

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
October 8, 2024**

Chairman Johnson called the meeting to order at 11:02 am. Commissioner Stienen, Hanson and Hietpas appeared in person. Also attending the meeting were Administrator/Public Works Director Block and Water Superintendent Verstegen.

Annual Election of Chairperson

The Annual Election of chairperson was conducted. Chairman Johnson was nominated by Commissioner Stienen, Commissioner Hanson seconded the nomination.

Approval of Minutes from the September 10, 2024, Meeting

Commissioner Stienen moved, Hietpas seconded the motion to approve the Water Commission minutes of the September 10, 2024, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of August 2024

Commissioner Hanson moved, Hietpas seconded the motion to approve the Bills and Claims, and Financial Statements for the month of August 2024. The motion carried by unanimous vote of the Commission.

Authorize the Administrator to send Request for Proposal for a Water Utility Full Rate Study

Administrator Block reported that Kerber Rose would appear next month to present 2023 PSC report and anticipates that they will qualify for a rate increase. Administrator Block asked for a consensus to start the process to apply for a rate increase in 2025. The commission authorized Administrator Block's request.

Review draft 2025 Water Utility Budget

Superintendent Verstegen reviewed the budget in detail noting changes and increases in budget items for 2025, including an increase for Maintenance Softening for The Heart of the Valley Discharge, and an increase in Maintenance of Meters due to the cost to replace whole meters, and Capital Outlay Well #2 pull was moved to 2025. Administrator/Public Works Director Block reported that the Fund Balance Applied amount would be used to balance the overall Water Utility Budget and why the capital projects in 2025 are being reconsidered.

Reports

Midwest Contract Operations, Inc.


Superintendent Verstegen reported that the Lincoln Plant has a meter remote issue, was not communicating, and will be replaced. Crews are working on fire flow on south side of town, fire flow testing, and August 16th is the deadline for EPA audit.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:39 am.


Danielle Block
Secretary

Dated October 23, 2024

Drafted by MMF

Approved by Water Commission on 11-5-2024