

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
October 21, 2024**

The meeting was called to order at 4:06pm by Library Board Member Barbara Wentzel. The meeting was held in Aspen-Birch Room of the Kimberly Municipal Center with an option to attend via Zoom.

Members present in Person:, Barbara Wentzel, Dave Hietpas, and Phil Yunk

Members present via Zoom: Rose Vander Velden

Members Absent: Corinne Herro (excused)

Others present in Person: Holly Selwitschka, Kimberly Library Director

Motion by Hietpas, seconded by Wentzel to approve the minutes of the September 16, 2024 meeting. Motion carried by unanimous vote.

Motion by Yunk, seconded by Vander Velden to approve the current bills as written. Motion carried by unanimous vote.

Director's Report: Holly presented her Director's Report:

- Holly reported on the status of the current budget, we seem to be overspent in some lines, but we exceeded revenues with grant opportunities and donations, so overall, we should end up approximately on budget by the end of the year. Due to an adjustment mid-year to staffing, we will be underspent in personnel. Due to inflation, shipping, and processing costs, we are overbudget in books. The book budget is consistently insufficient to meet the demand.
- Holly provided an update about FOKL fundraisers.

New Business:

Motion by Hietpas, seconded by Yunk to approve the 2025 library Budget Proposal. Motion carried by unanimous vote.

Motion by Vander Velden, seconded by Yunk to approve the OWLS Automation Agreement. Motion carried by unanimous vote.

Unfinished Business:

A discussion was held about the updates to the circulation policy. Vander Velden requested a tracking report for fees waived to minors due to the policy changes.

Motion by Yunk, seconded by Hietpas to approve the changes to the Kimberly Public Library Circulation Policy. Motion carried by unanimous vote.

Motion by Hietpas, seconded by Wentzel to approve the changes to the Kimberly Public Library Hotspot Policy. Motion carried by unanimous vote.

Motion by Vander Velden, seconded by Wentzel to approve the Kimberly Public Library Fee Collection and Acceptable Forms of Payment Policy. Motion carried by unanimous vote.

Items for the Next Meeting: updates on carpet and painting, Library Use report to inform consideration to change service hours, a patron billing report

Motion by Hietpas, seconded by Wentzel, to adjourn the meeting. Motion carried by unanimous vote. The meeting was adjourned at 4:44pm.

Submitted by: Holly Selwitschka, Library Director