenue Generating		\$50/day/concession stand 2025
	Concession Stand - Restroom Access			
		Tournament Play - Revenue Generating		\$50/day/restroom building 2025
		Tournament Play - Service Group/Non-Revenue Generating		\$25/day/restroom building 2025
		Day Use - Non-Tournament - Service Group/Non-Revenue Generating		\$25/season/restroom building 2025
	Soccer Field	Resident	\$35.00/occurrence	\$35.00/occurrence 2023
		Non-Resident	\$45.00	\$45.00 2023
	Pool/Beach Fees			
	Daily Admission Fees			
		Infant (0-2 yrs.)	Free	Free
		Youth (3-17 yrs.)	\$3.50	\$3.50 2023
		Adult (18-61 yrs.)	\$4.50	\$4.50 2023
		Senior(62 yrs. & over)	Free	Free
		Bark at the Beach	\$5.00	\$5.00 2023
	Season Passes			
		Bark at the Beach - Early Season		\$50.00 2025
		Bark at the Beach - Late Season	\$20.00	\$50.00 2025
		Resident Youth	\$36.00	\$40.00 2025
		Non-Resident Youth	\$57.00	\$65.00 2025
		Resident Adult	\$46.00	\$50.00 2025
		Non-Resident Adult	\$68.00	\$70.00 2025
		Resident Family	\$115.00	\$120.00 2025
		Non-Resident Family	\$157.00	\$165.00 2025
	Building Permits			
207-36	HVAC- heating		\$0.07 per sq. ft. (\$125.00 min)	\$0.07 per sq. ft. (\$125.00 min) 2024
207-36	HVAC- air conditioning		\$150.00	\$150.00 2024
	Miscellaneous Replacements: including HVAC, Roof Top		\$150.00	\$150.00 2024
207-46	Electrical Permit		\$0.10 per sq. ft. (\$125.00 min)	\$0.10 per sq. ft. (\$125.00 min) 2024
	Electrical Permit - Commercial Service Upgrade, Temporary &		\$250.00	\$250.00 2024
	Electrical Permit - Residential Service Upgrade, Temporary &		\$125.00	\$125.00 2024
207-27 G	Penalty-stormwater discharge	Failure to disconnect clear water into sanitary	\$500.00	\$500.00

Village of Kimberly Fee Schedule

<i>Effective January 1, 2025</i>				
Code Section	Fee Type	Description	2024 Fee	2025 Fee Last Updated
	Penalty -cumulative forfeiture	Cont'd failure to disconnect- per each inspector visit	\$500.00	\$500.00
207-28	Plumbing Fee		\$0.10 per sq. ft. (\$125.00 min)	\$0.10 per sq. ft. (\$125.00 min) 2024
	Water Heaters		\$50.00	\$50.00 2024
207	Residential Remodeling		\$13.00 per thousand of estimated cost (\$125.00 min) plus mechanicals	\$13.00 per thousand of estimated cost (\$125.00 min) plus mechanicals 2024
	Garage or Accessory Structure		\$40.00	\$150.00 2024
	Shed or Accessory Structure (Less than 144 sf)		\$15.00	\$50.00 2024
	Deck		\$15.00	\$0.06 per sq. ft. (\$125.00 min) 2024
	Fence Permit		\$15.00	\$50.00 2024
	Pool/Hot Tub Permit - Inspection Required		\$10.00	\$125.00 2024
	Sign Permit			
		Lighted	\$75.00	\$75.00 2024
		Lighted-Face Change Only	\$20.00	\$20.00 2024
		Unlighted	\$40.00	\$40.00 2024
240-1C	Driveway Permit		\$125.00	\$125.00 2024
207-10	Razing Permit		\$150 plus \$.12/per sq. ft.	\$150 plus \$.12/per sq. ft. 2024
	Moving a Building		\$125.00	\$125.00 2024
207-12	Transfer of fill		\$15 application permit plus \$10 per truck	\$15 application permit plus \$10 per truck
196-6(A)	Blasting Permit-Quarry		\$10/per blasting period	\$10/per blasting period
196-6(B)	Gravel-crushing operations		\$100/per year	\$100/per year 2024
	Alarm Permit			
170-11(A)	Alarm Permit	Permit for each private alarm	\$10.00	\$10.00
170-9(C)(1)(a)	Fees for False Alarms Responded to by FVMPD	First 2 false alarms in a calendar year	\$0.00	\$0.00
		3rd false alarm in a calendar year	\$25.00	\$25.00
		4th false alarm in a calendar year	\$35.00	\$35.00
		5th false alarm in a calendar year	\$45.00	\$45.00
		6th and subsequent false alarm in a calendar year	\$65.00	\$65.00
170-9(C)(1)(b)	Fees for False Alarms Responded to by KFD	First 2 false alarms in a calendar year	\$0.00	\$0.00
		3rd and subsequent false alarm in a calendar year	\$100.00	\$100.00
295-4	Historic Structure/Site			
295-8	Certificate of Appropriateness		\$125.00	\$125.00 2024
	Certificate of Minor Change		\$125.00	\$125.00 2024

Village of Kimberly

Fee Schedule

<i>Effective January 1, 2025</i>				
Code Section	Fee Type	Description	2024 Fee	2025 Fee Last Updated
Building Construction Fees New Construction				
207	Building Permit - New Construction	Single Family Home	\$0.15 per sq. ft. (\$185.00 min)	\$0.15 per sq. ft. (\$185.00 min) 2024
		Duplex Permit	\$0.15 per sq. ft. (\$370.00 min)	\$0.15 per sq. ft. (\$370.00 min) 2024
		Each Garage	\$0.15 per sq. ft. (\$125.00 min)	\$0.15 per sq. ft. (\$125.00 min) 2024
		State Seal	\$40.00	\$40.00 2024
		Grade Fee	\$500.00	\$500.00 2024
		Single Family Home Park Impact Fee	\$500.00	\$500.00
		Duplex Park Impact Fee	\$1,000.00	\$1,000.00
		Single Family Village Sewer Fee*	\$1,000.00	\$1,000.00 2024
		Duplex Village Sewer Fee*	\$1,200.00	\$1,200.00 2024
	Call Street Department Heart of the Valley Sewer District Fee	*In addition to Heart of Valley Sewer District Fee		
Commercial/Industrial Building Permit				
207	Building Permits	Multi-Family Housing	\$0.18 per sq. ft (\$175.00 min)	\$0.18 per sq. ft (\$175.00 min) 2024
		Commercial/Industrial	\$0.18 per sq. ft (\$175.00 min)	\$0.18 per sq. ft (\$175.00 min) 2024
		Commercial/Industrial Remodeling	\$15.00 per thousand of estimated cost (\$175.00 min) plus mechanicals	\$15.00 per thousand of estimated cost (\$175.00 min) plus mechanicals 2024
Erosion Control and Stormwater Management				
425	Erosion Control/Stormwater Management Fees	Erosion Control Compliance and Management	Fees calculated by square footage and duration of land disturbance. (\$250.00 min)	Fees calculated by square footage and duration of land disturbance. (\$250.00 min) 2024
Streets				
430-5	Sidewalk Installation/Replacement Permit		\$125.00	\$125.00 2024
430-29	Work in the Right of Way Permit		Varies. \$0, \$15, multipliers of \$15	Varies. \$0, \$15, multipliers of \$15 2024
	Culvert Permit		\$125.00	\$125.00 2024
430-29	Street Use Permit		\$250.00	\$250.00 2024
430-5	Sidewalk Installation/Replacement Permit		\$125.00	\$125.00 2024
430-29	Work in the Right of Way Permit		Varies. \$0, \$15, multipliers of \$15	Varies. \$0, \$15, multipliers of \$15 2024
	Culvert Permit		\$125.00	\$125.00 2024
430-29	Street Use Permit		\$250.00	\$250.00 2024
Planning & Zoning				
525	Site Plan Review			
		Commercial	\$300.00	\$300.00 2024
		Industrial	\$500.00	\$500.00 2024
	Zoning Permits			

Village of Kimberly Fee Schedule

<i>Effective January 1, 2025</i>					
Code Section	Fee Type	Description	2024 Fee	2025 Fee	Last Updated
		Addition or Remodel	\$100.00	\$100.00	2024
		Commercial	\$250.00	\$250.00	2024
		Industrial	\$300.00	\$300.00	2024
525-46	Conditional Use Permit		\$150.00	\$150.00	2024
525-40 B.	Planned Unit Development		\$150.00	\$150.00	2024
	Certified Survey Map		\$75.00	\$75.00	2024
	Plat (Subdivision)				
	Preliminary Plat Review		\$200 + \$5/lot	\$200 + \$5/lot	2024
	Final Plat Review		\$100 + \$5/lot	\$100 + \$5/lot	2024
	Condominium Plat Review		\$300 + \$5/unit	\$300 + \$5/unit	2024
	Reapplication each (Preliminary & Final)		\$50.00	\$50.00	
525-126 E.	Zoning Amendment, Rezoning		\$100.00	\$100.00	
525-129 F.	Variance-Board of Appeals		\$120.00	\$120.00	

**VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY, WISCONSIN**

RESOLUTION NUMBER 15, SERIES OF 2024

DISTRIBUTION EASEMENT UNDERGROUND

WHEREAS, the Village of Kimberly is the land owner of Lot 2, Block 57 of the 1924 Village of Kimberly Assessors Plat, as archived in the Register of Deeds in and for Outagamie County; and being part of Government Lot 6, Section 27, Township 21 north, Range 18 East, parcel number 250094200 and is referred to as "Grantor"; and

WHEREAS, WE Energies as the "Grantee" has requested an easement for the transmission and distribution of electrical power to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication service including the customary growth and replacement thereof; and,

WHEREAS, WE Energies will have the right to enter and use this strip of land twelve (12) feet in width on parcel 250094200, as shown on Exhibit 1, with full rights of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area; and

NOW, THEREFORE, BE IT RESOLVED by its passage, the Board for the Village of Kimberly does hereby approve Granting a Distribution Easement Underground to WE Energies.

Date introduced, approved and adopted: November 18, 2024

VILLAGE OF KIMBERLY

Charles A. Kuen, Village President

Jennifer Weyenberg, Village Clerk

DISTRIBUTION EASEMENT
UNDERGROUND

*Res 15, Series of 2024
Exhibit 1*

Document Number

WR NO. 5022808 IO NO. 11700

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **VILLAGE OF KIMBERLY**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as **strips of land twelve (12) feet in width, being part of Lot 2, Block 57 of the 1924 Village of Kimberly Assessors Plat**, as archived in the Register of Deeds in and for Outagamie County; and being part of **Government Lot 6, Section 27, Township 21 North, Range 18 East**, Village of Kimberly, Outagamie County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P277
PO BOX 2046
MILWAUKEE, WI 53201-2046

250094200
(Parcel Identification Number)

- Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
- Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
- Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
- Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to the initial installation of said facilities or any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
- Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
- Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
- Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

VILLAGE OF KIMBERLY

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, _____,

the above named _____, the _____

and _____, the _____

of the VILLAGE OF KIMBERLY, for the municipal corporation, by its authority, and pursuant to Resolution File

No. _____ adopted by its _____ on _____, _____.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____

Temporary Exhibit A

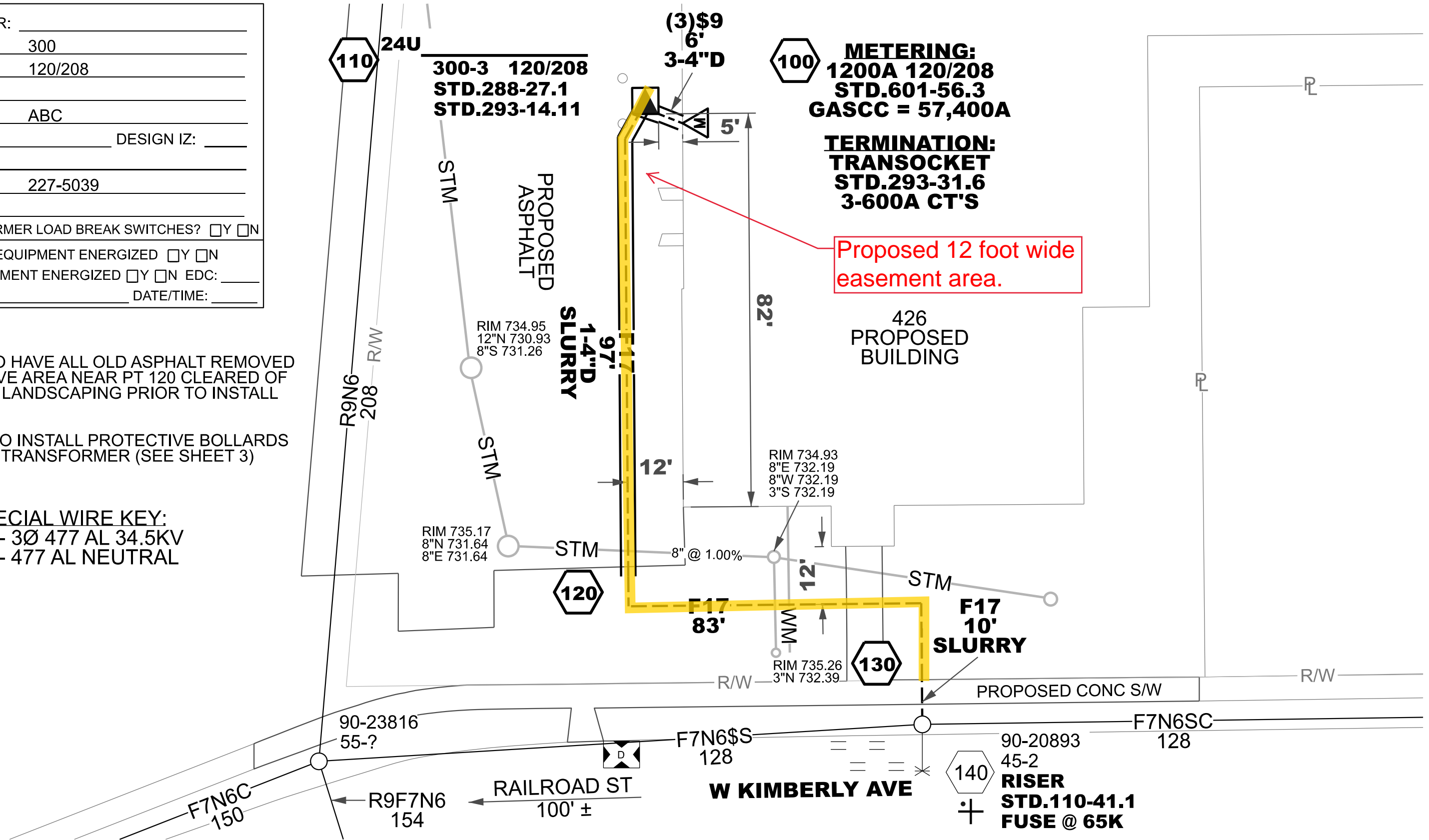


MANUFACTURER: _____
KVA: 300
VOLTAGE: 120/208
LOCATION ID: _____
PHASE: ABC
FLUID TYPE: _____ DESIGN IZ: _____
SERIAL: _____
MATERIAL #: 227-5039
ASSET ID #: _____
3 PHASE TRANSFORMER LOAD BREAK SWITCHES? Y N
FOR SOC USE ONLY
WE ENERGIES EQUIPMENT ENERGIZED Y N
Customer EQUIPMENT ENERGIZED Y N EDC: _____
SWITCHED BY: _____ DATE/TIME: _____

CUSTOMER TO HAVE ALL OLD ASPHALT REMOVED AND WILL HAVE AREA NEAR PT 120 CLEARED OF BRUSH AND LANDSCAPING PRIOR TO INSTALL

CUSTOMER TO INSTALL PROTECTIVE BOLLARDS AROUND TRANSFORMER (SEE SHEET 3)

SPECIAL WIRE KEY:
R9 - 3Ø 477 AL 34.5KV
N6 - 477 AL NEUTRAL





Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Modification to the Village of Kimberly Clerk's Office, Street & Parks Department Office Hours

REPORT PREPARED BY: Danielle Block, Administrator/DPW

REPORT DATE: November 13, 2024

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report _____ **DLB**

See additional comments attached _____

EXPLANATION:

I have reviewed and analyzed the recently completed Village of Kimberly Strategic Plan and propose a modification to the Village's current office hours, which are M-Thurs 8am – 4pm, F 8am – 3pm. I propose M-Thurs 8am – 4pm, F 8am – 12noon. This modification will enhance operational efficiency and staff well-being in line with our strategic plan.

Within the Executive Summary of the 2023-2028 Strategic Plan document, Village-wide core areas related to "Hiring and Turnover Woes & Private Sector Competition for Recruitment" and "Staff Burnout," goals related to providing staff focus time each day for detailed work without interruptions by phone or walk-in traffic, staying competitive with other municipalities and offering creative incentive and benefits that are employee-centric and set Kimberly apart as an employer of choice.

As we strive to foster a productive work environment, it has become evident that adjusting our office hours could significantly benefit our staff's flexibility, allowing for quiet focused work time and dedicated hours for all-staff or individual training, all while ensuring that our office remains open to the public. This focused time would be designated during off-peak hours for customer service interactions (Friday afternoons).

The afternoon hours on Fridays would allow staff designated quiet hours, focused project time for research and production, scheduled training sessions (either all staff or individual sessions), department all-staff meetings and weekly check-ins.

While the doors and phones would be closed during the hours of 12noon to 3pm on Fridays, the following services would remain available to the public to complete tasks:

- 24/7 secure drop box;
- Online payment processing for utility billing;

- Licenses and fillable forms available on the village’s website;
- Flexible building inspection services and office hours;
- Access to village staff for Q & A through social media messaging and comments;
- Online recdesk and calendar availability;
- Voice messages;
- 24/7 customer email box; and
- On-call service numbers in the event of an immediate need.

Currently other (non-administrative) departments offer flexibility in scheduling, including the Public Works/Parks Departments offering a 4-10 hour day schedule during the months with longer hours of daylight and warmer temperatures.

Below is a comparison of neighboring communities office hours and their corresponding populations.

<i>Municipality</i>	<i>Hours</i>	<i>Population</i>
Village of Little Chute	M-F 8am-4:30pm	12,164
Village of Combined Locks	M-F 7:30am – 4:00pm	3,621
Town of Buchanan	M-Thurs 7am – 4:00pm, F 7am – 12noon	6,815
Village of Harrison	M-F 7:30am – 4:00pm	15,364
Town of Freedom	M-Thurs 8am – 4pm, F Closed	6,264
City of Kaukauna	M-F 8am – 4:30pm	18,250
City of Neenah	M-Thurs 7:30am – 4:30pm, F 7:30am – 4pm	27,611
Town of Neenah	M 8:30am – 4:30pm, T -F 8:30am – 12:30pm	3,664
Village of Fox Crossing	M-F 8am – 4:30pm	19,285
City of Menasha	M-F 8am – 4:30pm	18,662
Village of Greenville	M-Thurs 7am – 4:30pm, F 8am – 12noon	13,290
Town of Grand Chute	M-Thurs 7am – 4:30pm, F 7am – 11am	24,294

This change is not only in line with our strategic goals of improving employee engagement, performance, retention and satisfaction but also demonstrates our commitment to a supportive workplace culture. This modification would be directly in line with the desired outcomes of the strategic plan. I believe that by adopting this approach, we can continue our level of service delivery while promoting an employee-centric environment. I appreciate your consideration.

RECOMMENDED ACTION: Approval of the modification of office hours for both the Clerk’s Office and Street & Parks Office to Monday – Thursday 8am – 4pm and Fridays 8am – 12noon, Saturday & Sunday Closed. Effective February 1, 2025.

Report Criteria:

Report type: GL detail
 Invoice Detail.GL account (3 Characters) = {<>} "601"
 Invoice Detail.GL account = {<>} "0011111"
 Check.Voided = No

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
360 APPAREL INC					
OCT 2024	FIREFIGHTER CLOTHING	10/05/2024	2,130.00	101-5220-247	RECRUITING & CLOTHING
Total 360 APPAREL INC:			2,130.00		
AMBROSIUS CONCRETE SUPPLY					
483021	#4 GATOR BAR	09/05/2024	159.00	101-5331-200	STREET EXPENSES
Total AMBROSIUS CONCRETE SUPPLY:			159.00		
APPLETON, CITY OF					
15330	WEIGHTS/MEASURES CONTRACT	10/01/2024	230.00	101-5240-200	INSPECTIONS EXPENSES
15449	VALLEY TRANSIT SERVICES OCT 202	10/04/2024	8,541.00	101-5352-200	BUS SUBSIDY EXPENSES
Total APPLETON, CITY OF:			8,771.00		
AT&T					
920 749 7299	SEWAGE LIFT STATION	10/10/2024	187.91	201-5360-200	SANITARY SEWER EXPENSES
920788972310	MONTHLY LIBRARY FAX LINE	10/13/2024	23.37	501-5511-291	TELEPHONE
920788972310	MONTHLY PHONE LINE-ELEVATOR	10/13/2024	23.37	101-5160-229	ELEVATOR PHONE LINE
920788972310	MONTHLY PHONE LINE-OFFICE FAX	10/13/2024	23.37	101-5143-200	CENTRAL OFFICE EXPENSES
920788972310	MONTHLY PHONE LINE-FIRE FAX	10/13/2024	11.67	101-5220-200	FIRE DEPARTMENT EXPENSES
920788972310	MONTHLY PHONE LINE-SENIOR CENT	10/13/2024	11.68	101-5530-200	RECREATION DEPT EXPENSES
Total AT&T:			281.37		
AUTOMOTIVE SUPPLY CO					
061001391	PAINT AND PRIMBER	09/27/2024	42.97	101-5542-200	SUNSET BEACH EXPENSES
Total AUTOMOTIVE SUPPLY CO:			42.97		
CORPORATE NETWORK SOLUTIONS INC					
77254	MICROSOFT SURFACE LAPTOP AND	09/30/2024	2,375.00	101-5700-918	DATA PROCESSING
Total CORPORATE NETWORK SOLUTIONS INC:			2,375.00		
DAWN DYMOND					
OCT 2024	ROOM RENTAL REFUND	10/10/2024	225.00	101-46-4674	MUNICIPAL COMPLEX RENTAL
OCT 2024	ROOM RENTAL REFUND	10/10/2024	12.38	101-2158	SALES TAX PAYABLE
Total DAWN DYMOND:			237.38		
DISTRICT 2 INC					
4149	WATEROUS #K523, PRIMING VALVE R	09/27/2024	126.07	101-5220-241	EQUIPMENT MAINTENANCE
Total DISTRICT 2 INC:			126.07		
ELAN FINANCIAL SERVICES					
Oct 2024	EMPLOYEE APPRECIATION	10/16/2024	232.10	101-5331-250	EMPLOYEE APPRECIATION
Oct 2024	CENTRAL OFFICE EXPENSES	10/16/2024	154.26	101-5143-200	CENTRAL OFFICE EXPENSES
Oct 2024	ELECTION EXPENSES	10/16/2024	454.25	101-5144-200	ELECTIONS EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Oct 2024	STREET DEPT EXPENSES	10/16/2024	22.13	101-5331-200	STREET EXPENSES
Oct 2024	OCCUPATIONAL SAFETY EXPENSES	10/16/2024	27.78	101-5410-200	OCCUPATIONAL SAFETY EXPENSE
Oct 2024	PARKS EXPENSES	10/16/2024	292.30	101-5520-200	PARK EXPENSES
Oct 2024	BEACH EXPENSES	10/16/2024	99.77	101-5542-200	SUNSET BEACH EXPENSES
Oct 2024	LIBRARY ELECTRONIC TECH	10/16/2024	79.76	501-5511-281	ELECTRONIC TECHNOLOGY
Oct 2024	LIBRARY SUPPLIES	10/16/2024	528.71	501-5511-284	SUPPLIES
Oct 2024	LIBRARY ADVERTISING	10/16/2024	27.96	501-5511-287	ADVERTISING
Oct 2024	LIBRARY AUDIO/VISUAL	10/16/2024	126.94	501-5511-290	AUDIO VISUAL
Oct 2024	LIBRARY BOOKS	10/16/2024	54.36	501-5511-292	BOOKS
Oct 2024	LIBRARY NEWSPAPER	10/16/2024	62.40	501-5511-294	NEWSPAPERS
Oct 2024	LIBRARY PROGRAMS	10/16/2024	25.75	501-5511-296	PROGRAMS
Oct 2024	LIBRARY TRAINING	10/16/2024	495.71	501-5511-297	TRAINING
Oct 2024	EMER MEDICAL RESPONSE	10/16/2024	399.00	101-5230-200	EMERGENCY MEDICAL RESPONSE E
Oct 2024	FIRE EQUIP MAINT	10/16/2024	193.83	101-5220-241	EQUIPMENT MAINTENANCE
Total ELAN FINANCIAL SERVICES:			3,277.01		
FASTSIGNS OF APPLETON					
169530	YARD WASTE DECALS	09/26/2024	573.46	101-46-4685	YARD WASTE PERMIT
Total FASTSIGNS OF APPLETON:			573.46		
FOX VALLEY METRO POLICE DEPT					
Sept 2024	BLOOD DRAW FEE COLLECTED	10/02/2024	81.89	101-5121-200	MUNICIPAL COURT EXPENSES
Total FOX VALLEY METRO POLICE DEPT:			81.89		
FP MAILING SOLUTIONS					
RI106386110	POSTAGE MACHINE 4TH QTR 2024	09/28/2024	41.40	101-5143-200	CENTRAL OFFICE EXPENSES
Total FP MAILING SOLUTIONS:			41.40		
HEART OF THE VALLEY					
SEPTEMBER	WASTEWATER TREATMENT	10/07/2024	36,310.69	201-5360-265	SEWER USER FEES
Total HEART OF THE VALLEY:			36,310.69		
HERRLING CLARK LAW FIRM LTD					
33801-00M O	MUNICIPAL LEGAL SERVICES	10/02/2024	753.10	101-5130-200	LEGAL FEES EXPENSES
33801-00M O	MUNICIPAL LEGAL SERVICES	10/02/2024	4,412.00	704-5130-200	LEGAL FEES
33801-00M O	MUNICIPAL LEGAL SERVICES	10/02/2024	2,037.80	702-5130-200	LEGAL FEES
Total HERRLING CLARK LAW FIRM LTD:			7,202.90		
KIMBERLY WATER DEPARTMENT					
3054780001 O	AMPHITHEATER	09/27/2024	46.25	101-5520-200	PARK EXPENSES
3054800001 O	UPPER SOFTBALL DIAMOND	09/27/2024	79.66	101-5520-200	PARK EXPENSES
3055600001 O	HYDRANT RENTAL	09/27/2024	25,000.00	101-5220-249	HYDRANT RENTAL
3055700001 O	426 W KIMBERLY AVE	09/27/2024	106.25	101-5323-200	MUNICIPAL GARAGE EXPENSES
3055800001 O	MUNI CENTER 1	09/24/2024	139.60	101-5160-230	WATER UTILITIES
3055850001 O	MUNI CENTER 2	09/27/2024	308.58	101-5160-230	WATER UTILITIES
3055900001 O	SWIM LAKE	09/27/2024	480.70	101-5542-200	SUNSET BEACH EXPENSES
3055920000 O	SPLASH PAD	09/27/2024	279.36	101-5542-200	SUNSET BEACH EXPENSES
3056000001 O	SHELTER #1	09/27/2024	381.00	101-5520-200	PARK EXPENSES
3056100001 O	ROOSEVELT PARK	09/27/2024	227.30	101-5520-200	PARK EXPENSES
3056200001 O	UPPER HARDBALL DIAMOND	09/24/2024	158.18	101-5520-200	PARK EXPENSES
3056400001 O	VERHAGEN PARK	09/27/2024	118.67	101-5520-200	PARK EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Total KIMBERLY WATER DEPARTMENT:			27,325.55		
KWIK TRIP INC					
00229256 OC	CUSTODIAL GAS & OIL PURCHASES	10/02/2024	65.06	101-5160-200	OPERATIONAL SUPPLIES
00229258 OC	FIRE DEPT GAS & OIL PURCHASES	10/02/2024	204.04	101-5220-200	FIRE DEPARTMENT EXPENSES
SEPT FUEL S	SEPTEMBER FUEL	10/01/2024	1,853.09	101-5331-200	STREET EXPENSES
SEPT FUEL S	SEPTEMBER FUEL	10/01/2024	229.03	702-5331-200	STREETS EXPENSES
Total KWIK TRIP INC:			2,351.22		
MARSHLAND TRANSPLANT AQUATIC NURSERY					
4432	CEDARS EAST POND PLANTINGS	09/26/2024	2,775.00	702-5370-293	CEDARS EAST POND
Total MARSHLAND TRANSPLANT AQUATIC NURSERY:			2,775.00		
MCMAHON ASSOCIATES INC					
00936633	09-24-00218 PAPERMILL RUN TRAIL LI	09/27/2024	5,448.00	702-5700-971	Trail
00936634	09-24-00159 2024 MINI-STORM SEWE	09/27/2024	7,170.70	205-5370-299	MINI-STORM
00936635	09-23-00749 2024 BLUE DEVELOPMEN	09/27/2024	5,862.50	702-5700-932	STREET CONSTRUCTION
00936636	09-23-00574 2024 LAWN AND DRIVEW	09/27/2024	2,567.50	205-5370-200	EXPENSES
00936638	09-23-00727 2024 UTILITY AND STREE	09/27/2024	3,958.33	205-5370-297	CAPITAL PROJECTS
00936638	09-23-00727 2024 UTILITY AND STREE	09/27/2024	1,431.00	201-5360-297	CAPITAL OUTLAY
00936638	09-23-00727 2024 UTILITY AND STREE	09/27/2024	8,358.65	401-5341-200	ENGINEERING EXPENSES
00936639	09-23-00603 KIMBERLY EASEMENT F	09/27/2024	1,640.00	702-5700-913	OVERLOOK-CENTRAL
00936640	09-22-00638 KENNEDY/MARCELLA TA	09/27/2024	3,193.08	401-5341-200	ENGINEERING EXPENSES
00936643	09-23-00748 LINCOLN ST & MAES AVE	09/27/2024	4,106.80	702-5341-200	ENGINEERING FEES
Total MCMAHON ASSOCIATES INC:			43,736.56		
MENARDS					
64195	CABLE TIE	09/30/2024	6.29	101-5520-200	PARK EXPENSES
64715	MISC SUPPLIES	10/10/2024	26.93	101-5323-200	MUNICIPAL GARAGE EXPENSES
64716	SWIFFER, WIPES, LYSOL AND GLOVE	10/10/2024	110.88	101-5160-200	OPERATIONAL SUPPLIES
Total MENARDS:			144.10		
MSA					
008955	KIMBERLY BLDG INSPECTION SERVI	09/26/2024	1,620.00	101-5153-200	COM DEV-ASSESSOR EXPENSES
Total MSA:			1,620.00		
OUTAGAMIE COUNTY TREASURER					
1021189	SEPTEMBER DIESEL	10/03/2024	889.42	101-5331-200	STREET EXPENSES
35230	SEPTEMBER SWEEPINGS	09/30/2024	729.68	205-5370-200	EXPENSES
35230	SEPTEMBER SOLID WASTE	09/30/2024	10,737.00	101-5363-200	SOLID WASTE DISPOSAL EXPENS
SEPT 2024	JAIL ASSESSMENTS/DRIVER IMPROV/	10/02/2024	597.60	101-5121-200	MUNICIPAL COURT EXPENSES
Total OUTAGAMIE COUNTY TREASURER:			12,953.70		
PACKER CITY INTERNATL TRUCKS INC					
X103145223:0	OIL & FILTERS	09/20/2024	722.23	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total PACKER CITY INTERNATL TRUCKS INC:			722.23		
RAYS TIRE					
2046818	TIRES	09/25/2024	2,527.00	205-5370-200	EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Total RAYS TIRE:			2,527.00		
SHERWIN WILLIAMS CO					
0499-7	COMPLEX PAINT	09/26/2024	42.99	101-5160-231	BUILDING REPAIR/MAINTENANCE
0945-9	COMPLEX PAINT	10/08/2024	25.49	101-5160-231	BUILDING REPAIR/MAINTENANCE
1029-1A	COMPLEX HALL PAINT	10/10/2024	42.99	101-5160-231	BUILDING REPAIR/MAINTENANCE
Total SHERWIN WILLIAMS CO:			111.47		
SHORT ELLIOTT HENDRICKSON INC.					
474906	NEW FACILITT 75.23%	10/08/2024	6,046.54	101-5700-971	STREET FACILITY RECONSTRUCTION
Total SHORT ELLIOTT HENDRICKSON INC.:			6,046.54		
STATE OF WISCONSIN					
SEPT 2024	COURT FINES AND SURCHARGES	10/02/2024	1,502.47	101-5121-200	MUNICIPAL COURT EXPENSES
Total STATE OF WISCONSIN:			1,502.47		
SWINKLES TRUCKING & EXCAVATING CORP					
0062948-IN	PULVERIZED TOPSOIL	09/24/2024	91.25	101-5520-200	PARK EXPENSES
0063044-IN	PULVERIZED TOPSOIL	09/27/2024	292.00	101-5331-200	STREET EXPENSES
Total SWINKLES TRUCKING & EXCAVATING CORP:			383.25		
TRUCK EQUIPMENT INC					
1117684-00	MOUNTING BRACKET	10/03/2024	5.98	205-5370-200	EXPENSES
Total TRUCK EQUIPMENT INC:			5.98		
UNIFIRST CORPORATION					
1481025174	BAGGED WIPERS/LAUNDRY BAGS UN	09/26/2024	23.02	101-5323-200	MUNICIPAL GARAGE EXPENSES
1481025560	BAGGED WIPERS/LAUNDRY BAGS UN	10/03/2024	23.02	101-5323-200	MUNICIPAL GARAGE EXPENSES
1481025948	BAGGED WIPERS/LAUNDRY BAGS UN	10/10/2024	23.02	101-5323-200	MUNICIPAL GARAGE EXPENSES
Total UNIFIRST CORPORATION:			69.06		
VERIZON WIRELESS					
9976426180	ADMINISTRATOR PHONE	10/15/2024	70.74	101-5141-200	ADMINISTRATIVE EXPENSES
9976426180	CLERK/TREASURER PHONE	10/15/2024	44.26	101-5143-200	CENTRAL OFFICE EXPENSES
9976426180	ELECTION PHONE	10/15/2024	44.26	101-5144-200	ELECTIONS EXPENSES
9976426180	STREETS PHONES	10/15/2024	197.82	101-5331-200	STREET EXPENSES
9976426180	FIRE DEPT PHONE	10/15/2024	82.16	101-5220-200	FIRE DEPARTMENT EXPENSES
9976426180	MECHANIC PHONES	10/15/2024	44.32	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
9976426180	COMPLEX PHONES	10/15/2024	88.52	101-5160-200	OPERATIONAL SUPPLIES
9976426180	INSPECTIONS PHONES	10/15/2024	177.33	101-5240-200	INSPECTIONS EXPENSES
9976426180	REC DEPT PHONE	10/15/2024	43.64	101-5530-200	RECREATION DEPT EXPENSES
Total VERIZON WIRELESS:			793.05		
VILLAGE OF COMBINED LOCKS					
2024-M14	PATCHING = 111 DARBOY RD	09/25/2024	1,853.00	401-5700-900	PATCHING & MAINTENANCE EXPENS
Total VILLAGE OF COMBINED LOCKS:			1,853.00		

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
VILLAGE OF LITTLE CHUTE					
2024 4TH QT	4TH QTR 2024 FVMPD	10/01/2024	397,772.40	101-5210-200	EXPENSES (TRANSFER OUT)
240172	CROSSING GUARDS 3RD QTR 2024	10/04/2024	2,240.57	101-5215-200	CROSSING GUARDS EXPENSES
240173	OPERATOR LIC BACKGROUND CHEC	10/04/2024	56.00	101-5143-200	CENTRAL OFFICE EXPENSES
Total VILLAGE OF LITTLE CHUTE:			400,068.97		
WE ENERGIES					
5192005314	500 MOASIS DRIVE	09/26/2024	49.01	101-5323-200	MUNICIPAL GARAGE EXPENSES
5225414458	STREET LIGHTS/UNDERPASS	10/22/2024	12,039.64	101-5342-200	STREET LIGHTING EXPENSES
5225414458	COMPLEX/FIRE DEPT ANALYSIS	10/22/2024	3,127.89	101-5160-234	ELECTRIC UTILITIES
5225414458	PARKS	10/22/2024	662.23	101-5520-200	PARK EXPENSES
5225414458	X-MAS LIGHTS	10/22/2024	14.73	101-5531-200	CHRISTMAS LIGHTS EXPENSES
5225414458	X-MAS ARBORETUM-POND/FOUNTAIN	10/22/2024	361.41	205-5370-200	EXPENSES
5225414458	TRAFFIC LIGHTS	10/22/2024	110.62	101-5341-200	LOCAL ROADS EXPENSES
5225414458	ROGER ST LIFT STATION	10/22/2024	49.93	201-5360-200	SANITARY SEWER EXPENSES
5225414458	RED CEDAR PKWY/TREATY PARK	10/22/2024	116.75	702-5160-234	UTILITIES EXPENSE
Total WE ENERGIES:			16,532.21		
WISCONSIN DEPT OF TRANSPORTATION					
395-00003689	KIMBERLY. MARCELLA ST TRAIL	10/01/2024	1,269.90	401-5700-908	SIDEWALKS
Total WISCONSIN DEPT OF TRANSPORTATION:			1,269.90		
ZIGNEGO COMPANY					
K0001-09-23-0	2024 WELHOUSE & CURTIN ST RECO	10/02/2024	165,992.90	401-5700-932	STREET IMPROVEMENTS
K0001-09-23-0	2024 THE BLUE DEVELOPMENT ST C	10/02/2024	3,000.00	702-5700-950	WATERMAINS
K0001-09-23-0	2024 THE BLUE DEVELOPMENT ST C	10/02/2024	200.00	702-5370-200	STORM SEWERS
K0001-09-23-0	2024 THE BLUE DEVELOPMENT ST C	10/02/2024	330,751.50	702-5700-932	STREET CONSTRUCTION
Total ZIGNEGO COMPANY:			499,944.40		
Grand Totals:			1,084,345.80		

Report Criteria:

Report type: GL detail
 Invoice Detail.GL account (3 Characters) = {<>} "601"
 Invoice Detail.GL account = {<>} "0011111"
 Check.Voided = No

SUMMARY OF ACCOUNTS 2024 (4th QTR)

General Fund Checking Account xxxxxx 9241

Beginning Balance	\$1,954,989.75
Deposits	\$670,164.02
Withdrawals	\$1,547,740.38
Interest	\$371.59
Ending Balance	\$1,077,784.98

October

General Fund Money Market Account xxxxxx0273

Beginning Balance	\$4,789,490.52
Deposits	\$0.00
Withdrawals	\$0.00
Interest	\$8,843.55
Ending Balance	\$4,798,334.07

October

Property Tax Savings Account xxxxxx 9000

Beginning Balance	\$1,080,921.67
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$91.55
Ending Balance	\$1,081,013.22

October

Water Department Business Money Market Account xxxxxx 9274

Beginning Balance	\$712,755.22
Deposits	\$4,140.15
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$1,323.46
Ending Balance	\$718,218.83

October

Trust Accounts Business Money Market Account xxxxxx 5275

Beginning Balance	\$4,760,396.34
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$9,959.11
Ending Balance	\$4,770,355.45

October

TIF Money Market Account xxxxxx 1278

Beginning Balance	\$8,380,426.56
Deposits	\$5,000.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$17,533.51
Ending Balance	\$8,402,960.07

October

American Money Market Account (ADM)

Beginning Balance	\$9,991,578.61
Deposits	\$0.00
Withdrawals	\$265,935.00
Fee	\$0.00
Interest	\$39,180.65
Ending Balance	\$9,764,824.26

October

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
September 10, 2024**

Chairman Johnson called the meeting to order at 11:00 am. Commissioner Hanson and Hietpas appeared in person. Commissioner Stienen appeared remotely. Also attending the meeting were Administrator/Public Works Director Block and Water Superintendent Verstegen.

Approval of Minutes from the August 13, 2024, Meeting

Commissioner Hanson moved, Hietpas seconded the motion to approve the Water Commission minutes of the August 13, 2024, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of July 2024

Commissioner Hanson moved, Hietpas seconded the motion to approve the Bills and Claims, and Financial Statements for the month of July 2024. The motion carried by unanimous vote of the Commission.

Reports

Midwest Contract Operations, Inc.

Superintendent Verstegen reported a power issue at Fulcer and that it has been repaired, annual painting of hydrants has been completed, flushing starts next week, ISO rating is due, meter changes continue, October 15th deadline for EPA DNR Lead Service Audit and will work with McMahon & Associates for developing a layer for the public, lead presentation by Jerry Orth anticipated in November, and discussion regarding sodium silicate versus phosphate.

Administrator/Public Works Director Block


Administrator/Public Works Director Block made the request to have November 12, 2024, meeting moved to November 5, 2024, at 11:00am. Accepted by the commission and Superintendent Verstegen.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:18 am.



Danielle Block
Secretary

Dated September 20, 2024

Drafted by MMF

Approved by Water Commission on 10-8-24

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
October 8, 2024**

Chairman Johnson called the meeting to order at 11:02 am. Commissioner Stienen, Hanson and Hietpas appeared in person. Also attending the meeting were Administrator/Public Works Director Block and Water Superintendent Verstegen.

Annual Election of Chairperson

The Annual Election of chairperson was conducted. Chairman Johnson was nominated by Commissioner Stienen, Commissioner Hanson seconded the nomination.

Approval of Minutes from the September 10, 2024, Meeting

Commissioner Stienen moved, Hietpas seconded the motion to approve the Water Commission minutes of the September 10, 2024, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of August 2024

Commissioner Hanson moved, Hietpas seconded the motion to approve the Bills and Claims, and Financial Statements for the month of August 2024. The motion carried by unanimous vote of the Commission.

Authorize the Administrator to send Request for Proposal for a Water Utility Full Rate Study

Administrator Block reported that Kerber Rose would appear next month to present 2023 PSC report and anticipates that they will qualify for a rate increase. Administrator Block asked for a consensus to start the process to apply for a rate increase in 2025. The commission authorized Administrator Block's request.

Review draft 2025 Water Utility Budget

Superintendent Verstegen reviewed the budget in detail noting changes and increases in budget items for 2025, including an increase for Maintenance Softening for The Heart of the Valley Discharge, and an increase in Maintenance of Meters due to the cost to replace whole meters, and Capital Outlay Well #2 pull was moved to 2025. Administrator/Public Works Director Block reported that the Fund Balance Applied amount would be used to balance the overall Water Utility Budget and why the capital projects in 2025 are being reconsidered.

Reports

Midwest Contract Operations, Inc.

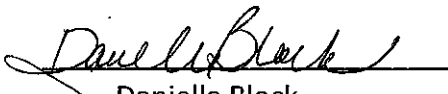
Superintendent Verstegen reported that the Lincoln Plant has a meter remote issue, was not communicating, and will be replaced. Crews are working on fire flow on south side of town, fire flow testing, and August 16th is the deadline for EPA audit.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:39 am.


Danielle Block
Secretary

Dated October 23, 2024

Drafted by MMF

Approved by Water Commission on 11-5-2024

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
September 16, 2024**

The meeting was called to order at 4:04pm by Library Board President Corinne Herro. The meeting was held in Aspen-Birch Room of the Kimberly Municipal Center with an option to attend via Zoom.

Members present in Person: Corinne Herro, Barbara Wentzel, and Dave Hietpas

Members present via Zoom: none

Members Absent: Rose Vander Velden (excused), Phil Yunk (excused)

Others present in Person: Holly Selwitschka, Kimberly Library Director

Motion by Hietpas, seconded by Wentzel to approve the minutes of the August 19, 2024 meeting. Motion carried by unanimous vote.

Motion by Wentzel, seconded by Herro to approve the current bills as written. Motion carried by unanimous vote.

Director's Report: Holly presented her Director's Report:

- Herro requested a report to summarize TRIP and SDC collections results, following up from a previous request.
- There was a brief discussion about Friends of the Kimberly Library and Herro suggested that a donation box be set out at library programs to help supplement costs.
- Holly updated the board on the CIP with the addition project of painting the library. Depending on the results of an RFP, it may be possible to add painting to the CIP in 2025, or else taking on a painting project may happen first followed by carpet replacement in the following year. Village Administrator Block added a placeholder amount to the CIP until the numbers are made more firm from a RFP process that Holly will work on with Craig.

New Business:

Motion by Wentzel, seconded by Herro to approve 2025 Kimberly Public Library Schedule of Closed Dates, Motion carried by unanimous vote.

Kimberly Public Library Fee Collection and Acceptable Forms of Payment Policy was tabled until a credit card vendor is established.

The library board reviewed the Kimberly Public Library Hotspot Circulation Policy and requested that language be added to the policy about the collections procedures using Wisconsin's tax intercept programs TRIP and SDC. Revisions will be brought forth again at the October meeting.

Items for the Next Meeting: updates on carpet and painting, payment policy, hotspot policy, Library Use report to inform consideration to change service hours, a patron billing report, 2025 budget draft, and OWLS Service Agreement

Motion by Herro, seconded by Wentzel, to adjourn the meeting. Motion carried by unanimous vote. The meeting was adjourned at 4:52pm.

Submitted by: Holly Selwitschka, Library Director