

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
11/18/2024**

A meeting of the Village Kimberly Board was called to order on Monday, November 18, 2024 at 5:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Tom Gaffney, Norb Karner, Mike Hruzek, Marcia Trentlage and Dave Hietpas  
Board Excused: None  
Staff Present: Clerk Treasurer Jennifer Weyenberg and Administrator/Director of Public Works Danielle Block

**President's Remarks**

President Kuen noted that there will not be a meeting next week Monday, November 25<sup>th</sup>.

**Approval of Minutes from the 11-11-2024 Meeting**

Trustee Hammen moved, Trustee Karner seconded the motion to approve the Village Board minutes from 11-11-2024. Motion carried by unanimous vote of the board.

**Presentation by Justin Fischer of Baird**

Justin Fischer of Baird gave a presentation regarding the potential issuance of general obligation promissory notes in the amount of \$3,400,000 for the completion of the Street and Parks Facility. The tentative notes sale is February 2025.

**Appointments**

**Norb Karner to the Fox Cities CVB Board of Directors (term expiring 2027)**

Trustee Hammen moved, Trustee Trentlage seconded the motion to appoint Norb Karner to the Fox Cities CVB Board of Directors with a term expiring in 2027. Motion carried by 6-0-1 vote of the board with Trustee Karner abstaining.

**Unfinished Business**

None

**New Business**

**"Class B" Liquor with Class "B" Alcohol Beverage License Application for Barrel & Vines, LLC (Patrick DeJesus, Agent)**

Trustee Trentlage moved, Trustee Gaffney seconded the motion to grant the application for Barrel & Vines, LLC. The issuance of the license will be held contingent upon passing future final inspections. The motion carried by unanimous vote of the board. The property is located at 345 N. Main Street.

**Deposit Open House Donations into EMS and Fire Donation Trust Funds**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the deposit of the open house donations into the EMS Donation Trust fund in the amount of \$2,527.55 and the Fire Donation Trust Fund in the amount of \$2,527.50. Motion carried by a roll call vote of the board, 7-0.

**Resolution Number 13, Series of 2024 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,400,000 General Obligation Promissory Notes**

Trustee Hammen moved, Trustee Karner seconded the motion to approve Resolution Number 13, Series of 2024. Motion carried by unanimous vote of the board.

**Resolution Number 14, Series of 2024 Adopting the Revised 2025 Fee Schedule**

Trustee Karner moved, Trustee Trentlage seconded the motion to approve Resolution Number 14, Series of 2024. Motion carried by unanimous vote of the board.

**Resolution Number 15, Series of 2024 Distribution Underground Easement**

Trustee Karner moved, Trustee Hammen seconded the motion to approve Resolution Number 15, Series of 2024. This resolution allows WE Energies to tunnel in and put a new transformer in for the new Streets and Parks facility. President Kuen noted that the Village is requesting this service from WE Energies. Motion carried by unanimous vote of the board.

**Modification to Clerk’s Office and Street & Parks Dept. Office Hours**

Trustee Karner moved, Trustee Hammen seconded the motion to approve the modification to the Clerk’s Office and Street & Parks Dept. office hours. Effective on February 1, 2025, the new hours will be Monday-Thursday 8am-4pm and Fridays 8am-12noon, Saturday & Sunday closed. It was noted that these hours can still be adjusted in the future if they are not working to meet the needs of the community as well as staff. Motion carried by unanimous vote of the board.

**Approve Bills and Claims from October 2024**

Trustee Hammen moved, Trustee Karner seconded the motion to approve the bills and claims for the month of October 2024. There was no discussion on this item. Motion carried by unanimous vote of the board.

**Receive Minutes of Board and Commissions**

**Water Commission minutes- 09/10/24 & 10/08/24 and Library Board minutes-09/16/24**

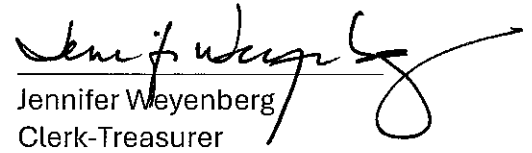
There was no discussion or action taken on these items, the minutes will be filed as presented.

**Public Participation**

Resident Mr. Siebers spoke about his experience in filing a complaint with the village. It took approximately 3 weeks for him to get a response from the village. He would like to see the follow-up process be a little timelier.

**Adjournment**

Trustee Hammen moved, Trustee Gaffney seconded the motion to adjourn. Motion carried by unanimous vote at 5:38pm.

  
Jennifer Weyenberg  
Clerk-Treasurer

Dated 11/19/24

Drafted by: ELZ

Approved by Village Board 12-2-24