



**VILLAGE OF KIMBERLY, WI
NOTICE OF SPECIAL WATER COMMISSION MEETING**

DATE: Tuesday, November 5, 2024
TIME: 11:00 am
LOCATION: Village Hall, Committee Room
515 W. Kimberly Avenue
Kimberly, WI 54136

Notice is hereby given that the Kimberly Water Commission Special Meeting will be held on Tuesday, November 5, 2024, at the Village Hall. This is a public meeting, and the agenda is listed below.

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes from the 10/08/24 Meeting
- 4) Unfinished Business
 - a) None
- 5) New Business for Consideration and Approval
 - a) 2025 Water Utility Budget
 - b) Contract between Village of Kimberly and Midwest Contract Operations for the Operations and Maintenance of the Water Treatment Facilities (January 2025 – December 31, 2030)
- 6) Presentation of the 2023 Public Service Commission report by KerberRose
- 7) Annual Winter Appreciation Dinner
- 8) Reports
 - a) Superintendent's Report
- 9) Public Participation
- 10) Adjournment

VIRTUAL OPTION:
Water Commission Meeting 11/05/2024
Nov 5, 2024, 11:00 AM – 12:30 PM (America/Chicago)

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REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
October 8, 2024

Chairman Johnson called the meeting to order at 11:02 am. Commissioner Stienen, Hanson and Hietpas appeared in person. Also attending the meeting were Administrator/Public Works Director Block and Water Superintendent Verstegen.

Annual Election of Chairperson

The Annual Election of chairperson was conducted. Chairman Johnson was nominated by Commissioner Stienen, Commissioner Hanson seconded the nomination.

Approval of Minutes from the September 10, 2024, Meeting

Commissioner Stienen moved, Hietpas seconded the motion to approve the Water Commission minutes of the September 10, 2024, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of August 2024

Commissioner Hanson moved, Hietpas seconded the motion to approve the Bills and Claims, and Financial Statements for the month of August 2024. The motion carried by unanimous vote of the Commission.

Authorize the Administrator to send Request for Proposal for a Water Utility Full Rate Study

Administrator Block reported that Kerber Rose would appear next month to present 2023 PSC report and anticipates that they will qualify for a rate increase. Administrator Block asked for a consensus to start the process to apply for a rate increase in 2025. The commission authorized Administrator Block's request.

Review draft 2025 Water Utility Budget

Superintendent Verstegen reviewed the budget in detail noting changes and increases in budget items for 2025, including an increase for Maintenance Softening for The Heart of the Valley Discharge, and an increase in Maintenance of Meters due to the cost to replace whole meters, and Capital Outlay Well #2 pull was moved to 2025. Administrator/Public Works Director Block reported that the Fund Balance Applied amount would be used to balance the overall Water Utility Budget and why the capital projects in 2025 are being reconsidered.

Reports

Midwest Contract Operations, Inc.


Superintendent Verstegen reported that the Lincoln Plant has a meter remote issue, was not communicating, and will be replaced. Crews are working on fire flow on south side of town, fire flow testing, and August 16th is the deadline for EPA audit.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:39 am.


Danielle Block
Secretary

Dated October 23, 2024

Drafted by MMF

Approved by Water Commission on _____

ACCOUNT 601

Water Utility



VILLAGE OF KIMBERLY

2025 BUDGET GOAL

CATEGORY General Government
DEPARTMENT Water Department
ACCOUNT ORGANIZATION 601

MISSION:

To provide the Village of Kimberly safe and reliable water while dealing with high treatment and operating cost increases, increasing regulations from Department of Natural Resources (DNR) and Environmental Protection Agency (EPA) in addition to industry wide operator staffing shortages.

2025 GOALS:

1. Complete scheduled tasks on time.
2. 100% Compliance on all DNR/EPA Reporting and Sampling Requirements
3. Monitor rate of return to evaluate when a rate study should be conducted.
4. Develop program to replace all private and public lead services in the next ten years.

MAJOR PROGRAM/COST CHANGES:

Sewer rates according to rate schedule. During 2025, begin and complete the rate study process, which could result in revenue changes.

PERSONNEL CHANGES/JUSTIFICATION:

None.

2024 ACHIEVEMENTS:

1. Completed 100% of New DNR required lead service inventory audit.
2. Completed Part 1 of 2, UCMR5 (sample collection for 30 chemical contaminants) between 2023 and 2025 using analytical methods developed by EPA. This action provides EPA and other interested parties with scientifically valid data on the national occurrence of these contaminants in drinking water.

CAPITAL OUTLAY:

1. Well # 2 Pull and Inspection.
2. Update/replace Chlorine Systems.
3. Upgrade Corrosion Control Chemicals.
4. SCADA System Upgrades.
5. Schindler Drive Reconstruction
6. Resin Replacement

VILLAGE OF KIMBERLY 2025 EXPENDITURE DETAIL

DEPARTMENT NAME	Water Department
EXPENDITURE CODE	601

OBJECT CODE	DESCRIPTION	LAST YEAR AMOUNT	THIS YEAR AMOUNT
0622 Power	Pumphouse #1-#3	\$127,000.00	\$136,480.00
0623 Gas	Pumphouse #1-#3	\$4,500.00	\$4,620.00
0625 Deep Well	Pumping	\$57,000.00	\$59,280.00
0631 Chemicals		\$354,000.00	\$340,700.00
0635 Softening		\$157,300.00	\$264,460.00
0638 Water Testing	DNR sampling and in house sampling supplies	\$5,500.00	\$6,000.00
0641 Supplies	General cleaning supplies	\$0.00	\$0.00
0650 Tanks	DNR inspections and maintenance	\$28,000.00	\$20,325.00
0651 Mains	Maintenance	\$125,300.00	\$134,360.00
0652 Services		\$55,500.00	\$81,700.00
0653 Meters	General meter maintenance and parts	\$70,600.00	\$83,520.00
0654 Hydrants		\$45,100.00	\$40,825.00
0655 Mapping	General upgrades to GIS from McMahon	\$6,000.00	\$6,200.00
0901 Meter Reading	Wages and service contracts, cost share 1/2 with sanitary on meters reduces wages by \$1,000	\$13,850.00	\$15,760.00
0921 Office	Mailings, bills and general office supplies	\$25,703.00	\$28,660.00
0935 General Maint.	Overall maintenance and supplies for all buildings	\$46,900.00	\$47,825.00
	TOTAL	\$1,122,253.00	\$1,270,715.00

VILLAGE OF KIMBERLY

2025 WATER UTILITY OPERATING BUDGET

ACCOUNT ALLOCATION AND REIMBURSEMENT JUSTIFICATION

	2025 General Fund Budget	Water Utility Proposed	Water Utility Approved
13.00% Administrative			
Allocated 101.5141.XXX			
Wages	73,441	9,547	
Fringe Benefits	14,130	1,837	
Expenses	12,600	1,638	
		13,022	0
15.00% Central Office			
Allocated 101.5143.XXX			
Wages	142,294	21,344	
Part-Time	17,219	2,583	
Fringe Benefits	87,302	13,095	
Expenses	61,162	9,174	
		46,196	0
0.00% Public Works Administration			
None			
Wages			
Part-time			
Fringe Benefits			
37% Audit			
10.00% IT Services			
Allocated			
Audit/Accounting 101.47.4746	23,000	8,510	
IT Expenses 101.47.4744	49,880	4,988	
		13,498	0
10.00% Insurance			
Allocated 101.5193.200-229			
Property/Liability/Equipment	82,305	8,231	
Employment Practices Liability	500	50	
Automobile	12,490	1,249	
Workers Compensation	45,800	4,580	
		14,110	0
10% Portion of Kimtalk publication 101.47.4745	12,000	1,200	
14.60% Portion of building space and utilities 101.47.4745	93,975	13,720	
3.00% Complex Trust Fund	101,000	3,030	
20.00% Street Building Trust Fund	41,000	8,200	
86% Street Equipment Replacement Fund	84,900	73,014	
Allocated Reimburse General Fund for prorated amounts as indicated. Reflects as Revenue on General Fund			
Account R101.47.4744		4,988	
Account R101.47.4745		29,030	
Account R101.47.4746		151,973	
Total		185,991	0

	2023 Prior yr Budget	2023 Prior yr Actual	2024 Current yr Budget	2024 YTD Actual	2024 Projected	2025 Requested	Percent Change	2025 Admin Recommend	Percent Change	2025 Adopted
WATER UTILITY EXPENDITURES										
DEPRECIATION EXPENSE										
601-0503-200	0.00	310281.00	0.00	0.00	0	0	0%	0	0%	0
	Total: DEPRECIATION EXPENSE									
	0	310281.00	0.00	0	0	0	0%	0	0%	0
TAXES EXPENSE										
601-0508-200	167,722.00	157,799.84	168,000.00	547.85	168,000	168,000	0%	168,000	0%	0
	Total: TAXES EXPENSE									
	167,722.00	157,799.84	168,000.00	547.85	168,000	168,000	0%	168,000	0%	0
INTEREST ON LONG-TERM DEBT										
601-0527-200	0.00	0.00	0.00	0.00	0	0	#DIV/0!	0	#DIV/0!	0
	Total: INTEREST ON LONG-TERM DEBT									
	0.00	0.00	0.00	0.00	0	0	#DIV/0!	0	#DIV/0!	0
PRINCIPAL ON DEBT										
601-0528-200	0.00	0	0.00	0	0	0	#DIV/0!	0	#DIV/0!	0
	Total: PRINCIPAL ON DEBT									
	0.00	0.00	0.00	0.00	0	0	#DIV/0!	0	#DIV/0!	0
POWER										
601-0622-010	37,000.00	24,678.19	37,000.00	46,539.71	53,595	42,000	14%	42,000	14%	0
601-0622-020	35,000.00	35,980.12	35,000.00	11,574.79	13,540	35,000	0%	35,000	0%	0
601-0622-030	55,000.00	96,787.15	55,000.00	55,469.15	71,190	59,000	7%	59,000	7%	0
601-0622-040	0.00	72.75	0.00	118.56	5,200	240	#DIV/0!	240	#DIV/0!	0
601-0622-050	0.00	0.00	0.00	0.00	0	240	#DIV/0!	240	#DIV/0!	0
	Total: POWER									
	127,000.00	157,518.21	127,000.00	113,702.21	143,525	136,480	7%	136,480	7%	0
SUPPLIES-GAS										
601-0623-010	2,500.00	2,464.06	3,200.00	1,129.89	3,000	3,000	-6%	3,000	-6%	0
601-0623-020	600.00	795.68	800.00	471.75	890	820	3%	820	3%	0
601-0623-030	500.00	395.75	500	170.72	267	500	0%	500	0%	0
601-0623-040	0.00	54.36	0	179.99	286	300	#DIV/0!	300	#DIV/0!	0
	Total: SUPPLIES-GAS									
	3,600.00	3,709.85	4,500.00	1,952.35	4,443	4,620	3%	4,620	3%	0
MAINENANCE-PUMPING										
601-0625-041	2,500.00	339,764.51	5,000.00	496.93	995	5,000	0%	5,000	0%	0
601-0625-042	2,500.00	1449.31	5,000.00	19,874.40	23,100	5,000	0%	5,000	0%	0
601-0625-043	2,500.00	6632.49	5,000.00	524.93	1,050	5,000	0%	5,000	0%	0
601-0625-070	7,500.00	362	7,500.00	2,344.91	3,828	7,500	0%	7,500	0%	0
601-0625-100	32,500.00	0.00	34,500.00	0.00	34,517	35,550	3%	36,780	7%	0
	Total: MAINENANCE-PUMPING									
	47,500.00	348,208.31	57,000.00	23,241.17	63,490	58,050	2%	59,280	4%	0
INSPECTIONS										
601-0630-010	0	0	0	0	0	0	0%	0	0%	0
601-0630-020	0	0	0	0	0	0	0%	0	0%	0
601-0630-030	0	0	0	0	0	0	0%	0	0%	0

	2023	2023	2024	2024	2024	2025	Percent	2025 Admin	Percent	2025
	Prior yr Budget	Prior yr Actual	Current yr Budget	YTD Actual	Projected	Requested	Change	Recommend	Change	Adopted
Total: INSPECTIONS	0	0	0	0	0	0	0%	0	0%	0
CHEMICALS										
601-0631-010 PUMPHOUSE #1	100,000.00	42,833.79	145,200.00	51,584.59	89,755	145,200	0%	145,200	0%	
601-0631-020 PUMPHOUSE #2	85,000.00	145,361.62	63,800.00	52,153.47	75,950	50,000	-22%	50,000	-22%	
601-0631-030 PUMPHOUSE #3	100,000.00	185,896.63	145,500.00	122,469.50	147,200	145,500	0%	145,500	0%	
Total: CHEMICALS	285,000.00	374,092.04	354,500.00	226,207.56	312,905	340,700	-4%	340,700	-4%	0
MAINTENANCE SOFTENING										
601-0635-010 PUMPHOUSE #1	15,000.00	8,015.14	15,000.00	863.41	1,725	15,000	0%	15,000	0%	
601-0635-020 PUMPHOUSE #2	15,000.00	8,689.91	15,000.00	1,184.42	2,370	15,000	0%	15,000	0%	
601-0635-030 PUMPHOUSE #3	15,000.00	12,013.31	25,000.00	3,219.09	1,975	15,000	-40%	15,000	-40%	
601-0635-041 HOV DISCHARGE-PUMPHOUSE #1	20,000.00	6601.5	23,100.00	7020	7,235	59,685	158%	59,685	158%	
601-0635-042 HOV DISCHARGE-PUMPHOUSE #2	14,000.00	32,890.50	10,100.00	9,510.08	9,674	60,305	497%	60,305	497%	
601-0635-043 HOV DISCHARGE-PUMPHOUSE #3	20,000.00	21,431.25	23,100.00	7,429.50	7,380	53,500	132%	53,500	132%	
601-0635-100 LABOR	46,500.00	0.00	46,000.00	0.00	46,022	47,405	3%	45,970	0%	
601-0635-200 MAINT.-SOFTENING EXPENSES	0	1,271.16	0	0.00	0	0	0%	0	0%	
Total: MAINTENANCE SOFTENING	145,500.00	90,912.77	157,300.00	29,226.50	76,381	265,895	69%	264,460	68%	0
WATER TESTING/ANALYSIS										
601-0638-200 WATER TESTING/ANALYSIS EXPE	5,500.00	9,073.59	5,500.00	4,511.55	6,645	6,000	9%	6,000	9%	
Total: WATER TESTING/ANALYSIS	5,500.00	9,073.59	5,500.00	4,511.55	6,645	6,000	9%	6,000	9%	0
SUPPLIES AND EXPENSE										
601-0641-200 SUPPLIES EXPENSES	0.00	0.00	0.00	0.00	0	0	#DIV/0!	0	#DIV/0!	0
Total: SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	0	0	#DIV/0!	0	#DIV/0!	0
MAINTENANCE STORAGE TANKS										
601-0650-100 LABOR	19,000.00	420,905.00	23,000.00	0.00	23,011	23,700	3%	15,325	-33%	
601-0650-200 MAINT. STORAGE TANKS EXPENS	7,500.00	60.00	5,000.00	38,708.80	2,485	5,000	0%	5,000	0%	
Total: MAINTENANCE STORAGE TANKS	26,500.00	420,965.00	28,000.00	38,708.80	25,496	28,700	3%	20,325	-27%	0
MAINTENANCE OF MAINS										
601-0651-100 LABOR	71,000.00	656.65	55,300.00	137.80	63,281	65,180	18%	64,360	16%	
601-0651-200 MAINT. OF MAINS EXPENSES	75,000.00	53,641.73	70,000.00	33,232.24	33,765	70,000	0%	70,000	0%	
Total: MAINTENANCE OF MAINS	146,000.00	54,298.38	125,300.00	33,370.04	97,046	135,180	8%	134,360	7%	0
MAINTENANCE OF SERVICES										
601-0652-100 LABOR	25,000.00	0.00	34,500.00	0.00	34,517	35,550	3%	56,700	64%	
601-0652-200 MAINT. OF SERVICES EXPENSES	20,000.00	10,274.47	21,000.00	24,875.38	20,875	25,000	19%	25,000	19%	
Total: MAINTENANCE OF SERVICES	45,000.00	10,274.47	55,500.00	24,875.38	55,392	60,550	9%	81,700	47%	0
MAINTENANCE OF METERS										
601-0653-100 LABOR	22,000.00	0.00	20,100.00	0.00	20,135	20,738	3%	24,520	22%	
601-0653-200 MAINT. OF METERS EXPENSES	50,000.00	0	50,000.00	76,261.76	50,000	50,000	0%	50,000	0%	

	2023	2023	2024	2024	2024	2025	Percent	2025 Admin	Percent	2025
	Prior yr Budget	Prior yr Actual	Current yr Budget	YTD Actual	Projected	Requested	Change	Recommend	Change	Adopted
601-0653-201	WHOLESALE METERS	500	408	500	0.00	9,000	9,000 1700%	9,000	1700%	
	Total: MAINTENANCE OF METERS	72,500.00	408.00	70,600.00	76,261.76	79,135	79,738 13%	83,520	18%	0
	MAINTENANCE OF HYDRANTS									
601-0654-100	LABOR	17,000.00	0.00	20,100.00	0.00	20,135	20,740 3%	15,325	-24%	
601-0654-200	MAINT. OF HYDRANTS EXPENSES	25,000.00	3,882.21	25,000.00	13,176.52	11,160	25,500 2%	25,500	2%	
	Total: MAINTENANCE OF HYDRANTS	42,000.00	3,882.21	45,100.00	13,176.52	31,295	46,240 3%	40,825	-9%	0
	GIS MAPPING									
601-0655-200	GIS MAPPING	6,000.00	312.89	6,000.00	1429.51	2,788	6,200 3%	6,200	3%	
	Total: GIS MAPPING	6,000.00	312.89	6,000.00	1,429.51	2,788	6,200 3%	6,200	3%	0
	METER READER									
601-0901-100	WAGES	6,500.00	0.00	5,750.00	0.00	5,752	5,925 3%	7,660	33%	
601-0901-200	METER READER EXPENSES	3500	2239.39	3600	861.79	560	3,600 0%	3,600	0%	
601-0901-201	MAINTENANCE CONTRACT	3,500.00	1656.79	4,500.00	2360.25	4,290	4,500 0%	4,500	0%	
	Total: METER READER	13,500.00	3,896.18	13,850.00	3,222.04	10,602	14,025 1%	15,760	14%	0
	ADMINISTRATIVE SALARIES									
601-0920-100	WAGES	125,938.00	80,024.92	146,577.00	7,033.26	146,580	129,723 -11%	129,353	-12%	
601-0920-101	SUPT AND ASSISTANT	0	0	0	0	0	0 0%	0	0%	
	Total: ADMINISTRATIVE SALARIES	125,938.00	80,024.92	146,577.00	7,033.26	146,580	129,723 -11%	129,353	-12%	0
	OFFICE SUPPLY AND EXPENSE									
601-0921-200	OFFICE SUPPLIES EXPENSES	25,095.00	28,833.24	25,703.00	9,941.33	25,703	28,660 12%	29,030	13%	25,703
	Total: OFFICE SUPPLY AND EXPENSE	25,095.00	28,833.24	25,703.00	9,941.33	25,703	28,660 12%	29,030	13%	25,703
	OUTSIDE SERVICES									
601-0923-100	MCO ALLOCATED LABOR	0.00	277,494.76	0.00	215,919.63	0	0 0%	0	0%	
601-0923-200	OUTSIDE EXPENSES	12,897.00	7,236.75	13,973.00	0.00	13,973	8,510 -39%	13,489	-3%	
	Total: OUTSIDE SERVICES	12,897.00	284,731.51	13,973.00	215,919.63	13,973	8,510 -39%	13,489	-3%	0
	INSURANCE EXPENSE									
601-0924-200	INSURANCE EXPENSES	11,323.00	11,323.00	11,264.00	0.00	11,264	13,740 22%	14,110	25%	
	Total: INSURANCE EXPENSE	11,323.00	11,323.00	11,264.00	0.00	11,264	13,740 22%	14,110	25%	0
	EMPLOYEE PENSION AND BENEFIT									
601-0926-100	EMPLOYEE PENSION/BENEFIT WAGES	0	0	0	0	0	0 #DIV/0!	0	0%	
601-0926-200	EMPLOYEE PENSION/BENEFIT EX	200.00	754.75	230.00	60.94	230	230 0%	230	0%	
	Total: EMPLOYEE PENSION AND BENEFIT	200.00	754.75	230.00	60.94	230	230 0%	230		0
	REGULATORY COMMISSION									
601-0928-200	REGULATORY COMM. EXPENSES	1,800.00	0.00	1,800.00	0.00	1,800	1,800 0%	8,500	372%	8,500
	Total: REGULATORY COMMISSION	1,800.00	0.00	1,800.00	0.00	1,800	1,800 0%	8,500	372%	8,500

	2023 Prior yr Budget	2023 Prior yr Actual	2024 Current yr Budget	2024 YTD Actual	2024 Projected	2025 Requested	Percent Change	2025 Admin Recommend	Percent Change	2025 Adopted
MISC GENERAL EXPENSE										
601-0930-200	MISC GENERAL EXPENSES	0	0	0	0	0	0%	10,000	0%	10,000
	Total: MISC GENERAL EXPENSE	0	0	0	0	0	0%	10,000	0%	10,000
TRANSPORTATION										
601-0933-200	TRANSPORTATION EXPENSES	8,000.00	8,618.43	8,000.00	5,304.53	6,244	0%	8,000	0%	8,000
	Total: TRANSPORTATION	8,000.00	8,618.43	8,000.00	5,304.53	6,244	0%	8,000	0%	8,000
GENERAL PLANT										
601-0935-100	LABOR	10,500.00	0.00	14,400.00	0.00	14,638	5%	15,325	6%	
601-0935-200	MAINTENANCE GENERAL	15,000.00	21,567.56	32,500.00	6,932.69	11,971	0%	32,500	0%	
	Total: GENERAL PLANT	25,500.00	21,567.56	46,900.00	6,932.69	26,609	1%	47,825	2%	0
CAPITAL OUTLAY-METERS										
601-0975-200	METERS	0.00	332.67	0.00	0	0	#DIV/0!	0	#DIV/0!	
601-0975-201	RADIO HEADS	0	0	0.00	0	0	0%	0	0%	
	Total: CAPITAL OUTLAY-METERS	0.00	332.67	0.00	0.00	0	#DIV/0!	0	#DIV/0!	0
CAPITAL OUTLAY-OTHER										
601-0977-200	HYDRANTS	15,000.00	0	15,000.00	393.75	15,000	67%	25,000	67%	
601-0977-227	TOWER 1 INSPECT/TOWER 2 PAINT	489900	217.06	0.00	27349.87	27,350	#DIV/0!	0	#DIV/0!	
601-0977-228	SOFTENER VALVES	0	0	0.00	0	0	#DIV/0!	0	#DIV/0!	
601-0977-229	WELL 1 & 3 CHLORINE UPGRADE	0	0	0.00	0	35,000	#DIV/0!	35,000	#DIV/0!	
601-0977-230	JD GATOR	0	0	0.00	0	0	#DIV/0!	0	#DIV/0!	
601-0977-231	WELL 2 EXTERIOR PAINTING	0	0	0.00	0	0	#DIV/0!	0	#DIV/0!	
601-0977-232	KIMBERLY AVE WATER MAIN RECONS	0	14814.96	0.00	0	0	#DIV/0!	0	#DIV/0!	
601-0977-233	SUNSET DRIVE RECONSTRUCTION	385250	1719.94	0.00	0	0	#DIV/0!	0	#DIV/0!	
601-0977-234	WELHOUSE DRIVE	0	0	474,000.00	327,794	474,000	-100%	0	-100%	
601-0977-235	WELL #2 PULL AND INSPECTION	0	0	90,000.00	0	0	0%	90,000	0%	
601-0977-236	SCADA SYSTEM UPGRADE/REPLACE	0	0	50,000.00	0	0	0%	50,000	0%	
601-0977-237	WELL #3 RESIN REPLACEMENT	0	0	125,000.00	0	0	0%	125,000	0%	
601-0977-238	WELL #2 RESIN REPLACEMENT	0	0	0.00	0	0	#DIV/0!	100,000	#DIV/0!	
601-0977-239	CORROSION CONTROL CHEMICAL	0	0	0.00	0	0	#DIV/0!	30,000	#DIV/0!	
601-0977-240	SCHINDLER DRIVE RECONSTRUCTION	0	0	0.00	0	0	#DIV/0!	375,000	#DIV/0!	
	Total: CAPITAL OUTLAY-OTHER	890,150.00	16,751.96	754,000.00	355,537.88	516,350	10%	455,000	-40%	0
	TOTAL EXPENDITURES WATER UTILITY	2,234,225.00	2,398,570.78	2,226,597.00	1,191,163.50	1,825,896	9%	2,077,767	-7%	52,203

WATER UTILITY REVENUE

PUBLIC CHARGES FOR SERVICES										
601-46-0461	METERED SALES-RESIDENTIAL	520,000.00	590,159.38	532,000.00	388,976.62	513,504	-3%	515,000	-3%	

	2023	2023	2024	2024	2024	2025	Percent	2025 Admin	Percent	2025
	Prior yr Budget	Prior yr Actual	Current yr Budget	YTD Actual	Projected	Requested	Change	Recommend	Change	Adopted
601-46-0462	METERED SALES-COMMERCIAL	70,000.00	94,423.47	86,000.00	60,821.77	79,645	82,000 -5%	82,000	-5%	
601-46-0463	METERED SALES-INDUSTRIAL	42,000.00	75,705.80	69,000.00	51,828.08	68,122	70,000 1%	70,000	1%	
601-46-0464	METERED SALES-MULTI FAM RES	50,000.00	65,528.48	59,000.00	44,815.80	56,855	59,000 0%	59,000	0%	
601-46-0466	OTHER SALES-PUBLIC AUTHORIT	13,000.00	19,790.80	17,000.00	12,439.70	17,769	18,000 6%	18,000	6%	
601-46-0467	WHOLESALE WATER	575,000.00	628,362.39	645,000.00	440,349.54	542,473	555,000 -14%	555,000	-14%	
601-46-0469	PRIVATE FIRE PROTECTION	38,000.00	38,902.63	39,000.00	29,837.28	40,068	41,000 5%	41,000	5%	
Total: PUBLIC CHARGES FOR SERVICES		1,308,000.00	1,512,872.95	1,447,000.00	1,029,068.79	1,318,437	1,340,000 -7%	1,340,000	-7%	0
INTERGOV CHG FOR SERVICES										
601-47-0470	HYDRANT RENTAL-KIMBERLY	299,000.00	314,792.71	315,000.00	237,513.09	316,820	320,000 2%	320,000	2%	
601-47-0471	HYDRANT RENTAL-WHOLESALE	72,000.00	63,360.00	64,000.00	47,520.00	63,360	64,000 0%	64,000	0%	
601-47-0473	TURNING ON WATER	0	0	0	0	0	0 0%	0	0%	
601-47-0474	OTHER WATER REVENUES	10,000.00	51,456.94	10,000.00	990.00	950	10,000 0%	10,000	0%	
601-47-0475	WATER LATERAL ASSESSMENTS	996	1896	1896	0	1,896	2,000 5%	1,896	0%	
Total: INTERGOV CHG FOR SERVICES		381,996.00	431,505.65	390,896.00	286,023.09	383,026	396,000 1%	395,896	1%	0
MISCELLANEOUS REVENUE										
601-48-0415	PRIVATE WATER LATERAL ASSESSMT	0	0	0	0	0	0 0%	0	0%	
601-48-0419	INTEREST AND DIVIDENDS	3,900.00	21,130.03	11,000.00	7,871.27	10,500	11,000 0%	11,000	0%	
601-48-0420	SPECIAL ASSESSMENT INTEREST	0	246.23	246	0	250	250 0%	157	0%	
601-48-0421	CELLULAR ANTENNA MONTHLY FE	84,000.00	80,085.28	92,100.00	54,493.19	83,760	85,000 -8%	85,000	-8%	
601-48-0480	FORFEITED DISCOUNTS	9,500.00	15,865.80	11,000.00	9,083.81	12,451	12,000 9%	12,000	9%	
Total: MISCELLANEOUS REVENUE		97,400.00	117,327.34	114,346.00	71,448.27	106,961	108,250 -5%	108,157	-5%	0
OTHER FINANCING SOURCES										
601-49-4930	FUND BALANCE APPLIED	0	0	274355	0	274,355	574,371 0%	193,714	0%	
601-49-0999	TRANSFERS	0	0	0	0	40,000	0 0%	40,000	0%	0
Total: OTHER FINANCING SOURCES		0	0	0	0	314,355	574,371 0%	233,714	0%	0
TOTAL REVENUES WATER UTILITY		1,787,396.00	2,061,705.94	1,952,242.00	1,386,540.15	2,122,779	2,418,621 24%	2,077,767	6%	0



CONTRACT

Between

The Village of Kimberly

Outagamie County, Wisconsin

&

MIDWEST CONTRACT OPERATIONS, INC.

Menasha, Wisconsin

Operations and Maintenance of the
Water Treatment Facilities

for the

The Village of Kimberly

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CONTRACT

Between the

The Village of Kimberly
Outagamie County, Wisconsin

&

Midwest Contract Operations, Inc.
Menasha, Wisconsin

To Operate, Maintain & Manage the
Water Treatment Facilities
for the
The Village of Kimberly

CONTRACT, made this _____ day of _____, 2024 by and between the Village of Kimberly, Outagamie County, Wisconsin, with principal offices located at 515 W Kimberly Ave, Kimberly, Wisconsin 54136 (hereafter referred to as "**Owner**"); and **MIDWEST CONTRACT OPERATIONS, INC.**, a Wisconsin general business corporation, formed and operating under Chapter 180, Wisconsin Statute, with its principal offices located at 101 Garfield Avenue, Menasha, Wisconsin 54952 (hereafter referred to as "MCO").

PREAMBLE

The **Owner** is the operator of a municipal wastewater treatment plant, collection system and all appurtenances thereto (hereafter "wastewater system"); and operator of a water treatment and supply, water equipment and structures, water main and lateral distribution system, and all appurtenances thereto (hereafter "water system"); and

The **Owner** and MCO desire to enter into a Contract for MCO's management, supervision, operation and maintenance of the water treatment systems.

NOW THEREFORE, in consideration of the mutual covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is agreed between **Owner** and MCO as follows:

I. TERM & TERMINATION

A. EFFECTIVE DATE

This contract shall be effective as of January 1, 2025.

B. DURATION OF CONTRACT & CONTRACT RENEWAL

This Contract shall be effective through December 31, 2030.

C. TERMINATION OF CONTRACT

1. Either party may terminate this Contract upon ninety (90) days' prior written notice, with or without cause.
2. The **Owner** may terminate this Contract effective forty-eight (48) hours after the **Owner** gives written or actual notice to MCO or MCO's management representative, on site, if the **Owner**, the water system, or other public or private property or person suffers significant damage (defined as in excess of Fifteen Thousand & no/100 Dollars (\$15,000.00) as the sole result of MCO's negligent, intentional or other breach of due performance of this Contract or tortuous conduct in carrying out this Contract.
3. In the event of termination under Subsection 1., MCO shall be obligated to continue to faithfully perform the Contract until the date the termination is effective.

II. SCOPE OF SERVICES

In general, Midwest Contract Operations, Inc. (MCO) shall operate and maintain the **Owner's** water systems; manage MCO's employees in performing operations; seek to achieve compliance with environmental and other regulatory laws applicable to the systems; and report to the **Owner** regularly on the status of such activities. MCO's services are for labor only related to system operation, maintenance and management and do not include professional design or engineering services.

The policy making and governmental functions relating to the water systems shall remain fully vested with and under the exclusive control of the **Owner**. **Owner's** functions shall include, but not be limited to, making decisions regarding significant capital requirements for the systems (i.e., improvements, repairs, etc.); changes of treatment processes; enacting or recommending necessary and appropriate ordinances; approving all major contracting for services or goods; responsibility for regulations regarding environmental regulatory compliance through agencies such as the Wisconsin Department of Natural Resources (hereinafter referred to as "DNR"), United States Environmental Protection Agency (hereinafter referred to as "EPA"), or Public Services Commission of Wisconsin (hereinafter "PSCW"), funding and the like; and any other significant policy or financial decisions regarding the systems. In the event of any questions regarding possible implications or consequences of an operational decision falling under the **Owner's** policy making or governmental functions, MCO shall consult with the **Owner** with regard to actions that may be necessary under this paragraph. However, in all events, the matter shall be deemed within the oversight and policy and financial function of the **Owner** and the **Owner's** decision in the matter shall in all events be controlling.

Without limiting the generality of the foregoing, the following is a list of specific contractual services to be performed by MCO under this Contract:

1. Provide personnel with proper state certification to manage the operation and preventative maintenance of the **Owner** water systems.
2. Report to the **Owner** as to the status of MCO's contract services. Attend public meetings when requested by the **Owner**.
3. Assist the **Owner** when requested, in the preparation of annual operation and maintenance budgets, and capital improvement and equipment budgets.
4. Development of tests or operation procedures as required by present and/or future DNR, EPA or PSCW rules and regulations or any permits, administration orders of the like which might be issued by the DNR, EPA or PSCW or as may be ordered by any court having jurisdiction over the **Owner**.
5. Prepare such other routine, periodic reports, which may be required from time to time by the DNR, EPA, and PSCW (excluding any significant studies such as facilities planning, toxicity reduction evaluation, or the like).
6. Review with the **Owner** and Engineer on newly enacted DNR, EPA, or PSCW programs as to how they would apply to the **Owner**.
7. Provide training for MCO personnel in areas of operations, maintenance, safety, supervisory skills, laboratory, energy management, etc. A proper safety program shall be developed and implemented, and all portions of that program shall be adhered to. This safety program is for MCO personnel only and remains the sole property of MCO. **Owner** shall provide all required safety equipment. MCO is not responsible for safety training of **Owner** employees, or safety plans and/or assessments relating to owners buildings or structures
8. Provide field services for **Owner** water system including: water meter testing (ten year rotation. **Owner** is responsible for the cost of testing the meters); cross connection inspections (per DNR schedule); reading water meters; inspection of operation and maintenance of pump houses and towers; flush hydrants; exercise system valves, new construction water meter drop off, water meter remote wirings, and construction locates (MCO's liability relating to utility locates is outline in Section V, Paragraph A).
9. MCO personnel will assist the Street Department with water main repairs when required. MCO assistance will be limited to adjusting valves and providing technical assistance. MCO personnel may not enter trenches.
10. Provide labor for routine preventative maintenance of the water systems. Routine preventative maintenance is defined as any schedule and expected maintenance that is necessary and appropriate to keep the water systems functioning up to consistent, acceptable standards over the useful life of such equipment, and consists of preventive maintenance scheduling and tracking, and spare parts inventory and control, as directed by the manufacturer. **Owner** is responsible for the repair in the of the water distribution system. MCO shall provide the **Owner** with full documentation that preventive maintenance is being performed on all **Owner** owned equipment in accordance with the manufacturer's recommendations and intervals and in sufficient detail as may be determined by the **Owner**. MCO shall be responsible for maintaining new equipment purchased by the **Owner** and assist the **Owner** in enforcing equipment warranties and guarantees. The **Owner** is responsible for costs associated with preventative maintenance supplies which includes but is not limited to spare parts, oils, grease, and other lubricants.

The parties agree that the services to be provided by MCO and its officers, directors, employees and

agents under this Contract shall not include any services relating to the investigation, detection, abatement, replacement, discharge, or removal of any toxic or hazardous contaminants or materials. As such, **the Owner** acknowledges and agrees that MCO does not have and has no obligation to have professional liability (errors and omissions) or other insurance for claims arising out of the performance of or the failure to perform professional services relating to the investigation, detection, abatement, replacement, discharge, or removal of products or materials containing asbestos or any other toxic or hazardous contaminants or materials. Should MCO be subject to any lawsuit, claim or other proceeding relating to the investigation, detection, abatement, replacement, discharge, or removal of products or materials containing asbestos or any other toxic or hazardous contaminants or materials, the Owner agrees to indemnify and hold MCO harmless from any damages, costs, or expenses, including reasonable attorneys' fees, that MCO may incur or become liable to pay as a result of the same.

The foregoing list is intended to be thorough in nature, yet the parties acknowledge there may be other aspects of operation of the water systems that have not been anticipated herein, or may not be identified in the foregoing list yet are a part of, and consistent with, the operation of the system as conducted by the **Owner** prior to this Contract. The parties will consider the past course of performance of the original contract between them in determining whether specific services are within the meaning of the preceding sentence. The parties agree that services of this kind will be performed by MCO without additional fee beyond the base compensation described in the Section below. Only in the event of special circumstances involving new regulatory requirements or new services not presently being conducted will there be a need to adjust MCO's compensation, which will only be done by mutual agreement between the parties in writing.

III. OWNER FUNCTIONS

The **Owner** shall exercise the following functions relative to the water systems:

1. All policy decisions regarding level or kind of treatment, water pollution control or other regulatory standards shall be reserved to the **Owner**.
2. All decision of capital improvements or treatment or control strategies as they may affect the relative budget requirement for labor or capital.
3. All contracting and subcontracting by the **Owner** or by MCO on behalf of the **Owner** must be approved by the **Owner**. Such approvals may be general or blanket in nature for purchases of supplies and the like, or services below a specified monetary amount.
4. Unless otherwise agreed in writing, outside services contracted for, from time to time, by **the Owner**, shall be supervised and controlled by the Owner and **MCO's** role shall be limited to providing periodic suggestions concerning future improvements in the nature or scope of the contracted services that might be beneficial to **the Owner**. If MCO acquires actual knowledge of a deficiency, error, or omission by the outside contractor in the performance of the contracted services, MCO agrees to bring such matters to the attention of **the Owner**, but shall not have any further management or supervisory functions with regard to the outside contractor, unless otherwise specifically agreed in writing by MCO.
5. All policy questions regarding customer relations, including but not limited to billing or service disputes and pretreatment requirements.

6. All enactment of ordinances, rules, regulations or the like relating to the water systems and any enforcement thereof.
7. All applications, petitions, requests for action, hearing, modifications or the like that may be filed with the DNR, EPA, PSCW, or any other regulatory body.
8. All aspects of generating, computing, obtaining authority for, billing and collecting charges for the water systems, and handling any disputes arising thereof.
9. Any intergovernmental services or agreements.
10. The determination of the budget for the water systems, except that the budget must include and provide for the payment of compensation to MCO as herein provided.
11. The **Owner** may direct MCO to adjust specific strategies for water pollution control in response to regulatory concerns, or administrative or court order. In such events, MCO agrees to promptly follow such instructions, notwithstanding that MCO may in good faith question whether its actions in following such instructions fall within the scope of this Contract. Such disputes, if any, shall be resolved pursuant to Section V, paragraph E, below entitled "Dispute Resolution", but such matters will not be cause for MCO to delay carrying out the **Owner's** instructions. This provision acknowledges that by entering into this Contract, the **Owner** retains its obligations under its WPDES permit and other regulatory programs. MCO hereby agrees to respond to the environmental regulatory concerns of the **Owner** in a timely and responsive manner, and that disputes regarding compensation and scope of services be left for subsequent resolution under this agreement.
12. The **Owner** shall supervise and control MCO's performance of this Contract by reviewing MCO's reports and activities and monitoring performance with such frequency and methods as the **Owner** may in its discretion determine.
13. The **Owner** shall remain responsible for the costs of outside services for digging and repair of water main breaks and sewer main repair.
14. The **Owner** shall remain responsible for costs associated with mechanical or electrical repairs that are beyond the services of basic preventive maintenance, this includes corrective repairs to equipment associated with but not limited to the water systems.
15. The **Owner** shall remain responsible for snow removal and maintaining access to facilities under severe weather; general grounds maintenance of facilities; **Owner** vehicle repairs and maintenance; office supplies; laboratory equipment.
16. The agreement with MCO is for labor only; **Owner** shall be responsible for the costs of materials and supplies needed for MCO to perform basic equipment maintenance for the water systems and lift stations.
17. Such Functions as may be delegated to the Village by MCO; and direction of field staff in event of emergency situation or exigent circumstances deemed such by the Village.

IV. COMPENSATION

A. MCO - Compensation & Related Procedure

In consideration of the MCO scope of services described, and in consideration of all other terms and conditions of this Contract, the **Owner** shall compensate MCO as follows:

1. At all times hereunder, MCO shall be financially responsible for all MCO direct labor costs, indirect labor costs and operational costs as set forth in Exhibit A, attached.
2. Each month, MCO shall bill the Owner one-twelfth (1/12) of the annual amount due MCO. The Owner shall pay monthly payments on the first of each month for which services will be rendered.

B. ADJUSTMENTS TO MCO COMPENSATION

Compensation to MCO may be increased by MCO not more than on an annual basis during the term of this Contract by an amount of increase not to exceed an amount equal to the U.S. Consumer Price Index for all urban consumers (CPI-U): U.S. city average, detailed expenditure categories, Special Aggregate Indexes, "All items less medical care" as promulgated by the United States Bureau of Labor Statistics, generally found at Table 3 of the Index. ("CPI Increase" herein). The period used for comparison will be the twelve month average prior to the notification by MCO of an increase. Both MCO and Kimberly acknowledge that historically, MCO has not always increased its compensation up to the maximum allowed, but retains that discretion. In the event that MCO seeks an increase beyond that available by its decision which is capped at the CPI Increase, then MCO and Kimberly agree to negotiate in good faith to reach a compensation level that the parties agree to set at greater than the CPI, above. In such event, beyond bargaining in good faith, the cost of comparable labor costs in the Wisconsin Waterworks Industry shall be considered by the parties for any increase in compensation beyond the CPI. The first adjustment date shall be the following January 1st. In the event the parties are unsuccessful in reaching a mutual agreement for any compensation increase beyond the CPI amount following three (3) months of negotiations the parties shall obtain a neutral mediator agreed to by the parties with the specific intent of reaching a mutually agreeable resolution concerning change to compensation.

C. Owner - Payment of Owners Employees

The **Owner** shall continue to be solely responsible and liable for the payment of all labor costs, direct and indirect, under and within its "operating budget" or as may be approved by **Owner** in excess of its operating budget as to all **Owner** employees (other than MCO employees). Employees and other service providers of **Owner** shall not be deemed to be employees of MCO for any purpose. The parties agree that MCO is not and shall not be considered to be a joint employer of **Owner's** employees, agents and/or workers for any purpose, including, but not limited to, any liability for direct or indirect labor costs, employee benefits, Worker's Compensation coverage or unemployment insurance for such employees and service providers of **Owner**.

D. Renegotiation of Contract

If the MCO scope of services is required to change, such change resulting from mutual agreement of the parties, or because necessitated by acts, deeds or circumstances beyond the control of MCO, such as, and without limitation, including the following:

- (i) Acts of God, floods, unforeseen emergencies, or other events of force majeure making MCO's performance as contemplated herein impractical; or
- (ii) Agreement of both parties to expand the scope of services to be provided, or

- (iii) Changes in flows or characteristics of influent or effluent, a significant change in the number of users of the **Owner's** water system (defined as in excess of 10% change from the level at the effective date of this Contract), or changes in IEPA or AGENCY programs or directives, or other applicable rules and regulations, if such changes in flow, characteristics, number of users or regulations are unforeseen and substantially change the nature of operational responsibility in order to continue to operate the water system in a cost effective and environmentally sound matter;

then, MCO and the **Owner** shall either:

1. Immediately renegotiate the scope of services as defined, and renegotiate MCO compensation relating to such change in circumstances; or
2. The **Owner** and/or MCO may declare this Contract terminated in its entirety upon thirty (30) days' written notice following the event precipitating the change in contractual obligations of the **Owner** and MCO, in accordance with Section 1, paragraph C.

Nothing herein shall prevent the **Owner** and MCO from mutually agreeing in writing to amend the scope of services and compensation, or any other terms herein, for any reasons they deem appropriate.

V. GENERAL PROVISION

A. Insurance and Risk Provisions

INDEMNIFICATION

Except as otherwise provided in this Section V, paragraph A, MCO agrees to and shall hold **Owner**, its elected and appointed officers, and employees harmless from any liability for claims or damages that the Owner becomes liable to pay for personal injury or property damage to the extent caused by the negligence of MCO. **Owner** agrees to and shall hold MCO, its officers, and employees harmless from any liability for claims or damages that MCO becomes liable to pay for personal injury or property damage to the extent caused by the negligence of **Owner**.

Owner acknowledges that, in seeking the services of MCO under this Agreement, **Owner** is requesting MCO to undertake uninsurable environmental and other operational obligations for **Owner's** benefit. Therefore, **Owner** agrees that, with the exception of such liability as may arise out of the willful misconduct or intentional omissions of MCO, or its officers or employees, in performing services under this Agreement, **Owner** shall indemnify, defend and hold harmless MCO, its officers, directors, employees, and agents from and against any and all claims, losses, damages, liabilities and costs, including but not limited to costs of defense, arising under local, state, or federal laws, including but not limited to the Solid Waste Disposal Act, Clean Water Act, Comprehensive Environmental Response, Compensation and Liability Act, or Resource Conservation and Recovery Act, or directly or indirectly connected with the presence, discharge, release, disposal, or escape of hazardous substances of wastes, pollutants, or contaminants of any kind whether at **Owner's** facilities or at any other location.

Owner agrees to indemnify, defend, and shall hold MCO, its officers, directors, employees, and agents harmless from any claims, damages, liability, or actions against MCO which are based upon or arise out of (i) MCO's status as agent for **Owner**; (ii) decisions made or actions undertaken by

Owner as part of its governmental and policy making functions, (iii) water distribution system and sewer collection system failure attributable to the condition of the **Owner's** water distribution or sewer collection system; and (iv) utility location functions performed by MCO at **Owner's** request using **Owner**-supplied tools and/or data, unless the claim or actions arise from the willful misconduct of MCO, or its officers or employees.

MCO's liability to **Owner** for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance by MCO of its obligations pursuant to this Agreement shall be limited to direct damages in an amount not to exceed the amount of collectible insurance for such damages or loss. Where there is no collectible insurance to cover such damages, then damages shall be limited to amounts paid by **Owner** to MCO in the three (3) months preceding the date of the loss. In no event shall MCO be liable for any loss of revenue or profits, or for any indirect, special, incidental, consequential, or punitive damages, whether arising in contract, tort or otherwise, even if the parties knew or should have known of the possibility of such damages.

All obligations of **Owner** under this Agreement remain subject to the governmental immunities, defenses, and other statutory limitations set forth in Sec. 893.80 Wis. Stats. and case law, which shall be applied to both contractual and tort liability of **Owner** with respect to this Agreement, and nothing herein constitutes a waiver by **Owner** of the terms of that statute despite any provision herein to the contrary. Governmental immunities, defenses, and other statutory limitations applicable to **Owner** shall extend and apply to any acts or omissions of MCO while acting as an agent of **Owner** within the scope of this agreement.

MCO INSURANCE

MCO currently maintains and shall continue to maintain the following insurance coverage/limits during the term of this Contract, unless otherwise approved by the **Owner**:

	<u>Occurrence/Aggregate</u>
Excess Liability	6,000,000/6,000,000
Comprehensive General Liability	1,000,000/2,000,000
Automobile Liability	1,000,000/1,000,000
Worker's Compensation/Employers Liability	Statutory (For MCO employees only)

Within thirty (30) calendar days of the contract date, MCO shall furnish **Owner** with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to **Owner** while this Agreement is in effect.

OWNER INSURANCE

Owner shall continue to carry and provide and pay for all fire, general casualty, automobile and motorized vehicle liability, public liability, and excess liability insurance insuring the **Owners'** facilities and **Owners'** employees and **Owners'** motor vehicles and **Owner's** equipment that MCO will be managing and or utilizing in the completion of the agreed scope as identified in this contract, or subsequent changes in that scope that would be agreed to by **Owner** and MCO as an amendment to the original contract. MCO shall be named as an additional insured under these policies during the term of the contract.

B. Warranties & Representations of MCO

1. MCO hereby represents to and for the benefit of the **Owner** that it has the ability to manage the **Owner's** water systems, as provided in the scope of services set forth in Sections II thru III, above. This representation is subject to Section V, Subsection F, and as such,

MCO's representation in the first sentence hereof is limited to the conditions existing at the time this Contract was entered into and such reasonably foreseeable conditions not calling for amendment under Section V, Subsection F.

2. MCO represents and warrants that it will discharge its duties, functions and obligation under this Contract consistent with the applicable professional standard of care and that it has the knowledge of the **Owner's** water systems, the **Owner** Wisconsin Pollution Discharge Elimination System permit requirements and the requisite expertise and staff to manage the **Owner** water system in compliance with applicable environmental laws, rules, regulations and permit terms, except as otherwise expressly disclaimed in Subsection 3 below.

This representation is subject to any material changes of conditions that meet the terms of Section IV, above. In the event any amendment occurs, the representations and warranties of this Subsection 2, shall be deemed extended to such new MCO duties, functions and obligations, absent an express exclusion of such matters from MCO's competence by mutual agreement. Absent such exclusion, it shall be agreed that MCO has the requisite knowledge described in the first paragraph of this Subsection 2, to operate the system as called for by this Contract.

3. MCO expressly disclaims any warranties or representations, direct or indirect, and makes no guarantee that in performing management, of the **Owner** water systems, the treatment of the **Owner's** water system water, as distributed, or the quality thereof will be of a quality or quantity required to comply with any laws, rules, regulations or orders of the DNR, EPA, Public Service Commission, or any other governmental or administrative body having jurisdiction from time to time over water system plants and their operations, now or hereinafter enacted.
4. So long as MCO does not materially breach these provisions of this Contract describing MCO's duties hereunder, any fines levied or the costs of any other enforcement action taken against the **Owner**, including any damages and costs attributed directly or indirectly thereto, shall be the financial responsibility of the **Owner**.

C. Confidentiality: Public Records

In performance of the contract, MCO and its employees may come into contact with material that relates to the legal status of the **Owner** or its water system, including but not limited to issues of compliance with permits or environmental laws. Except for the **Owner** and/or the Owner's Engineer with whom MCO may freely share information, MCO agrees that it will keep such information confidential and will not share such information without **Owner's** consent with anyone, including, but not limited to, other parties contracting with MCO. MCO further agrees to adhere to all instruction of the **Owner**, the **Owner's** Engineer and its legal counsel regarding the handling of documents or other information that may be affected by the **Owner** status as a public governmental body.

D. Non-Solicitation and Non-Interference

For the protection of MCO's business, the **Owner** agrees to each of the following separate, independent and severable provisions:

1. During the term of this Agreement and for a period of (2) years after this Agreement is terminated by either party for whatever reason, the **Owner** shall not, and shall not allow any of its employees, agents, or elected or appointed officials to, directly or indirectly, solicit, induce, or encourage any employee or agent of MCO to leave his/her employment or work with MCO to accept employment or work with the **Owner** or with any other person, entity or municipality.

2. During the term of this Agreement and for a period of (2) years after this Agreement is terminated by either party for whatever reason, the **Owner** shall not, hire or engage, whether directly or indirectly, any current or recent past employee or agent of MCO to perform services of the type and nature that MCO provides or offers to provide in the area of water and wastewater utilities management services. For purposes of this restriction a recent past employee or agent is one who has provided services in the past six (6) months as an employee or agent of MCO.
3. During the term of this Agreement and for a period of (2) years after this Agreement is terminated by either party for whatever reason, the **Owner** shall not, directly or indirectly, individually, jointly, or on behalf of another, divert or seek to divert business, customers or employees away from MCO and/or shall not encourage, request, or advise any person or entity to withdraw, curtail, terminate, or cancel any business, prospective business, or business relationship with MCO.

E. Dispute Resolution

In an effort to resolve any conflicts that arise during the term of this contract, the **Owner** and MCO agree that all disputes between them arising out of or relating to this agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. Any action of a legal nature that requires a hearing or action by a court of law shall be filed with the Outagamie County Circuit Court system as the exclusive jurisdiction and venue for both parties.

If the dispute cannot be settled through direct discussion, or mediation, the parties may exercise such rights or remedies as either may have under the contract documents in respect of any dispute.

F. Miscellaneous

1. **Contract Confidential, Proprietary** – To the extent permitted by law, **Owner** agrees that the Project Approach, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of MCO.
2. **Force Majeure** - Either party may be relieved from performance of this Contract in the event of causes beyond the party's practical control, including, among others, injunction, strike, riot, invasion, fire, freezing, flood, explosion, breakdown, act of God, or the public enemy, or the like.
3. **Construction** - The heading to the sections hereof have been inserted for convenience of reference only and shall in no way modify or restrict any provision hereof or be used to construe any of such provisions. All questions of construction, interpretations, performance, breach or enforcement of this Contract shall be determined in accordance with the laws, both statutory and common, of the State of Wisconsin.
4. **Assignment** - Neither this contract, nor any right under it, is assignable, whether by operation of law or otherwise, by any party, without the prior written consent of the other parties hereto.
5. **Waiver of Breach** - The failure of any party to require performance by the other party of any provision of this Contract shall not affect the right of such party to require future performance of the provision, and any waiver by any party of any breach of any provision of or delay in the exercise of any right under this Contract shall not be construed as a waiver of any continuing or succeeding breach of such provisions, a waiver of the provision itself or a waiver of any right under this Contract.

6. **Entire Contract: Agreements** - This Contract constitutes the entire Contract and understanding between the parties relative to the subject matter hereof, and merges all prior discussions and agreements between them relating thereto. This Contract supersedes all previous agreements and understanding, if any, whether written or verbal, between the **Owner** and MCO, relating to the subject matter hereof. For purposes of this paragraph, "the subject matter hereof" means the operation or management of the **Owner's** water systems.

This Contract may not be changed, amended, modified or released or discharged, in whole or in part, except by an instrument in writing referred to as an amendment to this agreement signed by all parties.

7. **Severability** - In any covenant, condition or provision of this Contract is held to be invalid or unenforceable by reason of any statute, rules or public policy, all other covenants, conditions or provisions of this Contract shall nevertheless remain in full force and effect as if this Contract had been executed with the invalid or unenforceable portion thereof eliminated, and no covenant, condition or provision shall be deemed dependent upon the other covenant, condition or provisions unless so expressed.
8. **Notices** - Except as otherwise specifically provided herein, any notice hereunder shall be deemed sufficiently given by one party to the other if it (1) is in writing; and (2) delivered or rendered either in person or by depositing it in the United States mail in a sealed envelope with postage and postage charges prepaid, addressed as follows:

If to Owner: Village of Kimberly
 515 W Kimberly Ave
 Kimberly, WI 54136

If to MCO: President
 Midwest Contract Operations, Inc.
 P.O. Box 50
 Little Chute, WI 54140

Any party may change its address by giving notice of such change to the others in the manner aforesaid. All such notices shall be effective when delivered in person or when mailed.

- 9 **Code Reference** - All references to statutes and the Wisconsin Administrative Code are intended to refer to such materials as amended are renumbered from time to time, and to include new provisions that refer or relate to the same subject matter.
- 10 Each person who signs this Agreement on behalf of a party represents and warrants that he/she is an authorized representative of the party on whose behalf he/she is signing, and that he/she has full authority to bind the party for which he/she is signing to each term and provision of this Agreement.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized offices, have executed this Contract as of the date first above written.

**Village of Kimberly
Outagamie County, WI**

(Authorized Signature)

Witness _____

(Authorized Signature)

Date _____

**Midwest Contract Operations, Inc.
Menasha, Wisconsin**

Jerry Verstegen
Vice-President

Witness

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Identification and Ownership - Contacts

Utility employee in charge of correspondence concerning this report

Name: Jerry Verstegen
Title: Superintendent
Mailing Address: 515 W Kimberly Ave
Kimberly, WI 54136
Phone: (920) 788-7500
Email Address: jerryv@mco-us.com

Accounting firm or consultant preparing this report (if applicable)

Name: Greg Pitel
Title: Shareholder
Mailing Address: KerberRose
487 Riverwood Lane
Green Bay, WI 54313
Phone: (715) 318-7737
Email Address: greg.pitel@kerberrose.com

Name and title of utility General Manager (or equivalent)

Name: Jerry Verstegen
Title: Superintendent
Mailing Address: 515 W Kimberl Ave
Kimberly, WI 54136
Phone: (920) 788-7500
Email Address: jerryv@mco-us.com

Outside contractor responsible for utility operations (if applicable)

Name: Midwest Contract Operations
Title:
Mailing Address: PO Box 50
Little Chute, WI 54140
Phone: (920) 858-7477
Email Address: jerryv@mco-us.com

President, chairman, or head of utility commission/board or committee

Name: John Johnson
Title: Chairman
Mailing Address: 311 S James Street
Kimberly, WI 54136
Phone: (920) 788-6128
Email Address: jjohnson7@new.rr.com

Contact person for cybersecurity issues and events

Name: Jerry Verstegen
Title: Superintendent
Mailing Address: 515 W Kimberly Ave
Kimberly, WI 54136
Phone: (920) 788-7550
Email Address: jerryv@mco-us.com

Identification and Ownership - Contacts

Identification and Ownership - Governing Authority and Audit Information

Utility Governing Authority

Select the governing authority for this utility.

Reports to utility board/commission

Reports directly to city/village council

Audit Information

Are utility records audited by individuals or firms other than utility employees? Yes No

Date of most recent audit report: 02/27/2024

Period covered by most recent audit: 1/1/2022-12/31/2022

Individual or firm, if other than utility employee, auditing utility records

Name: Jason Vollrath

Title: CPA

Organization Name: Erickson & Associates, S.C.

USPS Address: 1000 W College Ave

City State Zip Appleton, WI 54914

Telephone: (920) 733-4957

Email Address: jason@erickson-cpas.com

Report Preparation

If an accounting firm or consultant assists with report preparation, select the type of assistance provided

Compilation

Identification and Ownership - Contract Operations

Do you have any contracts?

Are any of the Utility's administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and /or current year (i.e., utility billing is done by another entity)?

NO

Workforce Diversity

- g Decimal numbers for part time employees are acceptable values for this schedule. Please enter part time employees as a decimal based on the number of hours worked/2080 hours for a fiscal year. An employee who works 30% of full time would be recorded as .30.
- g Use the Footnotes feature to provide an explanation for any variance with the number of employees listed in Schedule F-06 and information about how many staff are part-time employees.
- g Staff classification of various employment categories can vary from utility to utility. Use the Footnotes feature to provide information about how the utility defines these categories. Additional information on classifying employees can be found in the help document.

Category (a)	Employee Count			
	Total (b)	Management (c)	Executive Leadership (d)	
Total Utility Employees	3.00	1.00	0.00	1
Women	0.00	0.00	0.00	2
Minorities	0.00	0.00	0.00	3
Veterans	0.00	0.00	0.00	4

Income Statement

Description (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			1
Operating Revenues (400)	1,921,187	2,654,259	2
''CdYfUj]b['9I dYbgYg.			3
Operation and Maintenance Expense (401-402)	2,139,944	1,498,422	4
Depreciation Expense (403)	276,110	273,930	5
Amortization Expense (404-407)	0	0	6
Taxes (408)	184,048	140,730	7
''HcHJ' CdYfUj]b['9I dYbgYg	2,600,102	1,913,082	8
''BYhCdYfUj]b['bWta Y	(678,915)	741,177	9
Income from Utility Plant Leased to Others (412-413)			10
''I H]ImiCdYfUj]b['bWta Y	(678,915)	741,177	11
OTHER INCOME			12
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	13
Income from Nonutility Operations (417)			14
Nonoperating Rental Income (418)			15
Interest and Dividend Income (419)	21,380	13,694	16
Miscellaneous Nonoperating Income (421)	486,994	0	17
''HcHJ' CH Yf 'bWta Y	508,374	13,694	18
''HcHJ' 'bWta Y	(170,541)	754,871	19
MISCELLANEOUS INCOME DEDUCTIONS			20
Miscellaneous Amortization (425)	(13,924)	(13,929)	21
Other Income Deductions (426)	34,546	33,876	22
''HcHJ' A]gW' UbYci g' bWta Y'8 YXi Wj]cbg	20,622	19,947	23
''bWta Y'6 YZ'fY 'bhYfYgh7\ Uf[Yg	(191,163)	734,924	24
INTEREST CHARGES			25
Interest on Long-Term Debt (427)	0	0	26
Amortization of Debt Discount and Expense (428)			27
Amortization of Premium on Debt--Cr. (429)			28
Interest on Debt to Municipality (430)	0	2,914	29
Other Interest Expense (431)	0	0	30
Interest Charged to Construction--Cr. (432)			31
''HcHJ' 'bhYfYgh7\ Uf[Yg	0	2,914	32
''BYh'bWta Y	(191,163)	732,010	33
EARNED SURPLUS			34
Unappropriated Earned Surplus (Beginning of Year) (216)	8,656,885	7,924,875	35
Balance Transferred from Income (433)	(191,163)	732,010	36
Miscellaneous Credits to Surplus (434)			37
Miscellaneous Debits to Surplus--Debit (435)			38
Appropriations of Surplus--Debit (436)	337,863		39
Appropriations of Income to Municipal Funds--Debit (439)			40
''HcHJ' I bUddfcd]UHX'9UfbYX'Gi fd'i g'9bX'cZMYU' fE% L	8,127,859	8,656,885	41

Income Statement Account Details

g Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

g Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

g If amount of Contributed Plant - Water (421) does not match the total Additions During Year entered on Water Utility Plant in Service - Plant Financed by Contributions, please provide a detailed explanation. Please see the help guide for more information.

Description (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				1
Operating Revenues (400)				2
Derived	1,921,187		1,921,187	3
Total (Acct. 400)	1,921,187	0	1,921,187	4
Operation and Maintenance Expense (401-402)				5
Derived	2,139,944		2,139,944	6
Total (Acct. 401-402)	2,139,944	0	2,139,944	7
Depreciation Expense (403)				8
Derived	276,110		276,110	9
Total (Acct. 403)	276,110	0	276,110	10
Amortization Expense (404-407)				11
Derived	0		0	12
Total (Acct. 404-407)	0	0	0	13
Taxes (408)				14
Derived	184,048		184,048	15
Total (Acct. 408)	184,048	0	184,048	16
TOTAL UTILITY OPERATING INCOME	(678,915)	0	(678,915)	17
OTHER INCOME				18
Income from Merchandising, Jobbing and Contract Work (415-416)				19
Derived	0	0	0	20
Total (Acct. 415-416)	0	0	0	21
Interest and Dividend Income (419)				22
Interest Income	21,380		21,380	23
Total (Acct. 419)	21,380	0	21,380	24
Miscellaneous Nonoperating Income (421)				25
Contributed Plant - Water		454,834	454,834	26
Impact Fees - Water			0	27
DNR Lead Grant	32,160		32,160	28
Total (Acct. 421)	32,160	454,834	486,994	29
TOTAL OTHER INCOME	53,540	454,834	508,374	30
MISCELLANEOUS INCOME DEDUCTIONS				31
Miscellaneous Amortization (425)				32
Regulatory Liability (253) Amortization	(13,924)		(13,924)	33
Total (Acct. 425)	(13,924)	0	(13,924)	34
Other Income Deductions (426)				35
Depreciation Expense on Contributed Plant - Water		34,546	34,546	36
Total (Acct. 426)	0	34,546	34,546	37
TOTAL MISCELLANEOUS INCOME DEDUCTIONS	(13,924)	34,546	20,622	38
INTEREST CHARGES				39

Income Statement Account Details

- g Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- g Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.
- g If amount of Contributed Plant . Water (421) does not match the total Additions During Year entered on Water Utility Plant in Service . Plant Financed by Contributions, please provide a detailed explanation. Please see the help guide for more information.

Description (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
Interest on Long-Term Debt (427)				40
Derived	0		0	41
Total (Acct. 427)	0	0	0	42
Interest on Debt to Municipality (430)				43
Derived	0		0	44
Total (Acct. 430)	0	0	0	45
Other Interest Expense (431)				46
Derived	0		0	47
Total (Acct. 431)	0	0	0	48
TOTAL INTEREST CHARGES	0	0	0	49
NET INCOME	(611,451)	420,288	(191,163)	50
EARNED SURPLUS				51
Unappropriated Earned Surplus (Beginning of Year) (216)				52
Derived	7,247,031	1,409,854	8,656,885	53
Total (Acct. 216)	7,247,031	1,409,854	8,656,885	54
Balance Transferred from Income (433)				55
Derived	(611,451)	420,288	(191,163)	56
Total (Acct. 433)	(611,451)	420,288	(191,163)	57
Appropriations of Surplus--Debit (436)				58
Detail appropriations to (from) account 215	337,863		337,863	59
Total (Acct. 436)	337,863	0	337,863	60
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR)	6,297,717	1,830,142	8,127,859	61

Income Statement Account Details

- | |
|---|
| <ul style="list-style-type: none">g Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.g Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.g If amount of Contributed Plant - Water (421) does not match the total Additions During Year entered on Water Utility Plant in Service - Plant Financed by Contributions, please provide a detailed explanation. Please see the help guide for more information. |
|---|

Income Statement Account Details (Page F-02)

Amount of Contributed Plant - Water (421) does not match the total Additions During Year entered on Water Utility Plant in Service - Plant Financed by Contributions, please explain fully.

Contributed plant is part of ongoing project and is sitting in construction in progress at year end.

Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)

Particulars (a)	Water (b)	Electric (c)	Gas (d)	Sewer (e)	Total (f)	
Revenues						1
Revenues (account 415)					0	2
Cost and Expenses of Merchandising, Jobbing and Contract Work (416)						3
Cost of merchandise sold					0	4
Payroll					0	5
Materials					0	6
Taxes					0	7
Total costs and expenses	0	0	0	0	0	8
Net Income (or loss)	0	0	0	0	0	9

Revenues Subject to Wisconsin Remainder Assessment

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 Admin. Code Ch. PSC 5.
 g If the sewer department is not regulated by the PSC, do not report sewer department in data column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Gas Utility (d)	Sewer Utility (Regulated Only (e)	Total (f)	
Total operating revenues	1,921,187				1,921,187	1
Less: interdepartmental sales	0				0	2
Less: interdepartmental rents	0				0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)					0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Revenues subject to Wisconsin Remainder Assessment	1,921,187	0	0	0	1,921,187	6

Distribution of Total Payroll

- g Amounts charged to Utility Financed and to Contributed Plant accounts should be combined and reported in plant or accumulated depreciation accounts.
- g Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
- g The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
- g Provide additional information in the schedule footnotes when necessary.
- g Please see the help guide for examples of how to break out shared costs.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	3		3	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses			0	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts			0	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	3	0	3	20

Full-Time Employees (FTE)

g Use FTE numbers where FTE stands for Full-Time Employees or Full-Time Equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest hundredth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

g Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .35 for electric, .30 for water and .20 for sewer.

Industry (a)	FTE (b)	
Water	3.0	1
Electric		2
Gas		3
Sewer		4

Balance Sheet

Assets and Othe Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
ASSESTS AND OTHER DEBITS			1
UTILITY PLANT			2
Utility Plant (101)	13,699,235	13,134,426	3
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (111)	4,827,312	4,468,981	4
Utility Plant Acquisition Adjustments (117-118)	0	0	5
Other Utility Plant Adjustments (119)	0	0	6
BYhil H]mD'Ubh	8,871,923	8,665,445	7
OTHER PROPERTY AND INVESTMENTS			8
Nonutility Property (121)	0	0	9
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	10
Investment in Municipality (123)	0	0	11
Other Investments (124)	0	0	12
Sinking Funds (125)	0	0	13
Depreciation Fund (126)	0	0	14
Other Special Funds (128)	0	0	15
HcHU' CA Yf DfcdYfImiUbX' =bj Ygfa Ybtg	0	0	16
CURRENT AND ACCRUED ASSETS			17
Cash (131)	256,027	749,188	18
Special Deposits (134)	0	0	19
Working Funds (135)	0	0	20
Temporary Cash Investments (136)	0	0	21
Notes Receivable (141)	0	0	22
Customer Accounts Receivable (142)	480,508	384,728	23
Other Accounts Receivable (143)	0	67,352	24
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	25
Receivables from Municipality (145)	0	0	26
Plant Materials and Operating Supplies (154)	21,227	28,138	27
Merchandise (155)	0	0	28
Other Materials and Supplies (156)	0	0	29
Stores Expense (163)	0	0	30
Prepayments (165)	0	0	31
Interest and Dividends Receivable (171)	0	0	32
Accrued Utility Revenues (173)	0	0	33
Miscellaneous Current and Accrued Assets (174)	0	0	34
HcHU' 7 i ffYbhiUbX' 5 VVfi YX' 5 ggYfg	757,762	1,229,406	35
DEFERRED DEBITS			36
Unamortized Debt Discount and Expense (181)	0	0	37
Extraordinary Property Losses (182)	0	0	38
Preliminary Survey and Investigation Charges (183)	0	0	39
Clearing Accounts (184)	0	0	40
Temporary Facilities (185)	0	0	41
Miscellaneous Deferred Debits (186)	755	755	42
HcHU' 8 YZffYX' 8 YV]fg	755	755	43
HCH5 @5 GG9 HG' 5 B8 'CH< 9F ' 896 #HG	9,630,440	9,895,606	44

Balance Sheet

Liabilities and Othe Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
LIABILITIES AND OTHER CREDITS			1
PROPRIETARY CAPITAL			2
Capital Paid in by Municipality (200)	931,852	931,852	3
Appropriated Earned Surplus (215)	82,860	82,860	4
Unappropriated Earned Surplus (216)	8,127,859	8,656,885	5
“HcHU” DfcdfjYUfm7 Ud]kU	9,142,571	9,671,597	6
LONG-TERM DEBT			7
Bonds (221)	0	0	8
Advances from Municipality (223)	0	0	9
Other Long-Term Debt (224)	0	0	10
“HcHU” @cb[!HYfa 8 YVh	0	0	11
CURRENT AND ACCRUED LIABILITIES			12
Notes Payable (231)	0	0	13
Accounts Payable (232)	358,895	76,105	14
Payables to Municipality (233)	0	0	15
Customer Deposits (235)	0	0	16
Taxes Accrued (236)	127,325	127,325	17
Interest Accrued (237)	0	0	18
Tax Collections Payable (241)	0	0	19
Miscellaneous Current and Accrued Liabilities (242)	1,649	5,900	20
“HcHU” 7i ffYbhUbX’5 VWw! YX’ @UV]]hYg	487,869	209,330	21
DEFERRED CREDITS			22
Unamortized Premium on Debt (251)	0	0	23
Customer Advances for Construction (252)	0	0	24
Other Deferred Credits (253)	0	14,679	25
“HcHU” 8 YZffYX’7 fYX]Jg	0	14,679	26
OPERATING RESERVES			27
Property Insurance Reserve (261)	0	0	28
Injuries and Damages Reserve (262)	0	0	29
Pensions and Benefits Reserve (263)	0	0	30
Miscellaneous Operating Reserves (265)	0	0	31
“HcHU” CdYfU]b[’FYgYfj Yg	0	0	32
“HCH5 @@5 6 -@H9 G’5 B8 ’CH< 9F ’7 F98 +HG	9,630,440	9,895,606	33

Net Utility Plant

g Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Electric (c)	Gas (d)	Sewer (e)	
First of Year					1
Total Utility Plant - First of Year	13,134,426	0	0	0	2
	13,134,426	0	0	0	3
Plant Accounts					4
Utility Plant in Service - Financed by Utility Operations or by the Municipality (101.1)	10,867,993				5
Utility Plant in Service - Contributed Plant (101.2)	2,154,669				6
Utility Plant Purchased or Sold (102)					7
Utility Plant Leased to Others (104)					8
Property Held for Future Use (105)					9
Completed Construction not Classified (106)					10
Construction Work in Progress (107)	676,573				11
Total Utility Plant	13,699,235	0	0	0	12
Accumulated Provision for Depreciation and Amortization					13
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (111.1)	4,137,949				14
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (111.2)	689,363				15
Accumulated Provision for Depreciation of Utility Plant Leased to Others (112)					16
Accumulated Provision for Depreciation of Property Held for Future Use (113)					17
Accumulated Provision for Amortization of Utility Plant in Service (114)					18
Accumulated Provision for Amortization of Utility Plant Leased to Others (115)					19
Accumulated Provision for Amortization of Property Held for Future Use (116)					20
Total Accumulated Provision	4,827,312	0	0	0	21
Accumulated Provision for Depreciation and Amortization					22
Utility Plant Acquisition Adjustments (117)					23
Accumulated Provision for Amortization of Utility Plant Acquisition Adjustments (118)					24
Other Utility Plant Adjustments (119)					25
Total Other Utility Plant Accounts	0	0	0	0	26
Net Utility Plant	8,871,923	0	0	0	27

Accumulated Provision for Depreciation of Utility Plant on Utility Plant Financed by Utility Operations or by the Municipality (Acct. 111.1)

Depreciation Accruals (Credits) during the year (111.1):

- g Report the amounts charged in the operating sections to Depreciation Expense (403).
- g If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- g Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water Column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- g Report all other accruals charged to other accounts, such as to clearing accounts.

Description (a)	Water (b)	Electric (c)	Gas (d)	Sewer (e)	Total (f)	
Balance First of Year (111.1)	3,783,066	0	0	0	3,783,066	1
Credits during year						2
Charged Depreciation Expense (403)	276,110				276,110	3
Depreciation Expense on Meters Charged to Sewer	16,187				16,187	4
Salvage					0	5
PY Audit Correction	87,773				87,773	6
Total credits	380,070	0	0	0	380,070	7
Debits during year						8
Book Cost of Plant Retired	25,187				25,187	9
Cost of Removal					0	10
Total debits	25,187	0	0	0	25,187	11
Balance end of year (111.1)	4,137,949	0	0	0	4,137,949	12

Accumulated Provision for Depreciation of Utility Plant on Contributed Plant in Service (Acct. 111.2)

Depreciation Accruals (Credits) during the year (111.2):

- g Report the amounts charged in the operating sections to Other Income Deductions (426).
- g If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- g Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water Column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- g Report all other accruals charged to other accounts, such as to clearing accounts.

Description (a)	Water (b)	Electric (c)	Gas (d)	Sewer (e)	Total (f)	
Balance First of Year (111.2)	685,915	0	0	0	685,915	1
Credits during year						2
Charged Other Income Deductions (426)	34,546				34,546	3
Depreciation Expense on Meters Charged to Sewer					0	4
Salvage					0	5
Total credits	34,546	0	0	0	34,546	6
Debits during year						7
Book Cost of Plant Retired	31,098				31,098	8
Cost of Removal					0	9
Total debits	31,098	0	0	0	31,098	10
Balance end of year (111.2)	689,363	0	0	0	689,363	11

Net Nonutility Property (Accts. 121 & 122)

- g Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- g Other items may be grouped by classes of property.
- g Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Total Nonutility Property (121)	0	0	0	0	2
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	4

Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)

	Description (a)	Amount (b)	
Balance first of year		0	1
Additions			2
Provision for uncollectibles during year		0	3
Collection of accounts previously written off: Utility Customers		0	4
Collection of accounts previously written off: Others		0	5
Total Additions		0	6
Accounts Written Off			7
Accounts written off during the year: Utility Customers		0	8
Accounts written off during the year: Others		0	9
Total Accounts Written Off		0	10
Balance End of Year		0	11

Materials and Supplies

Account (a)	Generation (b)	Transmission (d)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							1
Fuel (151)					0	0	2
Fuel stock expenses (152)					0	0	3
Plant mat. & oper. sup. (154)					0	0	4
Total Electric Utility	0	0	0	0	0	0	5

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility (154)	21,227	28,138	2
Sewer utility (154)			3
Heating utility (154)			4
Gas utility (154)			5
Merchandise (155)			6
Other materials & supplies (156)			7
Stores expense (163)			8
Total Material and Supplies	21,227	28,138	9

Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
None				1
				2
Total	0		0	3
Unamortized premium on debt (251)				
None				4
				5
Total	0		0	6

Capital Paid in by Municipality (Acct. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

	Description (a)	Amount (b)	
Balance first of year		931,852	1
Balance end of year		931,852	2

Bonds (Acct. 221)

- g Report information required for each separate issue of bonds.
- g If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- g Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.
- g Enter interest rates in decimal form. For example, enter 6.75% as 0.0675

- - - THIS SCHEDULE NOT APPLICABLE TO THIS UTILITY- - -

Notes Payable & Miscellaneous Long-Term Debt

- g Report each class of debt included in Accounts 223, 224 and 231.
- g Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- g If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- g Enter interest rates in decimal form. For example, enter 6.75% as 0.0675

- - - THIS SCHEDULE NOT APPLICABLE TO THIS UTILITY- - -

Taxes Accrued (Acct. 236)

Description (a)	Amount (b)	
Balance first of year	127,325	1
Charged water department expense	184,048	2
Charged electric department expense		3
Charged gas department expense		4
Charged sewer department expense	3,508	5
Total accruals and other credits	187,556	6
County, state and local taxes	157,800	7
Social Security taxes	27,350	8
PSC Remainder Assessment	2,406	9
Gross Receipts Tax		10
Total payments and other debits	187,556	11
Balance end of year	127,325	12

Interest Accrued (Acct. 237)

g Report below interest accrued on each utility obligation.
 g Report customer deposits under account 235.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)	0	0	0	0	1
None				0	2
Subtotal Bonds (221)	0	0	0	0	3
Advances from Municipality (223)	0	0	0	0	4
None				0	5
Subtotal Advances from Municipality (223)	0	0	0	0	6
Other Long-Term Debt (224)	0	0	0	0	7
None				0	8
Subtotal Other Long-Term Debt (224)	0	0	0	0	9
Notes Payable (231)	0	0	0	0	10
None				0	11
Subtotal Notes Payable (231)	0	0	0	0	12
Customer Deposits (235)	0	0	0	0	13
None				0	14
Subtotal Customer Deposits (235)	0	0	0	0	15
Total	0	0	0	0	16

Balance Sheet Detail - Other Accounts

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Description (a)	Balance End of Year (b)	
Cash and Working Funds (131)	0	1
Cash	256,027	2
Total (Acct. 131)	256,027	3
Customer Accounts Receivable (142)	0	4
Water	376,818	5
Taxes Receivable	103,690 *	6
Total (Acct. 142)	480,508	7
Other Accounts Receivable (143)	0	8
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Total (Acct. 143)	0	11
Miscellaneous Deferred Debits (186)	0	12
Deferred Assessments	755	13
Total (Acct. 186)	755	14
Appropriated Earned Surplus (215)	0	15
Appropriated Earned Surplus	82,860	16
Total (Acct. 215)	82,860	17
Accounts Payable (232)	0	18
Accounts Payable	358,895	19
Total (Acct. 232)	358,895	20
Other Current Liabilities	1,649	21
Total (Acct. 242)	1,649	22
Other Deferred Credits (253)	0	23
Regulatory Liability	0	24
Total (Acct. 253)	0	25

Return on Rate Base Computation

- g The data used in calculating rate base are averages.
- g Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- g For municipal utilities, do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.
- g For private utilities, do not include property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Gas (d)	Sewer (e)	Total (f)	
Add Average						1
Utility Plant in Service (101.1)	10,953,326				10,953,326	2
Materials and Supplies	24,682				24,682	3
Less Average						4
Reserve for Depreciation (111.1)	3,960,507				3,960,507	5
Customer Advances for Construction					0	6
Regulatory Liability	6,962				6,962	7
Average Net Rate Base	7,010,539	0	0	0	7,010,539	8
Net Operating Income	-678,915				-678,915	9
Net Operating Income as a percent of Average Net Rate Base	-9.68%	N/A	N/A	N/A	-9.68%	10

Regulatory Liability - Pre-2003 Historical Accumulated Depreciation on Contributed Utility Plant (253)

Description (a)	Water (b)	Electric (c)	Gas (d)	Sewer (e)	Total (f)	
Balance First of Year	13,924	0	0	0	13,924	1
Credits During Year					0	2
None					0	3
Charges (Deductions)					0	4
Miscellaneous Amortization (425)	13,924				13,924	5
Balance End of Year	0	0	0	0	0	6

Important Changes During the Year

Report changes of any of the following types:

1. Acquisitions

2. Leaseholder changes

3. Extensions of service

4. Estimated changes in revenues due to rate changes

5. Obligations incurred or assumed, excluding commercial paper

6. Formal proceedings with the Public Service Commission

7. Any additional matters

Water Operating Revenues & Expenses

Description (a)	This Year (b)	Last Year (c)	
Operating Revenues - Sales of Water			1
Sales of Water (460-467)	1,768,681	1,683,046	2
Total Sales of Water	1,768,681	1,683,046	3
Other Operating Revenues			4
Forfeited Discounts (470)	15,866	15,929	5
Rents from Water Property (472)	80,085	82,122	6
Interdepartmental Rents (473)	0	0	7
Other Water Revenues (474)	56,555	873,162	8
Total Other Operating Revenues	152,506	971,213	9
Total Operating Revenues	1,921,187	2,654,259	10
Operation and Maintenance Expenses			11
Source of Supply Expenses (600-605)	420,905	0	12
Pumping Expenses (620-625)	534,314	249,684	13
Water Treatment Expenses (630-635)	521,472	372,429	14
Transmission and Distribution Expenses (640-655)	328,819	356,115	15
Customer Accounts Expenses (901-906)	2,239	7,581	16
Sales Expenses (910)	0	0	17
Administrative and General Expenses (920-935)	332,195	512,613	18
Total Operation and Maintenance Expenses	2,139,944	1,498,422	19
Other Operating Expenses			20
Depreciation Expense (403)	276,110	273,930	21
Amortization Expense (404-407)			22
Taxes (408)	184,048	140,730	23
Total Other Operating Expenses	460,158	414,660	24
Total Operating Expenses	2,600,102	1,913,082	25
NET OPERATING INCOME	(678,915)	741,177	26

Water Operating Revenues - Sales of Water

- g Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- g Report estimated gallons for unmetered sales.
- g Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified multifamily residential.
- g Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered or measured by tank of pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (Account 461).
- g **Report average number of individually-metered accounts (meters). The amount reported should be the average meter count. E.g. if a hospital has 5 meters, a total of 5 meters should be reported on this schedule in column b (Average No. of Customers).**
- g **Do not include meters or revenue billed under Schedule Am-1 (Additional Meter Rental Charge) in Account 461. Record revenues billed under Schedule Am-1 in Account 474.**

Description (a)	Average No. Customer (b)	Thousand of Gallons of Water Sold (c)	Amount (d)	
Unmetered Sales to General Customers (460)				1
Residential (460.1)				2
Commercial (460.2)				3
Industrial (460.3)				4
Public Authority (460.4)				5
Multifamily Residential (460.5)				6
Irrigation (460.6)				7
Total Unmetered Sales to General Customers (460)	0	0	0	8
Metered Sales to General Customers (461)				9
Residential (461.1)	2,569	87,941	531,924	10
Commercial (461.2)	166	19,698	85,106	11
Industrial (461.3)	11	15,218	68,236	12
Public Authority (461.4)	23	3,739	17,838	13
Multifamily Residential (461.5)	55	19,191	59,062	14
Irrigation (461.6)				15
Total Metered Sales to General Customers (461)	2,824	145,787	762,166	16
Private Fire Protection Service (462)				17
Public Fire Protection Service (463)	1		378,153	18
Other Water Sales (465)				19
Sales for Resale (466)	5	197,536	628,362	20
Interdepartmental Sales (467)				21
Total Sales of Water	2,830	343,323	1,768,681	22

Sales for Resale (Acct. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
Combined Locks Water Utility	VILLAGE LIMITS	83,646	270,747	1
Darboy Joint Sanitary District No 1	DISTRICT LIMITS	113,890	357,615	2
Total		197,536	628,362	3

Other Operating Revenues (Water)

- g Report revenues relating to each account and fully describe each item using other than the account title.
- g Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- g For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Description (a)	Amount (b)	
Public Fire Protection Service (463)		1
Amount billed (usually per rate schedule F-1 or Fd-1)	378,153	2
Wholesale fire protection billed		3
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		4
Total Public Fire Protection Service (463)	378,153	5
Forfeited Discounts (470)		6
Customer late payment charges	15,866	7
Total Forfeited Discounts (470)	15,866	8
Rents from Water Property (472)		9
Rent of tower for cellular antennas	80,085	10
Total Rents from Water Property (472)	80,085	11
Interdepartmental Rents (473)		12
None		13
Total Interdepartmental Rents (473)	0	14
Other Water Revenues (474)		15
Return on net investment in meters charged to sewer department	15,229	16
Miscellaneous Revenues	560	17
Sprinklers	38,903 *	18
Water Lateral Assessments	1,863	19
Total Other Water Revenues (474)	56,555	20

Other Operating Revenues (Water)

- g Report revenues relating to each account and fully describe each item using other than the account title.
- g Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- g For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Other Operating Revenues (Water) (Page W-04)

Explain all amounts in Account 474 in excess of \$5,000.

474-Sprinklers - amount received for private fire protection from sprinklers.

Water Operation & Maintenance Expenses

- g Fully explain each expense account that has a difference between This Year and the previous three year average that is greater than 15 percent and \$10,000 (class AB), 15 percent and \$5,000 (class C), 15 percent and \$1,000 (class D). Include a breakdown of costs that contributed to the difference.
- g Class C and class D report all expenses in Other Expense (column c).

Description (a)	Labor Expense (b)	Other Expense (c)	Total This Year (d)	Last Year (e)	
SOURCE OF SUPPLY EXPENSES					1
Operation Labor (600)			0	0	2
Purchased Water (601)			0	0	3
Operation Supplies and Expenses (602)			0	0	4
Maintenance of Water Source Plant (605)		420,905	420,905	0 *	5
Total Source of Supply Expenses	0	420,905	420,905	0	6
PUMPING EXPENSES					7
Operation Labor (620)		25,240	25,240	21,472 *	8
Fuel for Power Production (621)			0	0	9
Fuel or Power Purchased for Pumping (622)		161,228	161,228	159,919	10
Operation Supplies and Expenses (623)			0	4,072	11
Maintenance of Pumping Plant (625)		347,846	347,846	64,221 *	12
Total Pumping Expenses	0	534,314	534,314	249,684	13
WATER TREATMENT EXPENSES					14
Operation Labor (630)		48,663	48,663	41,918	15
Chemicals (631)		374,093	374,093	256,786 *	16
Operation Supplies and Expenses (632)		9,074	9,074	2,522 *	17
Maintenance of Water Treatment Plant (635)		89,642	89,642	71,203	18
Total Water Treatment Expenses	0	521,472	521,472	372,429	19
TRANSMISSION AND DISTRIBUTION EXPENSES					20
Operation Labor (640)			0	0	21
Operation Supplies and Expenses (641)			0	32	22
Maintenance of Distribution Reservoirs and Standpipes (650)		4,287	4,287	17,841 *	23
Maintenance of Mains (651)		307,665	307,665	198,241 *	24
Maintenance of Services (652)		10,274	10,274	88,863 *	25
Maintenance of Meters (653)		2,398	2,398	29,334 *	26
Maintenance of Hydrants (654)		3,882	3,882	20,953 *	27
Maintenance of Other Plant (655)		313	313	851	28
Total Transmission and Distribution Expenses	0	328,819	328,819	356,115	29
CUSTOMER ACCOUNTS EXPENSES					30
Meter Reading Labor (901)		2,239	2,239	4,571	31
Accounting and Collecting Labor (902)			0	0	32
Supplies and Expenses (903)			0	3,010	33
Uncollectible Accounts (904)			0	0	34
Customer Service and Informational Expenses (906)			0	0	35
Total Customer Accounts Expenses	0	2,239	2,239	7,581	36
SALES EXPENSES					37
Sales Expenses (910)			0	0	38
Total Sales Expenses	0	0	0	0	39
ADMINISTRATIVE AND GENERAL EXPENSES					40

Water Operation & Maintenance Expenses

- g Fully explain each expense account that has a difference between This Year and the previous three year average that is greater than 15 percent and \$10,000 (class AB), 15 percent and \$5,000 (class C), 15 percent and \$1,000 (class D). Include a breakdown of costs that contributed to the difference.
- g Class C and class D report all expenses in Other Expense (column c).

Description (a)	Labor Expense (b)	Other Expense (c)	Total This Year (d)	Last Year (e)	
Administrative and General Salaries (920)		256,267	256,267	130,100	* 41
Office Supplies and Expenses (921)		28,833	28,833	41,191	* 42
Administrative Expenses Transferred--Credit (922)			0	0	43
Outside Services Employed (923)		4,831	4,831	14,318	* 44
Property Insurance (924)		11,323	11,323	10,888	45
Injuries and Damages (925)			0	0	46
Employee Pensions and Benefits (926)		755	755	119	47
Regulatory Commission Expenses (928)			0	0	48
Miscellaneous General Expenses (930)			0	791	49
Transportation Expenses (933)		8,618	8,618	8,830	50
Maintenance of General Plant (935)		21,568	21,568	306,376	* 51
Total Administrative and General Expenses	0	332,195	332,195	512,613	52
TOTAL OPERATION AND MAINTENANCE EXPENSES	0	2,139,944	2,139,944	1,498,422	53

Water Operation & Maintenance Expenses

- g Fully explain each expense account that has a difference between This Year and the previous three year average that is greater than 15 percent and \$10,000 (class AB), 15 percent and \$5,000 (class C), 15 percent and \$1,000 (class D). Include a breakdown of costs that contributed to the difference.
- g Class C and class D report all expenses in Other Expense (column c).

Water Operation & Maintenance Expenses (Page W-05)

Explain all This Year amounts that are more than 15% and \$5,000 higher or lower than the Last Year amount.

Maintenance of Water Source plant (605) - Painting of water tower
 Operation Labor (620) - Increase due to reallocation of wages in CY
 Maintenance of Pumping Plant (625) - well rehabilitation work underway
 Chemicals (631) - Increase in price of chemicals in combination of additional chemical use
 Operation Supplies and Expenses (632) - Increase in use of supplies in current year, purchase of additional items
 Maintenance of Distribution Reservoirs and Standpipes (650) - less repairs needed in current year
 Maintenance of Mains (651) - More repairs needed in current year after 22 breaks in PY and 13 in CY Utility started main reconstruction to try and reduce number of breaks going forward.
 Maintenance of Meters (653) - less repairs needed in current year after a number of older meters were replaced.
 Maintenance of Hydrants (654) - less repairs needed in current year, a number of new hydrants were added this year reducing the maintenance expense as old hydrants prone to issues were replaced.
 Administrative and General Salaries (920) - open positions in prior year were full in the current year
 Office Supplies and Expenses (921) - less supplies needed in current year
 Outside Services Employed (923) - Less outside contractors needed with positions filled
 Maintenance of General Plant (935) - Less repairs needed in current year

Explain why ((Fuel or Power Purchased for Pumping * 100) / Water Audit and Other Statistics - Total KWH used by the utility), is less than 5 or greater than 15.

Numbers were based on actual costs, the Utility will monitor this calculation going forward.

Taxes (Acct. 408 - Water)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	This Year (b)	Last Year (c)	
Property Tax Equivalent	157,800	140,730	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department	3,508	0	2
Net Property Tax Equivalent	154,292	140,730	3
Social Security	27,350	0	4
PSC Remainder Assessment	2,406		5
Total Tax Expense	184,048	140,730	6

Water Property Tax Equivalent - Detail

- g No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- g Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- g The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- g The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- g An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- g **Property Tax Equivalent - Total**
 If the municipality has authorized a lower tax equivalent amount, the authorization description and date of the authorization must be included in the notes to the financial statements.

COUNTY: OUTAGAMIE(1)

SUMMARY OF TAX RATES			PROPERTY TAX EQUIVALENT CALCULATION		
1. State Tax Rate	mills	0.000000	12. Local Tax Rate	mills	6.951100
2. County Tax Rate	mills	3.556200	13. Combined School Tax Rate	mills	7.954900
3. Local Tax Rate	mills	6.951100	14. Other Tax Rate - Local	mills	0.000000
4. School Tax Rate	mills	7.037100	15. Total Local & School Tax Rate	mills	14.906000
5. Vocational School Tax Rate	mills	0.917800	16. Total Tax Rate	mills	18.462200
6. Other Tax Rate - Local	mills	0.000000	17. Ratio of Local and School Tax to Total	dec.	0.807379
7. Other Tax Rate - Non-Local	mills	0.000000	18. Total Tax Net of State Credit	mills	18.462200
8. Total Tax Rate	mills	18.462200	19. Net Local and School Tax Rate	mills	14.906000
9. Less: State Credit	mills	0.000000	20. Utility Plant, Jan 1	\$	13,134,426
11. Net Tax Rate	mills	18.462200	21. Materials & Supplies	\$	28,138
			22. Subtotal	\$	13,162,564
			23. Less: Plant Outside Limits	\$	0
			24. Taxable Assets	\$	13,162,564
			25. Assessment Ratio	dec.	0.804278
			26. Assessed Value	\$	10,586,361
			27. Net Local and School Tax Rate	mills	14.906000
			28. Tax Equiv. Computed for Current Year	\$	157,800

PROPERTY TAX EQUIVALENT - TOTAL

PROPERTY TAX EQUIVALENT CALCULATION	
1. Utility Plant, Jan 1	\$ 13,134,426
2. Materials & Supplies	\$ 28,138
3. Subtotal	\$ 13,162,564
4. Less: Plant Outside Limits	\$ 0
5. Taxable Assets	\$ 13,162,564
6. Assessed Value	\$ 10,586,361
7. Tax Equiv. Computed for Current Year	\$ 157,800
8. Tax Equivalent per 1994 PSC Report	\$ 74,036
9. Amount of Lower Tax Equiv. as Authorized by Municipality for Current Year (see notes)	\$
10. Tax Equivalent for Current Year (see notes)	\$ 157,800

Water Utility Plant in Service - Plant Financed by Utility or Municipality

- g All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (e), Adjustments.
- g Explain fully as a footnote the nature of all entries reported in Column (e), Adjustments.
- g For each account over \$50,000 (class AB) or \$25,000 (class C) or \$10,000 (class D), explain in the footnotes section the dollar additions and retirements. If applicable, the footnotes should cite construction authorization, complete with PSC docket number.
- g Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.
- g The treatment plant accounts have changed since 2008 and that they should confirm the dollar amounts are in the right account.
- g [PSC Uniform System of Accounts](#)

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (d)	Adjustments Increase or (Decrease) (e)	Balance End of Year (f)	
INTANGIBLE PLANT						1
Organization (301)	1,819				1,819	2
Franchises and Consents (302)	0				0	3
Miscellaneous Intangible Plant (303)	0				0	4
Total Intangible Plant	1,819	0	0	0	1,819	5
SOURCE OF SUPPLY PLANT						6
Land and Land Rights (310)	62,647				62,647	7
Structures and Improvements (311)	0				0	8
Collecting and Impounding Reservoirs (312)	0				0	9
Lake, River and Other Intakes (313)	0				0	10
Wells and Springs (314)	1,258,831				1,258,831	11
Supply Mains (316)	0				0	12
Other Water Source Plant (317)	0				0	13
Total Source of Supply Plant	1,321,478	0	0	0	1,321,478	14
PUMPING PLANT						15
Land and Land Rights (320)	0				0	16
Structures and Improvements (321)	1,366,456			(345,460)	1,020,996	17
Other Power Production Equipment (323)	0				0	18
Electric Pumping Equipment (325)	1,159,077				1,159,077	19
Diesel Pumping Equipment (326)	0				0	20
Other Pumping Equipment (328)	27,597				27,597	21
Total Pumping Plant	2,553,130	0	0	(345,460)	2,207,670	22
WATER TREATMENT PLANT						23
Land and Land Rights (330)	0				0	24
Structures and Improvements (331)	0				0	25
Sand or Other Media Filtration Equipment (332)	437,532				437,532	26
Membrane Filtration Equipment (333)	0				0	27
Other Water Treatment Equipment (334)	0				0	28
Total Water Treatment Plant	437,532	0	0	0	437,532	29
TRANSMISSION AND DISTRIBUTION PLANT						30
Land and Land Rights (340)	150				150	31
Structures and Improvements (341)	0				0	32
Distribution Reservoirs and Standpipes (342)	756,750				756,750	33
Transmission and Distribution Mains (343)	3,973,592	92,710	16,752	159,651	4,209,201 *	34
Services (345)	890,315	33,186	6,125	(68,031)	849,345 *	35
Meters (346)	585,150	9,240	2,310		592,080	36

Water Utility Plant in Service - Plant Financed by Utility or Municipality

- g All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (e), Adjustments.
- g Explain fully as a footnote the nature of all entries reported in Column (e), Adjustments.
- g For each account over \$50,000 (class AB) or \$25,000 (class C) or \$10,000 (class D), explain in the footnotes section the dollar additions and retirements. If applicable, the footnotes should cite construction authorization, complete with PSC docket number.
- g Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.
- g The treatment plant accounts have changed since 2008 and that they should confirm the dollar amounts are in the right account.
- g [PSC Uniform System of Accounts](#)

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (d)	Adjustments Increase or (Decrease) (e)	Balance End of Year (f)	
Hydrants (348)	302,374			(26,775)	275,599	37
Other Transmission and Distribution Plant (349)	0				0	38
Total Transmission and Distribution Plant	6,508,331	135,136	25,187	64,845	6,683,125	39
GENERAL PLANT						40
Land and Land Rights (389)	0				0	41
Structures and Improvements (390)	0				0	42
Office Furniture and Equipment (391)	5,730				5,730	43
Computer Equipment (391.1)	21,428				21,428	44
Transportation Equipment (392)	109,284				109,284	45
Stores Equipment (393)	0				0	46
Tools, Shop and Garage Equipment (394)	6,891				6,891	47
Laboratory Equipment (395)	0				0	48
Power Operated Equipment (396)	0				0	49
Communication Equipment (397)	0				0	50
SCADA Equipment (397.1)	0				0	51
Miscellaneous Equipment (398)	73,036				73,036	52
Total General Plant	216,369	0	0	0	216,369	53
Total utility plant in service directly assignable	11,038,659	135,136	25,187	(280,615)	10,867,993	54
Common Utility Plant Allocated to Water Department	0				0	55
TOTAL UTILITY PLANT IN SERVICE	11,038,659	135,136	25,187	(280,615)	10,867,993	56

Water Utility Plant in Service - Plant Financed by Utility or Municipality

- g All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (e), Adjustments.
- g Explain fully as a footnote the nature of all entries reported in Column (e), Adjustments.
- g For each account over \$50,000 (class AB) or \$25,000 (class C) or \$10,000 (class D), explain in the footnotes section the dollar additions and retirements. If applicable, the footnotes should cite construction authorization, complete with PSC docket number.
- g Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.
- g The treatment plant accounts have changed since 2008 and that they should confirm the dollar amounts are in the right account.
- g [PSC Uniform System of Accounts](#)

Water Utility Plant in Service - Plant Financed by Utility or Municipality (Page W-08)

Additions for one or more accounts exceed \$25,000, please explain. If applicable, provide construction authorization and PSC docket number.

Transmission and Distribution Mains (343) - main reconstruction project
Services (345) - new public side water service

Water Utility Plant in Service - Plant Financed by Contributions

- g All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (e), Adjustments.
- g Explain fully as a footnote the nature of all entries reported in Column (e), Adjustments.
- g For each account over \$50,000 (class AB) or \$25,000 (class C) or \$10,000 (class D), explain in the footnotes section the dollar additions and retirements. If applicable, the footnotes should cite construction authorization, complete with PSC docket number.
- g Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.
- g The treatment plant accounts have changed since 2008 and that they should confirm the dollar amounts are in the right account.
- g [PSC Uniform System of Accounts](#)

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (d)	Adjustments Increase or (Decrease) (e)	Balance End of Year (f)	
INTANGIBLE PLANT						1
Organization (301)	0				0	2
Franchises and Consents (302)	0				0	3
Miscellaneous Intangible Plant (303)	0				0	4
Total Intangible Plant	0	0	0	0	0	5
SOURCE OF SUPPLY PLANT						6
Land and Land Rights (310)	0				0	7
Structures and Improvements (311)	0				0	8
Collecting and Impounding Reservoirs (312)	0				0	9
Lake, River and Other Intakes (313)	0				0	10
Wells and Springs (314)	0				0	11
Supply Mains (316)	0				0	12
Other Water Source Plant (317)	0				0	13
Total Source of Supply Plant	0	0	0	0	0	14
PUMPING PLANT						15
Land and Land Rights (320)	0				0	16
Structures and Improvements (321)	0				0	17
Other Power Production Equipment (323)	0				0	18
Electric Pumping Equipment (325)	0				0	19
Diesel Pumping Equipment (326)	0				0	20
Other Pumping Equipment (328)	0				0	21
Total Pumping Plant	0	0	0	0	0	22
WATER TREATMENT PLANT						23
Land and Land Rights (330)	0				0	24
Structures and Improvements (331)	0				0	25
Sand or Other Media Filtration Equipment (332)	0				0	26
Membrane Filtration Equipment (333)	0				0	27
Other Water Treatment Equipment (334)	0				0	28
Total Water Treatment Plant	0	0	0	0	0	29
TRANSMISSION AND DISTRIBUTION PLANT						30
Land and Land Rights (340)	0				0	31
Structures and Improvements (341)	0				0	32
Distribution Reservoirs and Standpipes (342)	0				0	33
Transmission and Distribution Mains (343)	1,585,646		6,426		1,579,220	34
Services (345)	291,508		2,172		289,336	35
Meters (346)	0				0	36

Water Utility Plant in Service - Plant Financed by Contributions

- g All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (e), Adjustments.
- g Explain fully as a footnote the nature of all entries reported in Column (e), Adjustments.
- g For each account over \$50,000 (class AB) or \$25,000 (class C) or \$10,000 (class D), explain in the footnotes section the dollar additions and retirements. If applicable, the footnotes should cite construction authorization, complete with PSC docket number.
- g Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.
- g The treatment plant accounts have changed since 2008 and that they should confirm the dollar amounts are in the right account.
- g [PSC Uniform System of Accounts](#)

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (d)	Adjustments Increase or (Decrease) (e)	Balance End of Year (f)	
Hydrants (348)	218,613	90,000	22,500		286,113 *	37
Other Transmission and Distribution Plant (349)	0				0	38
Total Transmission and Distribution Plant	2,095,767	90,000	31,098	0	2,154,669	39
GENERAL PLANT						40
Land and Land Rights (389)	0				0	41
Structures and Improvements (390)	0				0	42
Office Furniture and Equipment (391)	0				0	43
Computer Equipment (391.1)	0				0	44
Transportation Equipment (392)	0				0	45
Stores Equipment (393)	0				0	46
Tools, Shop and Garage Equipment (394)	0				0	47
Laboratory Equipment (395)	0				0	48
Power Operated Equipment (396)	0				0	49
Communication Equipment (397)	0				0	50
SCADA Equipment (397.1)	0				0	51
Miscellaneous Equipment (398)	0				0	52
Total General Plant	0	0	0	0	0	53
Total utility plant in service directly assignable	2,095,767	90,000	31,098	0	2,154,669	54
Common Utility Plant Allocated to Water Department	0				0	55
TOTAL UTILITY PLANT IN SERVICE	2,095,767	90,000	31,098	0	2,154,669	56

Water Utility Plant in Service - Plant Financed by Contributions

- g All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (e), Adjustments.
- g Explain fully as a footnote the nature of all entries reported in Column (e), Adjustments.
- g For each account over \$50,000 (class AB) or \$25,000 (class C) or \$10,000 (class D), explain in the footnotes section the dollar additions and retirements. If applicable, the footnotes should cite construction authorization, complete with PSC docket number.
- g Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.
- g The treatment plant accounts have changed since 2008 and that they should confirm the dollar amounts are in the right account.
- g [PSC Uniform System of Accounts](#)

Water Utility Plant in Service - Plant Financed by Contributions (Page W-09)

5 XXJhcbg Zf'cbYcf'a cfYUWti bfg'YI WYX~ & \$\$\$zd'YUgYI d'Ujb" ZUdd'JWU'Yzdfcj JXYVcbgfi Wjcb'Ui h cfJnUjcb'UbX'DG7 'XcW_Yh number.

Hydrants - developer installed 12 new hydrants, see contributed revenue.

Age of Water Mains

g If asset management, capital improvement, or other infrastructure-related documents are not available, the utility should consult other potential sources of information: the year the utility was formed, year of initial build-out area, year in which new developments, subdivisions, etc. were added. This information can be used to develop estimated figures.

g If pipe diameter value is between those offered in the column, choose the diameter that is closest to the actual value.

g Report all pipe larger than 16" diameter in the 16" category.

Pipe Size (a)	Feet of Main											Total (m)		
	pre-1900 (b)	1901-1920 (c)	1920-1940 (d)	1941-1960 (e)	1961-1970 (f)	1971-1980 (g)	1981-1990 (h)	1991-2000 (i)	2001-2010 (j)	2011-2020 (k)	2021-2030 (l)			
4.000								566				28	594	1
6.000			35	26,352	10,687	3,800	1,866	310	141	2,062	330	45,583	2	
8.000			10,250	10,400	1,604	5,600	18,630	651	18,003	15,378	5,427	85,943	3	
10.000						1,107						1,107	4	
12.000					11,077	11,050	4,850	210	3,960	11,396	4,003	46,546	5	
Total	0	0	10,285	36,752	23,368	21,557	25,346	1,737	22,104	28,836	9,788	179,773	6	

Describe source of information used to develop data:
Village records

Age of Water Mains

- g If asset management, capital improvement, or other infrastructure-related documents are not available, the utility should consult other potential sources of information: the year the utility was formed, year of initial build-out area, year in which new developments, subdivisions, etc. were added. This information can be used to develop estimated figures.
- g If pipe diameter value is between those offered in the column, choose the diameter that is closest to the actual value.
- g Report all pipe larger than 36" diameter in the 48" category.

Age of Water Mains (Page W-13)

The Transmission and Distribution Mains (343) have Additions During Year (W-08 or W-09), please explain.

Main reconstruction project

Sources of Water Supply - Statistics

- g For Raw Water Withdrawn, use metered volume of untreated water withdrawn from the source.
- g For Finished Water Pumped, use metered volume of water pumped, adjusted for known meter errors. Describe known meter errors in Notes Section.
- g If Finished Water is not metered, use Raw Water Withdrawn and subtract estimated water used in treatment.

Month (a)	Sources of Water Supply (000's gal)						Total Gallons Entering Distribution System (h)	
	Raw Water Withdrawn		Finished Water Pumped		Purchased Water (Imported)			
	Ground Water (b)	Surface Water (c)	Ground Water (d)	Surface Water (e)	Ground Water (f)	Surface Water (g)		
January	31,661		31,730				31,730	1
February	27,481		27,474				27,474	2
March	28,791		28,735				28,735	3
April	30,477		30,453				30,453	4
May	35,849		35,734				35,734	5
June	41,586		41,265				41,265	6
July	42,766		41,906				41,906	7
August	38,269		37,860				37,860	8
September	35,467		35,140				35,140	9
October	32,140		31,804				31,804	10
November	29,954		29,647				29,647	11
December	30,302		29,860				29,860	12
TOTAL	404,743	0	401,608	0	0	0	401,608	13

Water Audit and Other Statistics

- g Where possible, report actual metered values. If water uses are not metered, estimate values for each line based on best available information. For assistance, refer to AWWA M36 Manual . Water Audits and Loss Control Programs.
- g For unbilled, unmetered gallons (line 16), include water used for system operation and maintenance and water used for non-regulated sewer utility.
- g If gallons estimated due to theft, data, and billing errors is unknown, multiply net gallons entering distribution system (line 3) by .0025.

Description (a)	Value (b)	
WATER AUDIT STATISTICS		1
Finished Water pumped or purchased (000s)	401,608	2
Less: Gallons (000s) sold to wholesale customers (exported water)	197,536	3
Subtotal: Net gallons (000s) entering distribution system	204,072	4
Less: Gallons (000s) sold to retail customers (billed, metered)	145787	6
Less: Gallons (000s) sold to retail customers (billed, unmetered)	0	7
Gallons (000s) of Non-Revenue Water	58,285	8
Gallons (000s) of unbilled-metered (including customer use to prevent freezing)	25,100	9
Gallons (000s) of unbilled-unmetered (including unmetered flushing, fire protection)	4,100	10
Subtotal: Unbilled Authorized Consumption	29,200	11
Total Water Loss	29,085	12
Gallons (000s) estimated due to unauthorized consumption (includes theft) default option	0	14
Gallons (000s) estimated due to data and billing errors	0	15
Gallons (000s) estimated due to customer meter under-registration	0	16
Subtotal Apparent Losses	0	17
Gallons (000s) estimated due to reported leakage (mains, services, hydrants, overflows)	4,500	18
Gallons (000s) estimated due to unreported and background leakage	24,585	19
Subtotal Real Losses (leakage)	29,085	20
Non-Revenue Water as percentage of net water supplied	29%	21
Total Water Loss as percentage of net water supplied	14%	22
OTHER STATISTICS		23
Maximum gallons (000s) pumped by all methods in any one day during reporting year	1,753	24
Date of maximum	06/04/2023	25
Cause of maximum		26
Water Break		27
Minimum gallons (000s) pumped by all methods in any one day during reporting year	724	28
Date of minimum	01/19/2023	29
Total KWH used by the utility (including pumping, treatment facilities and other utility operations)	0	30
If water is purchased:		31
Vendor Name		32
Point of Delivery		33
Source of purchased water		34
Vendor Name (2)		35
Point of Delivery (2)		36
Source of purchased water (2)		37
Vendor Name (3)		38
Point of Delivery (3)		39
Source of purchased water (3)		40
Number of main breaks repaired this year	13	41
Number of service breaks repaired this year	2	42
Does the utility have an asset management plan?	Yes	43

Water Audit and Other Statistics

- g Where possible, report actual metered values. If water uses are not metered, estimate values for each line based on best available information. For assistance, refer to AWWA M36 Manual . Water Audits and Loss Control Programs.
- g For unbilled, unmetered gallons (line 16), include water used for system operation and maintenance and water used for non-regulated sewer utility.
- g If gallons estimated due to theft, data, and billing errors is unknown, multiply net gallons entering distribution system (line 3) by .0025.

Sources of Water Supply - Well Information

- g Enter characteristics for each of the utility's functional wells (regardless of whether it is in service or not).
- g Do not include abandoned wells on this schedule.
- g All abandoned wells should be retired from the plant accounts and no longer listed in the utility's annual report.
- g Abandoned wells should be permanently filled and sealed per Wisconsin Administrative codes Chapters NR811 and NR812.

Utility Name/ID for Well (a)	DNR Well ID (b)	Depth (feet) (c)	Casing Diameter (inches) (d)	Yield Per Day (gallons) (e)	In Service? (f)	
FULCER	1	740	16	745,734	Yes	1
JOHN	2	760	12	591,586	Yes	2
LINCOLN	3	804	12	241,975	Yes	3
				1,579,295		4

Sources of Water Supply - Intake Information

--- THIS SCHEDULE NOT APPLICABLE TO THIS UTILITY---

Pumping & Power Equipment

Identification (a)	Location (b)	Pump						Pump Motor or Standby Engine				
		DNR Well Id (c)	Primary Purpose (d)	Primary Destination (e)	Year Installed (f)	Type (g)	Actual Capacity (gpm) (h)	Year Installed (i)	Year Actual Capacity Determined (j)	Type (k)	Horsepower (l)	
BOOSTER 2	LINCOLN		Booster	Distribution	2013	Centrifugal	1,136	2013	2013	Other	60	1
BOOSTER 3	JOHN		Booster	Distribution	1994	Centrifugal	1,157	1994	1994	Other	125	2
DEEP WELL 1	JOHN		Primary	Distribution	2017	Vertical Turbine	1,330	2012	2012	Electric	250	3
DEEP WELL 2	LINCOLN		Primary	Distribution	2013	Vertical Turbine	1,100	2013	2013	Electric	150	4
DEEP WELL 3	FULCER		Primary	Distribution	2003	Vertical Turbine	1,400	2003	2003	Electric	250	5

Reservoirs, Standpipes and Elevated Tanks

g Enter elevation difference between highest water level in Standpipe or Elevated Tank, (or Reservoir only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Facility Name (a)	Facility ID Site Code (b)	Year Constructed (c)	Type (d)	Primary Material (e)	Elevation Difference in Feet (f)	Total Capacity In Gallons (g)	
250000	4	1961	Elevated Tank	Steel	134	250,000	1
300000	5	2003	Elevated Tank	Steel	140	300,000	2
LINCOLN STREET	3	1948	Reservoir	Concrete	12	100,000	3

Water Treatment Plant

g Provide a generic description for (a). Do not give specific address of location.
 g Please select all that apply for (d) and (e). If Other is selected please explain in Notes (h).
 g Please identify the point of application for each treatment plant for (g). For example, please list each well or central treatment facility served by this unit.

Unit Description (a)	Year Constructed (b)	Rated Capacity (mgd) (c)	Disinfection (d)	Additional Treatment (e)	Fluoridated (f)	Point of Application (g)	Notes (h)
1 JOHN STREET	1924	1	_ Ultraviolet Light _ Liquid Chlorine x Gas Chlorine _ Ozone _ Other _ None	_ Flocculation/Sedimentation _ Sand Filtration _ Activated Carbon Filtration _ Membrane Filtration _ Ion Exchange _ Iron/Manganese _ Nitrate Removal _ Radium Removal _ Corrosion _ Other	No	Wellhouse	1
2 LINCOLN STREET	1948	1	_ Ultraviolet Light _ Liquid Chlorine x Gas Chlorine _ Ozone _ Other _ None	_ Flocculation/Sedimentation _ Sand Filtration _ Activated Carbon Filtration _ Membrane Filtration _ Ion Exchange _ Iron/Manganese _ Nitrate Removal _ Radium Removal _ Corrosion _ Other	No	Wellhouse	2
3 FULCER STREET	1980	1	_ Ultraviolet Light _ Liquid Chlorine x Gas Chlorine _ Ozone _ Other _ None	_ Flocculation/Sedimentation _ Sand Filtration _ Activated Carbon Filtration _ Membrane Filtration _ Ion Exchange _ Iron/Manganese _ Nitrate Removal _ Radium Removal _ Corrosion _ Other	No	Wellhouse	3

Water Mains

- g Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- g Explain all reported adjustments as a schedule footnote.
- g For main additions reported in column (e), as a schedule footnote:
 Explain how the additions were funded.
 Also report the amount assessed and the feet of main recorded under this method.
 If installed by a developer, explain the basis of recording the cost of the additions, the total amount, and the feet of main recorded under this method.
- g Report all pipe larger than 12 inches diameter in the 12 inch category.

Pipe Material (a)	Main Function (b)	Diameter (inches) (c)	Number of Feet			Adjustments Increase or (Decrease) (g)	End of Year (h)	
			First of Year (d)	Added During Year (e)	Retired During Year (f)			
Other Plastic	Distribution	4	594				594	1
Other Metal	Distribution	6	35,609		1,864		33,745	2
Other Plastic	Distribution	6	9,749	225			9,974	3
Other Metal	Distribution	8	9,152		1,247		7,905	4
Other Plastic	Distribution	8	71,785	5,006			76,791	5
Other Metal	Distribution	10	1,107				1,107	6
Other Metal	Distribution	12	2,160				2,160	7
Other Plastic	Distribution	12	44,386				44,386	8
Total Within Municipality			174,542	5,231	3,111		176,662	9
Total Utility			174,542	5,231	3,111		176,662	10

Water Mains

- g Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- g Explain all reported adjustments as a schedule footnote.
- g For main additions reported in column (e), as a schedule footnote:
 - Explain how the additions were funded.
 - Also report the amount assessed and the feet of main recorded under this method.
 - If installed by a developer, explain the basis of recording the cost of the additions, the total amount, and the feet of main recorded under this method.
- g Report all pipe larger than 16" diameter in the 16" category.

Water Mains (Page W-21)

Added During Year total is greater than zero, please explain financing following the criteria listed in the schedule headnotes.

Utility financed

Utility-Owned Water Service Lines

- g The utility's service line is the pipe from the main to and through the curb stop.
- g Explain all reported adjustments as a schedule footnote.
- g Report in column (h) the number of utility-owned service lines included in columns (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- g For service lines added during the year in column (d), as a schedule footnote:
 - Explain how the additions were financed.
 - If assessed against property owners, explain the basis of the assessments.
 - If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of service lines recorded under this method.
 - If any were financed by application of Cz-1, provide the total amount recorded and the number of service lines recorded under this method.
- g Report service lines separately by diameter and pipe materials.

Pipe Material (a)	Diameter (inches) (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	NOT in Use at End of Year (h)	
Lead	0.750	505				505		1
Copper	0.750	699			25	674		2
Copper	1.000	64			1	63		3
Other Plastic	1.000	609	86			695		4
Copper	1.250	7	1			8		5
Other Plastic	1.250	42				42		6
Copper	1.500	130			1	129		7
Other Plastic	1.500	219	1			220		8
Copper	2.000	18			1	17		9
Other Plastic	2.000	34	1			35		10
Other Plastic	4.000	15				15		11
Ductile Iron, Lined (late 1960's to present)	6.000	2				2		12
Other Plastic	6.000	9				9		13
Ductile Iron, Lined (late 1960's to present)	8.000	5				5		14
Other Plastic	8.000	10				10		15
Other Plastic	10.000	2				2		16
Ductile Iron, Lined (late 1960's to present)	12.000	1				1		17
Other Plastic	12.000	8				8		18
Utility Total		2,379	89	28		2,440		19

Utility-Owned Water Service Lines

- g The utility's service line is the pipe from the main to and through the curb stop.
- g Explain all reported adjustments as a schedule footnote.
- g Report in column (h) the number of utility-owned service lines included in columns (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- g For service lines added during the year in column (d), as a schedule footnote:
 - Explain how the additions were financed.
 - If assessed against property owners, explain the basis of the assessments.
 - If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of service lines recorded under this method.
 - If any were financed by application of Cz-1, provide the total amount recorded and the number of service lines recorded under this method.
- g Report service lines separately by diameter and pipe materials.

Utility-Owned Water Service Lines (Page W-22)

Additions are greater than zero, please explain financing by following criteria listed in the schedule headnotes.

Financed by utility

Total Utility-Owned Service Not In Use at End of Year is reported as zero, please explain.

All services were in use

Meters

- g Include in Columns (b-f) meters in stock as well as those in service.
- g Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- g Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections
- g Totals by size in Column (f) should equal same size totals in Column (s).
- g Explain all reported adjustments as schedule footnote.
- g Do not include station meters in the meter inventory used to complete these tables.

Number of Utility-Owned Meters

Classification of All Meters at End of Year by Customers

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjust. Increase or Decrease (e)	End of Year (f)	Tested During Year (g)	Residential (h)	Commercial (i)	Industrial (j)	Public Authority (k)	Multifamily Residential (l)	Irrigation (m)	Wholesale (n)	Inter-Departmental (o)	Utility Use (p)	Additional Meters (q)	In Stock (r)	Total (s)		
5/8	2,730	54	65		2,719	65	2,563	128	3	5	20								2,719	1
1	41				41	0		16	1	7	17								41	2
1 1/2	40				40	10		16	2	7	15								40	3
2	10				10	5		4	2	2	2								10	4
3	7				7	3		2	1	2	2								7	5
4	6				6	4			1		1		4						6	6
6	2				2	2			1				1						2	7
Total	2,836	54	65		2,825	89	2,563	166	11	23	57		5						2,825	8

1. Indicate your residential meter replacement schedule:

Meters tested once every 10 years and replaced as needed

All meters replaced within 20 years of installation

Other schedule as approved by PSC

2. Indicate the method(s) used to read customer meters

Manually - inside the premises or remote register

Automatic meter reading (AMR), drive or walk by technology, wand or touchpad (# of meter: 2825)

Advanced Metering Infrastructure (AMI) - fixed network

Other

Meters

- g Include in Columns (b-f) meters in stock as well as those in service.
- g Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- g Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections
- g Totals by size in Column (f) should equal same size totals in Column (s).
- g Explain all reported adjustments as schedule footnote.
- g Do not include station meters in the meter inventory used to complete these tables.

Meters (Page W-23)

Wisconsin Administrative Code requires that meters 1 inch or smaller be tested every 10 years or replaced every 20 years. You did not meet these requirements. Please explain your program for testing and replacing meters.

All meters are replaced within 20 years so no 1" meters were tested in the current year.

Hydrants and Distribution System Valves

- g Distinguish between fire and flushing hydrants by lead size.
 Fire hydrants normally have a lead size of 6 inches or greater.
 Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- g Explain all reported adjustments in the schedule footnotes.
- g Report fire hydrants as within or outside the municipal boundaries.
- g Number of hydrants operated during year means: opened and water withdrawn.
- g Number of distribution valves operated during year means: fully opened and closed (exercised).

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire - Outside Municipality	0				0	1
Fire - Within Municipality	345	12	5		352	2
Total Fire Hydrants	345	12	5	0	352	3
Flushing Hydrants	0				0	4

NR810.13(2)(a) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of Hydrants operated during year	712
Number of Distribution System Valves end of year	552
Number of Distribution Valves operated during Year	312

List of All Station and Wholesale Meters

- g Definition of Station Meter is any meter in service not used to measure customer consumption.
- g Definition of Wholesale Meter is any meter used to measure sales to other utilities.
- g Retail customer meters should not be included in this inventory.

Purpose (a)	Meter Size (inches) (b)	Location or Description (c)	Type (d)	Date of Last Meter Test (e)	
Station Meter	6	Well #2	Magnetic	11/09/2023	1
Station Meter	10	Well #1	Magnetic	06/06/2023	2
Station Meter	10	Well #3	Magnetic	06/07/2023	3

Water Conservation Programs

- g List all water conservation-related expenditures for the reporting year. Include administrative costs, customer outreach and education, other program costs, and payments for rebates and other customer incentives. Do not include leak detection, other water loss program costs.
- g If the Commission has approved conservation program expenses, these should be charged to Account 186. Otherwise, these expenses are reported in Account 906 on Schedule W-05 (Account 691 for class D utilities).

Item Description (a)	Expenditures (b)	Number of Rebates (c)	Water Savings Gallons (d)	
Administrative and General Expenses				1
Program Administration	0	0	0	2
Customer Outreach & Education	0	0	0	3
Other Program Costs	0	0	0	4
Total Administrative and General Expenses	0	0	0	5
Customer Incentives				6
Residential Toilets	0	0	0	7
Multifamily/Commercial Toilets	0	0	0	8
Faucets	0	0	0	9
Showerheads	0	0	0	10
Clothes Washers	0	0	0	11
Dishwashers	0	0	0	12
Smart Irrigation Controller	0	0	0	13
Commercial Pre-Rinse Spray Valves	0	0	0	14
Cost Sharing Projects (Nonresidential Customers)	0	0	0	15
Customer Water Audits	0	0	0	16
Other Incentives	0	0	0	17
Total Customer Incentives	0	0	0	18
TOTAL CONSERVATION	0	0	0	19

Water Customers Served

- g List the number of customer accounts in each municipality for which your utility provides retail general service. Do not include wholesale customers or fire protection accounts.
- g Per Wisconsin state statute, a city, village, town or sanitary district owning water plant or equipment may serve customers outside its corporate limits, including adjoining municipalities. For purposes of this schedule, customers located ~~within~~ ^{within} Muni Boundary ~~A~~ refers to those located inside the jurisdiction that owns the water utility.

Municipality (a)	Customers End of Year (b)	
Kimberly (Village) **	2,659	1
Total - Outagamie County	2,659	2
Total - Customers Served	2,659	3
Total - Within Muni Boundary **	2,659	4

** = *Within municipal boundary*

Privately-Owned Water Service Lines

- g The privately owned service line is the pipe from the curb stop to the meter.
- g Explain all reported adjustments in columns(f) as a schedule footnote.
- g Report in column (h) the number of privately-owned service lines included in column (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- g Separate reporting of service lines by diameter and pipe material.

Pipe Material (a)	Diameter (inches) (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Customer Owned Service Laterals Not in Use at End of Year (h)	Replaced During Year Using Financial Assistance from Utility (i)
Lead	0.750	214				214		1
Copper	0.750	521				521		2
Other Plastic	0.750	701				701		3
Copper	1.000	80				80		4
Other Plastic	1.000	629				629		5
Other Plastic	1.250	42				42		6
Copper	1.500	37			1	36		7
Other Plastic	1.500	63	1			64		8
Copper	2.000	8				8		9
Other Plastic	2.000	6				6		10
Other Plastic	4.000	14				14		11
Ductile Iron, Lined (late 1960's to present)	6.000	2				2		12
Other Plastic	6.000	9				9		13
Ductile Iron, Lined (late 1960's to present)	8.000	10				10		14
Other Plastic	8.000	10				10		15
Other Plastic	10.000	2				2		16
Ductile Iron, Lined (late 1960's to present)	12.000	1				1		17
Other Plastic	12.000	8				8		18
Utility Total		2,357	1	1		2,357		19

Water Residential Customer Data – Disconnection, Arrears, and Tax Roll

- g For disconnection notices sent to residential customers for non-payment, report only the 10-day disconnection notice (e.g., printed on bill, separate mailed notice, etc.) for residential customers, and do not count subsequent reminders, such as 5-day notices, door tags or other personal contact attempts.
- g For residential customers, include any account that includes a service being used primarily for residential living, including multifamily residential.
- g For residential arrears, include billed amounts past due and unpaid.

	Description (a)	Amount (b)
Disconnection Notices		
1.	Total number of disconnection notices sent to residential customers for non-payment as of March 31	0
2.	Total number of disconnection notices sent to residential customers for non-payment as of June 30	0
3.	Total number of disconnection notices sent to residential customers for non-payment as of September 30	0
4.	Total number of disconnection notices sent to residential customers for non-payment as of December 31	0
Disconnections		
1.	Total number of residential disconnections of service performed for non-payment as of March 31	0
2.	Total number of residential disconnections of service performed for non-payment as of June 30	0
3.	Total number of residential disconnections of service performed for non-payment as of September 30	0
4.	Total number of residential disconnections of service performed for non-payment as of December 31	0
Arrears (Customers)		
1.	Total number of residential customers with arrears as of March 31	422
2.	Total number of residential customers with arrears as of June 30	441
3.	Total number of residential customers with arrears as of September 30	442
4.	Total number of residential customers with arrears as of December 31	406
Arrears (Dollar Amounts)		
1.	Total dollar amount of residential customer arrears as of March 31	112,433
2.	Total dollar amount of residential customer arrears as of June 30	139,087
3.	Total dollar amount of residential customer arrears as of September 30	166,387
4.	Total dollar amount of residential customer arrears as of December 31	72,462
Tax Roll		
1.	Total number of residential customers with arrears placed on the tax roll	189
2.	Total dollar amount of residential arrears placed on the tax roll	99,498
	Footnotes	No



MIDWEST CONTRACT OPERATIONS, INC.
P.O. BOX 418 MENASHA, WI 54952-0418

Monthly Superintendent Report/Update

To: Village of Kimberly Water Commission

From: Jerry Verstegen, Water Utility Supt. (MCO)

CC: Danielle Block

Date: 11/2024

Updates for current, past, and ongoing Water Department projects and areas of concern:

- Plants/Treatment
 -
- Distribution
 - Completed fire flows in the Blue Development and around industrial park
 - Locates
- Meters
 - Residential Meter Changes
- General Water
 - Residential Cross Connection Surveys
 - Completed and submitted EPA/DNR Lead Audit
 - i. 72 Confirmed Lead Services
 - ii. 261 Unknown, but most likely lead Services (Private)
 - iii. 141 Unknown, but most likely lead Services (Village)
 - iv. Letter Mailing requirements for November 16th
 - v. Full Lead Impact overview in December.

Sam Schepp
Jerry Verstegen (920-858-7477)