

**VILLAGE OF KIMBERLY FIRE COMMISSION**  
**MEETING MINUTES**  
**September 16th, 2024**

**I. Call to Order**

A. Open meeting was called to order at 6:00pm by Rick Weyenberg.

**II. Roll Call**

Rick Weyenberg Jolene Van Thiel Ken Schultz Fire Chief Jim Hietpas

Courtney Huss Bob Van Thiel EMR Director Terri Smith

**III. Approval Meeting Minutes**

A. Approval of August meeting minutes motion to approve by Ken, Jolene second all approved.

1. Amendment to include 14 miles to 15 miles.

**IV. Fire**

A. Call Review

1. Quarter: 43 YTD: 85

2. Average personnel per response: 7.85

B. Baycom coming to station to discuss and review radio options

C. Inspections:

1. Completed: 90 / Reinspections: 20 / Cert of occupancy (festival)/ 1 Reinspections for Quarter: 29

a) Reinspections can be done electronically through email - upload photos of completion.

D. CIP Budget 2025 - finalized and reviewed by the village.

E. 2025 Budgets - 3% increase

F. Gear Evaluations:

1. New turnout gear for entire dept - split the cost between now and 2027

a) 3 vendors coming in to do comparisons - quotes to follow

G. Village of Little Chute had their ISO audit recently - believe Kimberly will be this year or next but haven't received updates as of yet.

H. Fire dept executive board meeting amending minimum call requirement to 15% of calls.

Anything below will be put on probation - then reevaluated.

1. Starting January 2025

2. Current Standings: High 78% Average 35% Low 2% (4 Fire personnel below)

**V. EMS**

A. Call Review

1. Quarter: 108 YTD: 391

B. Updated conditions/requirements for responding to calls with lights and sirens

C. Adapting to same minimum call requirements as fire

1. 2 EMS personnel below (one being a FF as well)

2. Tracking if they respond for both fire and EMS but only accounting for 1 attendance

**VI. Closed Session**

A. Move into Closed Session per WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

B. Motion to move into closed session at 6:25pm by Courtney Huss, second by Jolene.

1. Interviews held for new Fire Chief (2)

C. Motion to come out of closed session Bob, Ken second.

1. Board approval to hire Chad Smith as new Fire Chief effective October 1st, 2024.

**VII. Adjourn**

A. Motion to adjourn 8:54pm by Ken, second by Bob - all approved.