



VILLAGE OF KIMBERLY, WI
NOTICE OF VILLAGE BOARD MEETING

DATE: Monday, August 5, 2024
TIME: 5:00pm
LOCATION: Village Hall, Rick J. Hermus Council Chambers
515 W. Kimberly Ave.
Kimberly, WI 54136

Notice is hereby given that a Village Board meeting will be held on Monday, August 5, 2024 at the Village Hall. This meeting is open to the public.

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Reflection, Pledge of Allegiance
- 4) President's Remarks
- 5) Approval of Minutes from the 07/29/2024 meeting
- 6) Appointments
 - a) President Chuck Kuen, Appleton (Fox Cities) MPO Policy Board
- 7) Unfinished Business
 - a) None
- 8) New Business
 - a) Refund Utility Charges for Wilson Place LLC
- 9) Reports
 - a) Chief of Police
 - b) Administrator/Director of Public Works
 - c) Community Enrichment Director
 - d) Library Director
 - e) Clerk-Treasurer
- 10) Public Participation
- 11) Closed Session

Pursuant to Wis. Stats. §19.85 (1)(e), the Board will meet to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business,

whenever competitive or bargaining reasons require a closed session: U.S. Army Corps of Engineers settlement.

The Board may reconvene in open session pursuant to Wis. Stats. §19.85(2) to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

12) Action on Closed Session matters (if any)

13) Adjournment

Village Board Virtual Meeting Option

Aug 5, 2024, 5:00 – 5:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/253368925>

You can also dial in using your phone.

Access Code: 253-368-925

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
07/29/2024**

A meeting of the Village Kimberly Board was called to order on Monday, July 29, 2024 at 5:04pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Kuen.

Board Present: President Chuck Kuen, Trustees Lee Hammen, Norb Karner, Mike Hruzek, Marcia Trentlage, Tom Gaffney and Dave Hietpas
Board Excused: None
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator-Public Works Director Danielle Block, Engineer Brad Werner and Judy Hebbe, a member of the media

President's Remarks

None

Village Board presentation of the 2024 Marie Ruys Citizenship Award

The 2024 Marie Ruys Citizenship Award was presented to both Trustee Mike Hruzek and President Chuck Kuen. Both individuals were thanked for their many years of dedicated service to the Village.

Approval of Minutes from the 07-22-2024 Meeting

Trustee Hammen moved, Trustee Karner seconded the motion to approve the Village Board minutes from 07-22-2024. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Award Building Inspection Services Contract

Trustee Trentlage moved, Trustee Karner seconded the motion to approve entering into an agreement for professional building inspection services with MSA Professional Services, Inc. Motion carried by unanimous vote of the board.

The services included in the agreement are: Building plan and permit review; Permit issuance and tracking; Commercial and residential building, HVAC, electrical and plumbing inspections; Department of Safety and Professional Service (DSPPS) delegation; Final inspection and occupancy permits; Real-time GIS inspection reporting; Customer service by phone and email; Updated permit fee schedule and permit fee tracking; Other reports as requested (appraiser reporting, monthly Board reporting); On site office hours at an interval to be determined.

Public Participation

None

Adjournment

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote at 5:18pm.

A reception to honor Mike Hruzek and Chuck Kuen was held in the Evergreen Room following the board meeting.

Jennifer Weyenberg
Clerk-Treasurer

Dated 07/30/24
Drafted by: ELZ
Approved by Village Board _____



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: East Central WI Regional Planning Commission (ECWRPC) Appleton (Fox Cities) Metropolitan Planning Organization (MPO) Representative Appointment

REPORT PREPARED BY: Danielle Block, Administrator/Director of Public Works

REPORT DATE: July 31, 2024

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report _____ **DLB**

See additional comments attached _____

EXPLANATION:

With Resolution 6, Series of 2024 the Village of Kimberly approved and supported the new Appleton (Fox Cities) MPO Policy Board Structure and Redesignation Agreement. Through that agreement the Village of Kimberly agreed to participate in the Appleton (Fox Cities) MPO Policy Board meetings, to ensure a continuing, comprehensive, and cooperative transportation planning process for the Appleton (Fox Cities) Metropolitan Planning Area.

The main functions of the Appleton (Fox Cities) MPO Policy Board shall be to provide policy guidance throughout the transportation planning process, review and approve the Metropolitan Transportation Plan (MTP), Congestion Management Process, Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), and promote the implementation of the TPI and UPWP.

A representative to attend and serve on the Appleton (Fox Cities) MPO Policy Board meetings is required. I recommend that President Chuck Kuen serve as the Village of Kimberly representative. The term of the appointment would continue until the Village Board acts to modify the appointment.

RECOMMENDED ACTION: Approve the appointment of President Chuck Kuen to serve as the Kimberly representative on the Appleton (Fox Cities) MPO Policy Board.



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Wilson Place LLC Account Number 40-5386-00-04

REPORT PREPARED BY: Danielle Block, Administrator/Director of Public Works

REPORT DATE: July 31, 2024

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report _____ **DLB**

See additional comments attached _____

EXPLANATION:

With the removal of impervious surfaces and the completion of grading and graveling, Wilson Place LLC is requesting a refund of utility charges. It is my recommendation that at the completion of grading and graveling of the Blue at the Trails development area, the parcel charge now be modified to reflect an undeveloped property.

Please see the attached memo for your consideration and approval. According to Municipal Code 425-7, the Village Board will determine whether a refund is due to the customer. It is my recommendation that the refund be approved, totaling approximately \$6,000.

RECOMMENDED ACTION: Approve the customer refund to Wilson Place LLC 40-5386-00-04 and authorize the Utility Billing Clerk to complete the adjustment.



memo

To: Michelle Firchow, Utility Billing Clerk
From: Danielle Block | Administrator/Director of Public Works
CC: Village Board
Date: August 1, 2024
Re: Billing Adjustment – Wilson Place LLC 40-5386-00-04 ERU & DAU

Comments:

Effective January 1, 2024.

Please modify the ERU and DAU's for customer 40-5386-00-04 to 0.7. This is consistent with Municipal ordinance 425-5 J. Undeveloped parcel minimum charge basis. The minimum charge for any undeveloped parcel shall be equal to the Base Charge (BC) Rate.

ERU = 0.7, annual Stormwater Rate \$126.24/year = \$88.36/year or \$7.36/month

DAU = 0.7, annual TARF Rate = \$65.00/DAU = \$45.50/year or \$3.79/month

Please issue a refund for the Stormwater and Transportation Utility charges in excess of the charges shown above for the service dates of 1/12024 to 7/1/2024.

As development of this area occurs, the ERUs and DAUs will be properly established for each parcel.

Thank you.



To: Village Board of Trustees
From: Daniel M. Meister – Chief of Police
Date: August 1st, 2024
Re: Fox Valley Metro Police Department
Monthly Report – August 2024

New and Noteworthy

PERSONNEL

Metro Anniversaries for July:

Officer Brady Boucher- 26 years.

Officer Jamie Coonen – 6 years.

Officer Aaron Radka – 2 years.

With Officer Blader having resigned and left the department on July 15th, we have started a patrol officer hiring process.

TRAINING

Officers Maulick and Marquardt tested for and have received their Part 107 drone pilot certification through the FAA.

Officers have participated in firearms training to include:

- Pistol fundamentals
- Patrol rifle
- Patrol rifle to pistol transition
- Less lethal shotgun refresher

Recently our department's K-9 team, and drone team trained with other, area K-9 units and a drone team from the Outagamie County Sheriff's Office in Sunset Park. The drones coordinated with the ground K-9 units in locating and apprehending a suspect (role player) in a heavily wooded area.

Clerical staff participated in open records redaction training.

RECOGNITION / AWARDS

Police Clerk Kaitlin Armbruster has been awarded some merit time off cards from members of the command staff. Armbruster has been working very hard during the past few months while the clerical division was short staffed. Armbruster worked for three months with only one other clerk after the admin. manager resigned and then for just over a month by herself after Clerk Diedrick retired.

In addition to taking on volumes of the workload herself, she has played an integral part in training our new clerk and new office manager over the past six weeks. Armbruster has done all this with just over two years of experience with us.



Clerk Armbruster

FLEET

The new 2024 squad car has been upfitted and will be placed into patrol service soon. The second vehicle purchased this year just arrived. Because of the production timeframe, it is actually designated a 2025 model year vehicle.

BUDGET & FINANCE

The Cities and Villages Mutual Insurance Company (CVMIC) offers customer municipalities \$2,500.00 for *Law Enforcement Risk Mitigation Funding* to agencies that participate in or use certain services. One qualifying service is the Lexipol policy management system. Our finance department has submitted the required documentation for us to receive these funds and the village has received the monies.

OPERATIONS

On 6/24 we assisted the Outagamie County Sheriff's Office with a missing, at-risk juvenile possibly lost in the woods in the Village of Combined Locks. Using thermal imaging on the FVMPD drone, the juvenile was found safe in under five minutes.

ADMINISTRATION

Recent / Upcoming meetings:

Crossing Guard Program Discussion Meeting – 7/15
Village of Kimberly Board Meeting – 8/5

Village Administrator Meeting – TBD
National Night Out Planning Meeting – 7/31
Village of Little Chute Board Meeting – 8/21
Metro Command Staff Meeting 8/15

Chief Meister and Captain Slotke will be attending the Wisconsin Chiefs of Police Association, Police Leadership Foundation summer conference in Green Bay the second week of August.

SPECIAL EVENTS

Staff have met with the Fox Cities Marathon planning group for the multi-jurisdictional event that will be taking place on September 22nd. Metro will have officers assisting with traffic control.

Metro had officers patrolling the Paperfest Event in Kimberly the weekend of July 19- 21.

Metro officers staffed the Little Chute Fireworks makeup event on July 26th.

The department will once again be hosting a *National Night Out* event on Tuesday, August 6th from 5PM to 8PM. As part of our community rotation, this year's event will be held at Sunset Park Beach in Kimberly.



Monthly Activity

Below is a three-month comparison for calls for service in the Village of Kimberly.





FOX VALLEY METRO POLICE DEPARTMENT

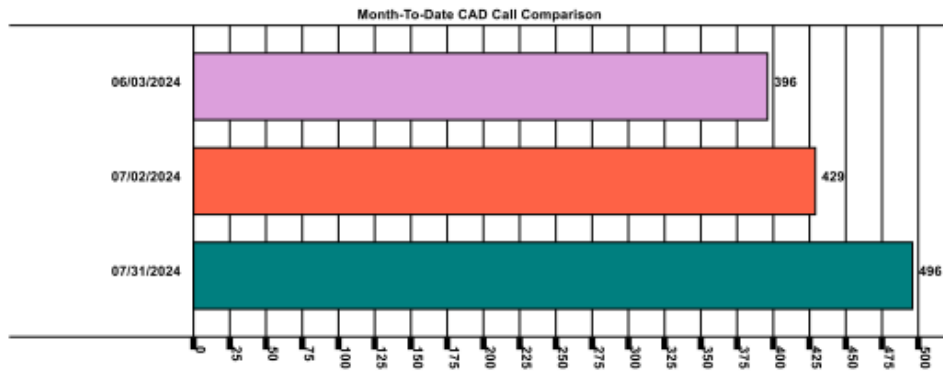
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	07/03/2024	06/04/2024	1 mo %	05/06/2024	2 mo %
	to 07/31/2024:	to 07/02/2024:	change:	to 06/03/2024:	change:
911 Misdiagonal	38	22	72.7%	27	40.7%
Abandoned Vehicle	0	0	N/A	1	-100.0%
Accident in a Parking Lot	1	4	-75.0%	1	0.0%
Accident with Injury	2	0	N/A	0	N/A
Alcohol Violations	4	0	N/A	0	N/A
Animal Bite	2	0	N/A	1	100.0%
Animal Call	19	15	26.7%	8	137.5%
Assist Citizen or Agency	21	21	0.0%	31	-32.3%
Back Problem A-Adam Response	1	0	N/A	0	N/A
Bicycle Stop	2	0	N/A	1	100.0%
Bleeding B-Boy Response	1	0	N/A	0	N/A
Bleeding D-David Response	1	0	N/A	0	N/A
Boat Stop	2	0	N/A	0	N/A
Breathing Problem C-Charles	1	0	N/A	0	N/A
Breathing Problem D-David	2	1	100.0%	1	100.0%
Carbon Monoxide Alarm	2	0	N/A	0	N/A
Chest Complaint C-Charles	0	1	-100.0%	1	-100.0%
Chest Complaint D-David	0	0	N/A	2	-100.0%
Civil Matter Assist	1	0	N/A	1	0.0%
Civil Process	5	6	-16.7%	11	-54.5%
Crime Prevention	22	12	83.3%	8	175.0%
Damage to Property	2	2	0.0%	0	N/A
Disturbance	13	5	160.0%	9	44.4%
Domestic Disturbance	1	1	0.0%	1	0.0%
Drug Complaint	0	2	-100.0%	2	-100.0%
Emergency Committal	1	1	0.0%	1	0.0%
Fainting A-Adam	1	1	0.0%	0	N/A
Fainting C-Charles	1	1	0.0%	0	N/A
Falls A-Adam Response	1	3	-66.7%	3	-66.7%
Falls B-Boy Response	0	1	-100.0%	1	-100.0%
Falls D-David Response	0	3	-100.0%	0	N/A

Fire Alarm Commercial	4	4	0.0%	0	N/A
Fire Unauthorized Burning	0	1	-100.0%	2	-100.0%
Fire Vegetation or Grass	0	1	-100.0%	1	-100.0%
Fireworks Complaint	4	1	300.0%	1	300.0%
Follow Up	15	12	25.0%	12	25.0%
Fraud Complaint	1	3	-66.7%	1	0.0%
Graffiti Complaint	1	0	N/A	0	N/A
Harassment	2	5	-60.0%	4	-50.0%
Hazard in Roadway	8	13	-38.5%	6	33.3%
Jail GPS Checks	7	8	-12.5%	12	-41.7%
Juvenile Complaint	5	9	-44.4%	7	-28.6%
Law Alarms - Burglary Panic	2	7	-71.4%	2	0.0%
Lost or Found Valuables	10	4	150.0%	4	150.0%
Medical Assistance No Injury	3	6	-50.0%	13	-76.9%
Medical Pre-Alert	7	2	250.0%	6	16.7%
Missing Person	1	0	N/A	0	N/A
Motorist Assist	9	9	0.0%	1	800.0%
Natural Gas or Propane Leak	1	0	N/A	0	N/A
Noise Complaint	5	5	0.0%	1	400.0%
Ordinance Violation	10	17	-41.2%	8	25.0%
Overdose C-Charles	0	0	N/A	1	-100.0%
PNB E-Edward Response	1	1	0.0%	0	N/A
Parking Enforcement	25	12	108.3%	8	212.5%
Parking Request	1	1	0.0%	0	N/A
Reckless Driving Complaint	4	5	-20.0%	3	33.3%
Restraining Order Tracking	3	1	200.0%	3	0.0%
Retail Theft	0	0	N/A	1	-100.0%
Runaway Juvenile	3	3	0.0%	0	N/A
Scam	1	4	-75.0%	0	N/A
School Safety	0	6	-100.0%	33	-100.0%
Sex Offense	0	2	-100.0%	3	-100.0%
Sick A-Adam	3	3	0.0%	2	50.0%
Sick C-Charles	2	2	0.0%	1	100.0%
Sick D-David	1	0	N/A	1	0.0%
Stroke C-Charles	1	1	0.0%	4	-75.0%
Structure Fire Smoke or Flame	1	0	N/A	2	-50.0%
Suicide A-Adam	0	0	N/A	1	-100.0%
Suspicious Incident	4	11	-63.6%	9	-55.6%
Suspicious Person	5	3	66.7%	4	25.0%
Suspicious Vehicle	10	5	100.0%	5	100.0%
Testing Only	1	0	N/A	2	-50.0%

Theft Complaint	7	4	75.0%	3	133.3%
Traffic Enforcement	7	1	600.0%	2	250.0%
Traffic Stop	118	122	-3.3%	72	63.9%
Traumatic Injuries A-Adam	2	1	100.0%	0	N/A
Traumatic Injuries B-Boy	0	0	N/A	1	-100.0%
Trespassing	2	1	100.0%	1	100.0%
Unconscious D-David	3	1	200.0%	0	N/A
Unlocked or Standing Open Door	2	5	-60.0%	3	-33.3%
Vacant House Check	0	0	N/A	1	-100.0%
Vehicle Accident	8	5	60.0%	11	-27.3%
Vehicle Lockout	3	1	200.0%	3	0.0%
Violation of Court Order	2	0	N/A	2	0.0%
Wanted Person or Apprehension	1	1	0.0%	1	0.0%
Water Problem	4	2	100.0%	0	N/A
Welfare Check	28	16	75.0%	21	33.3%
Wire Down	1	0	N/A	0	N/A





Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: August 2024
Re: Administrator's Report

JULY HIGHLIGHTS

- Completed evaluation of Tax Incremental District Values.
 - Completed the Joint Review Board Meeting and the annual reporting TIDs.
 - Evaluation of benchmarks, incentives and PILOTs.
- Began planning for the 2025-2029 Capital Improvement Planning process.
- Reviewed Consultant Proposals for Building Inspection Services. Made recommendation to the Village Board for award.
- Continued the necessary steps to invest the \$9.8M bond proceeds with American Deposit Management Co. (ADM).
- Completed the coordination to execute the Village's construction and demolition contract with SMA for the Streets and Parks Building.
- Completed Village employee mid-year evaluations.
- Began the Village's 2025 insurance renewal process and attend the CVMIC Summer Conference.
- Strategized with the Personnel Committee on potential organizational structure adjustments and modifications to position descriptions.

TOP PRIORITIES FOR AUGUST

- Coordinate with Clerk-Treasurer to complete the process of bond management with ADM.
- Work to adjust the Village's organizational structure and create transition plans for Department Head positions. Create a recruitment strategy and actively post the vacant positions for hire.
- Complete CVMIC's annual insurance application for 2025.
- Work with the auditors to finalize the 2023 Water and General Fund Audits. Presentation of the audit to the Village Board late September or early October.
- Prepare and distribute the preliminary 2025 budget guidance for Department Heads. Begin developing template documents and base estimates for the 2025 budget.

UPCOMING EVENTS

- Kick-off the 2025 budget process and present CIP 2025-2029 to the Village Board.



Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: August 2024
Re: Community Development Report

JULY HIGHLIGHTS

- Met with current and perspective developers within TID 6 areas.
- Completed the analysis, payment and notification of TID 4, 5, 6 values for benchmarks, incentives and PILOT payments.
- Assisted Festival Foods in coordination for their development to open in the Fall of 2024.

TOP PRIORITIES FOR AUGUST

- Further analyze TID values for 2024 and remaining project estimates.
- Review current infrastructure project schedules and estimates.
- Explore opportunities for marketing and development of Village-owned or vacant TID properties.
- Present Industrial Park Site Plans and Blue at the Trails concepts and floor plans to the Plan Commission.

UPCOMING EVENTS

- 2025-2029 CIP planning process.
- Budget review and analysis of TIDs.



Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: August 2024
Re: Public Works Monthly Report

HIGHLIGHTS FOR JULY

- Street crews completed an extra 2-week collection of large item pick-up from the July rain events. Crews collected from over 150 addresses around the Village.
- Stump grinding crew completed 26 stumps on the north side of the Village.
- Street sweeper collected 53 yards of street sweepings in July.
- Crews were busy during the early part of the month with response to heavy rains. They assisted the Kimberly Fire Department with the July 13th heavy rain event through road closures.
- Street pavement marking/painting continued, crosswalks and parking stalls will be completed in August.
- Welhouse Drive and Curtain Ave. have been poured with concrete and crews are currently working on terrace restoration, with a completion date tentatively set for August 9th.
- The Blue at the Trail paving project continues, concrete is expected to be poured by the end of August.
- Street crew repainted the retaining wall set back along the southern side of Papermill Run to remove graffiti.
- Village concrete crew is progressing down the E. Third Street area and has completed 13 water patches in July.
- The Street and Parks Facility Demolition and Construction contract has been finalized and the notice to proceed has been issued.

TOP PRIORITIES FOR AUGUST

- Expecting delivery of the new John Deere backhoe from Brooks Tractor.
- Continue street concrete patching.
- Pre-construction kickoff meeting with SMA and the Village to be held at the beginning of

- August. A construction timeline will be available following that meeting.
- Installation of new traffic signals at Lincoln and Maes prior to the opening of Festival Foods.
 - Continue work with the maintenance team for facilities projects.
 - Prepare the 2025-2029 Capital Improvement Plan with Administration.
 - Initial 2025 budget analysis.

UPCOMING EVENTS

- Assist with Special Events as required through the summer months.

July Building Permit & Fees Report					
Permit Category		Monthly Summary			
Category Prefix	Category Name	Value	Fees Collected Acct 01-44300-00	Number of Permits / Structures	Number Dwelling Units
Residential Building					
100	New Single Family	\$500,000.00	\$225.00	1	1
110	New Two Family	\$0.00	\$0.00	0	0
120	New Multi-Family	\$0.00	\$0.00	0	0
130	Residential Additions	\$0.00	\$0.00	0	0
140	New Accessory Buildings	\$4,000.00	\$15.00	1	
141	Addn Accessory Bldg	\$0.00	\$0.00	0	
150	Interior Alterations	\$161,200.00	\$215.00	2	
151	Exterior Alterations	\$5,000.00	\$20.00	1	
160	Decks/Patios	\$3,000.00	\$15.00	1	
170	Fences	\$31,288.11	\$90.00	6	
180	In-Ground Pools	\$0.00	\$0.00	0	
181	Above Ground Pools	\$400.00	\$10.00	1	
190	Raze Residential	\$0.00	\$0.00	0	
Sub-Total Residential Building		\$704,888.11	\$590.00	13	1
Commercial & Industrial Building					
200	New Buildings	\$0.00	\$0.00	0	
210	Additions	\$0.00	\$0.00	0	
220	Interior Alterations	\$0.00	\$0.00	0	
221	Exterior Alterations	\$0.00	\$0.00	0	
230	Signs	\$0.00	\$0.00	0	
240	Raze Com'l/Ind	\$0.00	\$0.00	0	
Sub-Total Commercial/Industrial Building		\$0.00	\$0.00	0	
Electric					
300	Residential Services	\$0.00	\$0.00	0	
310	Residential Alterations	\$2,800.00	\$56.00	1	
320	Commercial/Industrial Services	\$0.00	\$0.00	0	
321	Commercial/Industrial Alterations	\$0.00	\$0.00	0	
Sub-Total Electric		\$2,800.00	\$56.00	1	
HVAC					
400	Residential Heating	\$0.00	\$0.00	0	
401	Residential AC	\$17,399.00	\$74.00	4	
402	Residential - Both	\$0.00	\$0.00	0	
410	Com'l & Ind Heating	\$0.00	\$0.00	0	
411	Com'l & Ind AC	\$0.00	\$0.00	0	
412	Com'l & Ind - Both	\$0.00	\$0.00	0	
420	Other	\$0.00	\$0.00	0	
Sub-Total HVAC		\$17,399.00	\$74.00	4	
Plumbing					
500	Residential Laterals	\$0.00	\$0.00	0	
501	Residential Alterations	\$0.00	\$0.00	0	
510	Com'l & Ind Laterals	\$0.00	\$0.00	0	
511	Com'l & Ind Alterations	\$0.00	\$0.00	0	
512	Other	\$0.00	\$0.00	0	
Sub-Total Plumbing		\$0.00	\$0.00	0	
Permit Totals		\$725,087.11	\$720.00	18	1
Miscellaneous Fees			Fees Collected	Number	
UDC Seals			\$35.00	1	
Parkland Dedication Fee			\$500.00	1	
Grade Fee			\$75.00	1	
VoK Sanitary Sewer Connection Fee			\$800.00	1	
HOVMSD Sanitary Sewer Connection Fee			\$1,515.00	1	
Storm Water - Erosion Control Permits			\$0.00	0	
Admin Fee			\$0.00	0	
Erosion			\$0.00	0	
Storm Sewer Fee			\$0.00	0	
Total Miscellaneous Fees			\$2,925.00		
Total All Fees			\$3,645.00		

July Solid Waste Summary

DATE	Ticket #	TRUCK	Automated Garbage Weight	COST	Business & Parks Dumpster Collection Weight	COST	Large Item Collection Weight	COST	Sweepings Weight	COST	Yard Waste Weight	COST	Tires Weight - Free Collection	Village Streets, Library, Complex Recycle Weight - No Charge	Estimated Leaves Collected - Yards	Total Cost
07/02/24	898105	32	20060	\$ 541.62		\$ -		\$ -		\$ -		\$ -				\$ 541.62
07/02/24	898271	32	7320	\$ 197.64		\$ -		\$ -		\$ -		\$ -				\$ 197.64
07/02/24	898326	38	11720	\$ 316.44		\$ -		\$ -		\$ -		\$ -				\$ 316.44
07/03/24	898552	32	15800	\$ 426.60		\$ -		\$ -		\$ -		\$ -				\$ 426.60
07/03/24	898575	38		\$ -		\$ -		\$ -		\$ -	6580	\$ 118.44				\$ 118.44
07/03/24	898778	38		\$ -		\$ -		\$ -		\$ -	9720	\$ 174.96				\$ 174.96
07/03/24	898747	32	9620	\$ 259.74		\$ -		\$ -		\$ -		\$ -				\$ 259.74
07/03/24	898743	38		\$ -		\$ -		\$ -		\$ -	12160	\$ 218.88				\$ 218.88
07/03/24	898637	38		\$ -		\$ -		\$ -		\$ -	9160	\$ 164.88				\$ 164.88
07/05/24	899113	32	1780	\$ 48.06		\$ -		\$ -		\$ -		\$ -				\$ 48.06
07/05/24	899083	32	21160	\$ 571.32		\$ -		\$ -		\$ -		\$ -				\$ 571.32
07/05/24	898928	49	1660	\$ 44.82		\$ -		\$ -		\$ -		\$ -				\$ 44.82
07/08/24	899965	38		\$ -		\$ -		\$ -		\$ -	10740	\$ 193.32				\$ 193.32
07/09/24	900267	32	19180	\$ 517.86		\$ -		\$ -		\$ -		\$ -				\$ 517.86
07/09/24	900442	32	10060	\$ 271.62		\$ -		\$ -		\$ -		\$ -				\$ 271.62
07/10/24	900687	32	16000	\$ 432.00		\$ -		\$ -		\$ -		\$ -				\$ 432.00
07/10/24	900939	32	12200	\$ 329.40		\$ -		\$ -		\$ -		\$ -				\$ 329.40
07/11/24	901184	32	14780	\$ 399.06		\$ -		\$ -		\$ -		\$ -				\$ 399.06
07/11/24	901333	38		\$ -		\$ -		\$ -		\$ -	5440	\$ 97.92				\$ 97.92
07/11/24	901358	32	6980	\$ 188.46		\$ -		\$ -		\$ -		\$ -				\$ 188.46
07/11/24	901369	38		\$ -		\$ -		\$ -		\$ -	5420	\$ 97.56				\$ 97.56
07/11/24	901402	38		\$ -		\$ -		\$ -		\$ -	5560	\$ 100.08				\$ 100.08
07/11/24	901459	38		\$ -		\$ -		\$ -		\$ -	5480	\$ 98.64				\$ 98.64
07/12/24	901621	49	1880	\$ 50.76		\$ -		\$ -		\$ -		\$ -				\$ 50.76
07/15/24	902460	49	7840	\$ 211.68		\$ -		\$ -		\$ -		\$ -				\$ 211.68
07/17/24	903262	38		\$ -		\$ -		\$ -		\$ -	9200	\$ 165.60				\$ 165.60
07/16/24	903040	32	8340	\$ 225.18		\$ -		\$ -		\$ -		\$ -				\$ 225.18
07/16/24	902878	32	18000	\$ 486.00		\$ -		\$ -		\$ -		\$ -				\$ 486.00
07/17/24	903342	38		\$ -		\$ -		\$ -		\$ -	6440	\$ 115.92				\$ 115.92
07/17/24	903307	38		\$ -		\$ -		\$ -		\$ -	12020	\$ 216.36				\$ 216.36
07/17/24	903288	32	13340	\$ 360.18		\$ -		\$ -		\$ -		\$ -				\$ 360.18
07/17/24	903503	32	11280	\$ 304.56		\$ -		\$ -		\$ -		\$ -				\$ 304.56
07/17/24	903479	38		\$ -		\$ -		\$ -	15460	\$ 432.88		\$ -				\$ 432.88
07/17/24	903442	38		\$ -		\$ -		\$ -	13160	\$ 368.48		\$ -				\$ 368.48
07/19/24	904378	80		\$ -		\$ -		\$ -		\$ -	1000	\$ 18.00				\$ 18.00
07/19/24	904370	38		\$ -		\$ -		\$ -		\$ -	4620	\$ 83.16				\$ 83.16
07/18/24	903938	32	7020	\$ 189.54		\$ -		\$ -		\$ -		\$ -				\$ 189.54
07/18/24	903927	80		\$ -		\$ -		\$ -		\$ -	880	\$ 15.84				\$ 15.84
07/18/24	903922	38		\$ -		\$ -		\$ -		\$ -	4400	\$ 79.20				\$ 79.20
07/18/24	903753	32	13460	\$ 363.42		\$ -		\$ -		\$ -		\$ -				\$ 363.42
07/17/24	903503	32	11280	\$ 304.56		\$ -		\$ -		\$ -		\$ -				\$ 304.56
07/17/24	903479	38		\$ -		\$ -		\$ -	15460	\$ 432.88		\$ -				\$ 432.88
07/17/24	903442	38		\$ -		\$ -		\$ -	13160	\$ 368.48		\$ -				\$ 368.48
07/17/24	903342	38		\$ -		\$ -		\$ -		\$ -	6440	\$ 115.92				\$ 115.92
07/17/24	903307	38		\$ -		\$ -		\$ -		\$ -	12020	\$ 216.36				\$ 216.36
07/17/24	903288	32	13340	\$ 360.18		\$ -		\$ -		\$ -		\$ -				\$ 360.18
07/23/24	905633	38		\$ -		\$ -		\$ -		\$ -	9100	\$ 163.80				\$ 163.80
07/23/24	905603	38		\$ -		\$ -		\$ -		\$ -	7140	\$ 128.52				\$ 128.52
07/23/24	905594	32	10400	\$ 280.80		\$ -		\$ -		\$ -		\$ -				\$ 280.80
07/23/24	905572	38		\$ -		\$ -		\$ -		\$ -	8320	\$ 149.76				\$ 149.76
07/23/24	905534	38		\$ -		\$ -		\$ -		\$ -	7020	\$ 126.36				\$ 126.36
07/23/24	905451	38		\$ -		\$ -		\$ -		\$ -	6560	\$ 118.08				\$ 118.08
07/23/24	905425	38		\$ -		\$ -		\$ -		\$ -	5860	\$ 105.48				\$ 105.48
07/23/24	905419	32	15800	\$ 426.60		\$ -		\$ -		\$ -		\$ -				\$ 426.60
07/22/24	905146	38		\$ -		\$ -		\$ -		\$ -		\$ -				\$ -
07/22/24	905135	49	4500	\$ 121.50		\$ -		\$ -		\$ -		\$ -		Totes		\$ 121.50
07/22/24	905106	38		\$ -		\$ -		\$ -		\$ -	5360	\$ 96.48				\$ 96.48
07/24/24	906014	32	11560	\$ 312.12		\$ -		\$ -		\$ -		\$ -				\$ 312.12
07/24/24	905839	32	14940	\$ 403.38		\$ -		\$ -		\$ -		\$ -				\$ 403.38
07/25/24	906265	32	13700	\$ 369.90		\$ -		\$ -		\$ -		\$ -				\$ 369.90
07/25/24	906458	32	6900	\$ 186.30		\$ -		\$ -		\$ -		\$ -				\$ 186.30
07/26/24	906906	38		\$ -		\$ -		\$ -		\$ -	4400	\$ 79.20				\$ 79.20
07/26/24	906803	38		\$ -		\$ -		\$ -		\$ -	5180	\$ 93.24				\$ 93.24
07/26/24	906744	49	660	\$ 17.82		\$ -		\$ -		\$ -		\$ -				\$ 17.82
07/29/24	907562	49	7720	\$ 208.44		\$ -		\$ -		\$ -		\$ -				\$ 208.44
07/30/24	908026	32	17320	\$ 467.64		\$ -		\$ -		\$ -		\$ -				\$ 467.64
07/30/24	908076	49	6400	\$ 172.80		\$ -		\$ -		\$ -		\$ -				\$ 172.80
07/30/24	908178	32	7880	\$ 212.76		\$ -		\$ -		\$ -		\$ -				\$ 212.76
07/31/24	908654	32	11600	\$ 313.20		\$ -		\$ -		\$ -		\$ -				\$ 313.20
07/31/24	908440	32	12980	\$ 350.46		\$ -		\$ -		\$ -		\$ -				\$ 350.46
07/31/24	908437	49	7220	\$ 194.94		\$ -		\$ -		\$ -		\$ -				\$ 194.94
TOTALS			192.29	\$ 11,439.36	0.00	\$ -	0.00	\$ -	28.62	\$ 1,602.72	93.11	\$ 3,351.96	0.00	0.00	0.00	\$ 16,394.04
			Tons		Tons		Tons		Tons		Tons		Tons	Tons	Yards	



Department Report

To: Village Board
From: Holly Femal | Community Enrichment Director
Date: August 5th, 2024
Re: Community Enrichment Director's Report

JULY HIGHLIGHTS

PARKS

- July is a BIG event month for Kimberly Parks. The parks team prepped for Fireworks, Paperfest, Legion State Tournament, Log Rolling, and Touch a Truck in addition to regular maintenance duties. We are very proud of the parks team and thankful for our seasonal help as we strive to keep Kimberly Parks beautiful!
- Splash pad progress continues with plumbing completed and round 1 of concrete complete. There are 2 more concrete pours scheduled, spray heads need to be installed, final plumbing connections and utility cabinet as well as site restoration. We are getting there!
- The Parks Team is so thankful for seasonal help! Ball field use went up from May's total of 142 individual uses to June's total of 208 field reservations throughout the month. Increased usage paired with record rainfall totals has created a challenging month, though the fields crew was able to prep diamonds with minimal rain out impacts.
- Sunset Park Splash Pad continues to progress! The water line is in, the water department is coordinating with the general contractor on meter installation, the components for the pad have all arrived on site, and the fencing is completed. Plumbing for the individual components is being installed now with concrete and electrical to follow shortly. We are ahead of schedule and hope to be splashing soon!
- We continue to progress through the process for the Marcella Street/Kennedy Avenue trail as the real estate acquisition has been completed and PS & E is delivered to the state by the August 1st deadline.
- General maintenance items that have made big impacts this month include painting the Verhagen Park shelter, cleaning off graffiti from the CE tunnel, power washing all the shelter picnic overhangs, painting the railing from the shelter 1 restrooms to the lower diamond, and weeding the Cedars Historic Overlook and pulling all tree stakes.
- We continued to combat rain with ball field prep and grass cutting. So much rain.

RECREATION

- Tot baseball and Tot soccer classes wrapped up late July

- Rec Baseball’s evening league played until the end of the month. Season survey is sent, results to be analyzed in August.
- Prepping for Fall Rec with Archery and Flag Football offerings as well as gearing up for fall events like Pumpkin Walk.

EVENTS AND OUTREACH

- July 25th’s Touch a Truck was a beautiful night in the park! We are thankful for all the organizations that help make that night special.
- Fest preps from Fireworks to Paperfest to Legion ball took much of our time this month.
- Thanks to “Awesome Assistant” Abby Wyngaard (that’s what her name tag says), we have been posting short videos showcasing some special things in Kimberly such as adopt a spot flower beds and thank you’s to our rec baseball sponsors.
- Village staff with support from FVMPD continue to plan and discuss the Fox Cities Marathon in partnership with Community First Credit Union. Plans are underway to realign the route in Kimberly to use the riverfront trail.

TOP PRIORITIES FOR AUGUST

- National Night Out August 6th at Sunset Beach
- Finish splash pad, cut a ribbon! Date tbd
- Bark at the Beach
- Coordination on lighting project for the Papermill Run Trail
- Memorial Bench Install along Papermill Run Trail (5 of them)
- Install Verhagen Park playground!
- 2 ball tournaments – Sand Lot and Drive to Thrive using Upper, Lower, and Youth
- Continued discussion on Lower Diamond Master Planning with local partners
- Gearing up for fall programming and special events with back to school – ROCKS run and Homecoming will be here before we know it!



Department Report

To: Village Board
From: Holly Selwitschka | Library Director
Date: August 2024
Re: Library Report



JULY HIGHLIGHTS

- Summer Reading Program wrapped up with a total of 1,513 readers of all ages combined.
- 7,326 people visited the library in July.
- 23 program offerings brought in 1,028 visitors.
- Popular programs included a magic show, a comedy show, and an animal program with Lee Hammen.
- We closed off the library side of the parking lot for a day to offer a glass blowing demonstration with the Bergstrom-Maehler Museum of Art to a crowd of 90 visitors.
- The library received an electric piano using grant funds from the Community Foundation. We are now circulating ukuleles and sheet music, as well. Look for live performances to begin in August.
-

TOP PRIORITIES FOR August

- Budget planning
- Live Piano Performances

UPCOMING EVENTS

Ongoing... Kimberly Reads The Pulitzer: The 2024 Reading Challenge

Kimberly Reads: The Pulitzer. Read 8 of the last 12 Pulitzer Prize winners in fiction. Readers will get a punch card to track their progress. Anyone who gets 4 punches by 9/16/24, will get entered into the midway prize drawing.



Crafternoons: Drop-In Craft Circle (for adults) – Monday, August 5 12-2pm; Work on your current knitting, stitching, beading, painting, felting (or other) project at this informal craft circle. Coffee provided. This program takes place on the first Monday of the month. Stay for as long or as little as you want.

LitFix Book Club Meets the 1st Thursday of each month @10am; In Person @ the Kimberly Public Library. August: “The Last Days of Ptolemy Grey” by Walter Mosley

Writer’s Group – 2nd Thursday of each month at 10am-Noon The writing group is for fun; no critiques are done, just support. At each meeting, members spend time writing from a prompt then share what they’ve written. There is no pressure to read your writing out loud, just encouragement.

Senior Movies – 2nd Thursdays @12:30pm Come for the popcorn. Stay for the movie! The senior movie matinee begins at 12:30PM in the Evergreen Room. Call the library at 920-788-7515 to get the movie title.

Family Movie Matinee “If” Monday, August 19 @10-11:30am Enjoy a feel-good movie for the whole family about a 12-year old girl who becomes the caretaker of a group of imaginary friends who were abandoned by the children who created them due to being grown-up. Rated PG. Free popcorn.

Book Sayers Book Club – 3rd Thursdays @1pm Book Sayers is an afternoon book club that meets the third Thursday of every month. In August, we are reading THE DAY THE WORLD CAME TO TOWN by Jim DeFede. New Members are Welcome! Ask at the desk for a copy of the book.

Adult Baking Class: Sourdough Starter 101 with Baker Bonnie Pawlak Tuesday, August 20 @5-6pm Learn the basics of sourdough baking plus tips for your perfect loaf. This class is open to all adult viewers, but only 15 participants will be randomly selected to do the hands on portion. No registration needed.

Short Story Group Discussions - August 27 @9-10am Short Story Group reads a classic and a contemporary short story then meets once a month to discuss what they read.

Hidden Gems Book Club – Tuesday, August 27 @1-1:45pm Discover a gem of a book! Talk about your favorite books and learn about the newest chapter books on our shelves. Take a new book home and share your review of it during the following meeting. Create your own Shrinky Dink gem of a favorite book each meeting! For readers in grades 3-6.

Evening Book Club for Adults – Last Tuesdays @5:30-6:15pm Join us for an adult book club in the evening. Come after work in your scrubs. Come with an afterwork snack. Take a break from your kids. All adults welcome.

End of Summer Family Movie: The Garfield Movie – Wednesday, August 28 @10-11:30am Garfield, the Monday-hating, lasagna-loving indoor cat, is about to have a wild outdoor adventure! After an unexpected reunion with his long-lost father – scruffy street cat Vic – Garfield and his canine friend Odie are forced from their perfectly pampered life into joining Vic in a hilarious, high-stakes heist. Rated PG. Free popcorn.

Memory Café, a collaboration of the Fox Valley Memory Project - 4th Wednesday of each month from 1:30-3pm; As part of a community collaboration, from July to the end of the year, the library will co-host Kimberly’s Memory Café monthly in person at the **HEART OF THE VALLEY YMCA**. Memory Cafes are for those experiencing memory loss and their loved ones. For safety, all participants must attend with a partner.

Friday Reads - Every Friday @ 11am; Virtual on Facebook Live – Hear about great book recommendations from Librarians Jill and Julie every week on facebook, then come into the library to check out the best ones!



Department Report | Clerk-Treasurer

To: Village Board

From: Jennifer Weyenberg | Clerk-Treasurer

Date: August 5, 2024

STATE AIDS

The following aids were received in July:

Absentee Ballot Envelope Subgrant	\$725.03
2% Fire Dues	\$37,939.11
Quarterly General Transportation	\$104,243.57
Exempt Computer (Non TID)	\$9,676.51
Exempt Computer (TID)	\$41,258.62
Video Service Provider	\$14,077.90
Shared Revenue	\$153,637.93

ELECTIONS

We had a great turnout for our Election Inspector Training on July 29th in preparation for the upcoming Partisan Primary. The Badger Books were also set-up to allow for additional hands-on training. We are committed to providing ample opportunities so that our inspectors are comfortable performing their election day tasks.

In-person absentee voting began Tuesday, July 30th and we had approximately 50 voters in the first 3 days.