



VILLAGE OF KIMBERLY, WI
NOTICE OF VILLAGE BOARD MEETING

DATE: Monday, July 8, 2024
TIME: 5:00pm
LOCATION: Village Hall, Rick J. Hermus Council Chambers
515 W. Kimberly Ave.
Kimberly, WI 54136

Notice is hereby given that a Village Board meeting will be held on Monday, July 8, 2024 at the Village Hall. This meeting is open to the public. Please note that the starting time of the meeting has changed to 5:00pm.

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Reflection, Pledge of Allegiance
- 4) President's Remarks
- 5) Approval of Minutes from the 06/24/2024 meeting
- 6) Unfinished Business
 - a) None
- 7) New Business
 - a) Accept Deposits of \$1,476.56 into Fire Dept. Donation Trust Fund and EMR Donation Trust Fund
 - b) "Class A" with Class "A" License for Skogen's Foodliner, Inc. (Jason Jacobs, Agent)
Location: Festival Foods, 800 E. Maes Ave.
 - c) Temporary Class "B" (Picnic) Beer License for Drive to Thrive Sports (Slayer Sunset Showdown at Sunset Park August 23-25, 2024)
- 8) Reports
 - a) Chief of Police
 - b) Administrator/Director of Public Works
 - c) Community Enrichment Director
 - d) Library Director
 - e) Clerk-Treasurer
- 9) Public Participation

10) Closed Session

The village board will meet in closed session pursuant to State Statute 19.85 (1) (g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: *Further discussion on pending litigation filed by Miron Construction regarding the binding dispute pertaining to the Street and Parks Facility Replacement project.*

The Board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session matters.

11) Possible Action on Closed Session matters

12) Adjournment

**Village Board Virtual Meeting Log In Information
Jul 8, 2024, 5:00 – 5:30 PM (America/Chicago)**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/469180549>

You can also dial in using your phone.

Access Code: 469-180-549

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Any person wishing to attend the meeting who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
06/24/2024**

A meeting of the Village Kimberly Board was called to order on Monday, June 24, 2024 at 6:00 pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Norb Karner, Mike Hruzek, Dave Hietpas, Lee Hammen and Marcia Trentlage
Board Excused: None
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator Danielle Block and Judy Hebbe, a member of the media

President's Remarks

None

Approval of Minutes from the 06-17-2024 Meeting

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the minutes from the 06-17-2024 meeting. Motion carried by unanimous vote of the board.

Appointments

Trustee Trentlage moved, Trustee Hammen seconded the motion to appoint Danielle Block to the Room Tax Commission. Administrator Block accepted the appointment. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Revised Village of Kimberly Investment Policy

Trustee Hammen moved, Trustee Karner seconded the motion to approve the revised Village of Kimberly Investment Policy. There was no discussion on this item. Motion carried by unanimous vote of the board. The revisions included an update to the list of authorized personnel and the addition of American Deposit Management Co. (ADM) to the list of public depositories, financial institutions and broker/dealers.

Resolution Number 9, Series of 2024 Authorizing Deposit of Funds and Approving Deposit Account Agency Agreement

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve Resolution #9, Series of 2024. There was no discussion on this item. Motion carried by unanimous vote of the board. This resolution authorizes the village to deposit funds with ADM, who will serve as agent.

Ordinance Number 1, Series of 2024 Amending Section 150-8 of the Municipal Code; Meetings

Trustee Hammen moved, Trustee Karner seconded the motion to approve Ordinance No. 1, Series of 2024-Amending Section 150-8 of the Municipal Code; Meetings. This ordinance is to modify the open meeting time of the Village Board meetings from 6:00 pm to 5:00 pm. and would take effect starting on July 8, 2024. Motion carried by unanimous vote of the board.

Ordinance Number 2, Series of 2024 Amending Section 150-4 of the Municipal Code; Standing Committees

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve Ordinance No. 2, Series of 2024-Amending Section 150-4 of the Municipal Code; Standing Committees. This ordinance is to modify the open meeting time of the Committee of the Whole meetings from 6:00 pm to 5:00 pm. and would take effect starting on July 8, 2024. Motion carried by unanimous vote of the board.

Public Participation

Administrator Block brought up the space we lease in Little Chute while the new street facility is being built. The renewal extension of the lease is due by June 30th, 2024 to renew through 2026. Administrator Block has decided to execute the renewal as there are many unknowns as to when the facility will be completed.

Closed Session

Trustee Hammen moved, Trustee Karner seconded the motion to enter closed session pursuant to State Statute 19.85 (1)(g) to consider employment, promotion, compensation, or performance evaluation related to the interim Administrator duties. The board may also discuss amendments to the Tax Increment District No. 6 Development Agreement under Wis. Stat. 19.85(1)(e). Motion carried by unanimous vote of the board at 6:09pm.

Trustee Karner moved, Trustee Gaffney seconded the motion to reconvene open session at 6:29 pm. Motion carried by unanimous vote of the board.

President Kuen moved, Trustee Trentlage seconded the motion to authorize the Administrator to work with the three individuals that stepped up to the plate in the time between Administrators for additional compensation and authorize her to spend up to \$7,800.00 in that endeavor. Motion carried by unanimous vote of the board.

Trustee Hammen moved, Trustee Karner seconded the motion to adopt the amended Tax Increment District No. 6 Development Agreement (East Mill Site). Motion carried by unanimous vote of the board. The purpose of the amendment is to extend timing for achieving minimum required assessed value, lessen maximum total of incentive payments, change current assessed value of property.

Adjournment

Trustee Hietpas moved, Trustee Gaffney seconded the motion to adjourn. Motion carried by unanimous vote at 6:31pm.

Jennifer Weyenberg
Clerk-Treasurer

Dated 06/25/24
Drafted by ELZ
Approved by Village Board _____



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Deposit of Firefly Donation Funds into EMR and Fire Donation Trust Funds
REPORT PREPARED BY: Jim Hietpas
REPORT DATE: 7/1/24
ADMINISTRATOR'S REVIEW / COMMENTS: No additional comments to this report _____ DLB See additional comments attached _____
EXPLANATION: The KFD spouses group wishes to donate their funds to the Fire Dept and EMS Donation Trust funds. The membership voted at the June monthly meeting to equally split these funds between the EMS and Fire Dept Trust funds.
BACKGROUND: The spouse auxiliary group (formerly named the KFD Fireflies) had an account from fund raising that they established to provide donations to the fire department for unbudgeted or unplanned expenses which they wanted to pay for. They determined that there was redundancy with the already established donation trust funds and decided to close their account and put the funds into the donation trust funds. The amount \$2,953.12 was provided to the fire department to deposit into the donation trust fund. The department membership discussed this and voted to equally split this amount between the Fire Dept and EMS donation trust funds. \$1,476.56 will be deposited into each of these donation trust accounts. The check from the Fireflies was deposited into the department checking account while this is being considered. A check for the full amount, or 2 checks for the individual amounts will be provided to the Clerk Treasurer for deposit into these accounts once approved.
Recommended action: Approve this request to accept the deposit of \$1,476.56 into the Fire Department Donation Trust account and \$1,476.56 into the EMS Donation Trust account.

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only
Municipality Village of Kimberly
License Period 07/01/2024-06/30/2025

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer \$ 150 Class "B" Beer \$ _____
 "Class A" Liquor \$ 250 "Class B" Liquor \$ _____
 "Class A" Liquor (cider only) \$ _____ Reserve "Class B" Liquor \$ _____
 "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ 400
Background Check Fee	\$
Publication Fee	\$ 30
Total Fees	\$ 430

Part A: Premises/Business Information			
1. Legal Business Name (individual name if sole proprietorship) Skogen's Foodliner, Inc.			
2. Business Trade Name or DBA Festival Foods			
3. FEIN [REDACTED]		4. Wisconsin Seller's Permit Number [REDACTED]	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 12/07/1966	8. Wisconsin DFI Registration Number [REDACTED]
9. Premises Address 800 E Maes Ave Kimberly, WI 54136			
10. City Kimberly		11. State WI	12. Zip Code 54136
13. County Outagamie		14. Governing Municipality: <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: <u>Kimberly</u>	15. Aldermanic District
16. Premises Phone TBA		17. Premises Email thayes@festfoods.com	18. Website www.festfoods.com
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. 79,575 sq ft grocery store including three designated parking stalls on the west side of the building for Click N Go pick-up. Maps, floor plan and procedures included.			
20. Mailing Address (if different from premises address) 3800 Emerald Drive East, Onalaska, WI 54650			
21. City Onalaska		22. State WI	23. Zip Code 54650
Part B: Questions			
1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.			
Law/Ordinance Violated		Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated		Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . Yes No beverages.
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . . Yes No
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? Yes No
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity MDSFest, Inc.	4b. Business Entity FEIN [REDACTED]
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5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. Yes No
 6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? Yes No
 7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? Yes No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.


Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Skogen	Mark	CEO/President	[REDACTED]
Stoa	Kirk	CFO/Executive VP	[REDACTED]
Jacobs	Jason	Store Director	[REDACTED]

Part D: Attestation

One of the following must sign and attest to this application:
 • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Stoa	First Name Kirk	M.I. A
Title CEO/Executive Vice President	Email [REDACTED]	Phone [REDACTED]
Signature 		Date 5/6/24

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 5-31-24	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10⁰⁰

Application Date: 6-17-24

Town Village City of Kimberly

County of Outagamie

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings, under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8/23/24 and ending 8/25/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Drive to Thrive Sports

(b) Address N9087 Lilac Rd. Menasha, WI 54952
(Street) Town Village City

(c) Date organized 12/15/23

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

- (f) Names and addresses of all officers:
- President Dennis Looker - N9064 Papermaker Pass, Menasha, WI 54952
 - Vice President Nick Curry - N9087 Lilac Rd. Menasha, WI 54952
 - Secretary Samantha Looker - N9064 Papermaker Pass, Menasha, WI 54952
 - Treasurer Patricia Lillge - 926 E. Pershing St, Appleton, WI 54911

(g) Name and address of manager or person in charge of affair: Nick Curry - N9087 Lilac Rd.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 300 Sunset Park Rd. Kimberly, WI 54136

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Sunset upper and lower diamonds

3. Name of Event

(a) List name of the event Slayer Sunset Showdown

(b) Dates of event August 23-25, 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Nicholas M. Amny
(Signature / Date)

Drive To Thrive Sports
(Name of Organization)

Date Filed with Clerk 6-17-24

Date Reported to Council or Board 7-8-2024

Date Granted by Council _____

License No. _____



To: Village Board of Trustees
From: Daniel M. Meister – Chief of Police
Date: July 3rd, 2024
Re: Fox Valley Metro Police Department Monthly Report – July 2024

New and Noteworthy

PERSONNEL

Metro Anniversaries for July:

Lieutenant Ed Slinde - 22 years.

Meet our new office staff...

Our new Administrative Manager, Meghan Krause started with us on June 3rd



Meghan Krause

Our new Police Clerk, Sarah Lenz started with on June 10th



Sarah Lenz

TRAINING

Officers have used the public works building for training prior to it being demolished. We appreciate the village letting us use this as a resource.

RECOGNITION / AWARDS

On June 5th, Lieutenant Slinde, Officers Maulick, Delvoye, Schinke and Radka were presented with a 2024 Outagamie County Law Enforcement Best Badge Award in the award category of Teamwork. The event is hosted by the Outagamie County District Attorney's Office. Our DA, Melinda Tempelis presented the event.

Last year our officers responded to a crisis call in the Village of Little Chute in which a man who was suffering from a mental health crisis walked into a retention pond and refused to come out. With the outside temperature being cool and the water temperature being even cooler, they knew they had to get this person out.

They engaged the person in dialogue and simultaneously they quickly formulated a plan to enter the water and rescue the person. The officers used a small boat to approach the person and after some difficulties, they were able to get this person to shore and get them the medical and mental health treatment that they needed. The situation was risky because of the environmental factors and not knowing if the person had a weapon or would fight them.

These officers went into an environment and situation that was potentially dangerous but did it to help another human being. They put the mission before their safety and well-being and worked as a cohesive team to rescue this person. Not only was this effort a great example of Teamwork, but it exemplifies our core values of Compassion, Integrity, and Professionalism!



Pictured from left to right...

Assistant District Attorney Emily Kudek
Lieutenant Ed Slinde
Officer Hunter Maulick
Officer Cole Delvoeye
Officer Jack Schinke
District Attorney Melinda (Mindy) Tempelis

Missing from the photo: Officer Aaron Radka was not able to attend

FACILITIES

New flooring (walk off carpeting) has been installed in a main hallway at the police department. This is a high foot traffic area, and the original tile was extremely worn.



OPERATIONS

Members of the command staff participated in a webinar hosted by Axon. The webinar provided information on a new product that Axon is implementing. *Draft One* is a program that uses the audio from the Axon body worn cameras and fleet cameras to create a digitally written report of the incident. The program uses Artificial Intelligence software to create a draft of a narrative that the officers can then edit. This type of program would significantly reduce the amount of time that officers spend on writing reports.

<https://www.axon.com/products/draft-one>



ADMINISTRATION

The department has been receiving an influx of alcohol-related license applications from both villages. Applications are for individual operator's (bartender) licenses and alcohol business agent licenses for those businesses or organizations wishing to sell alcohol within the village. Some applications are for new applicants, and some are renewals. Our department conducts a background check on the applicants and the business to determine if there is a violation history. We then make *recommendations* as to issuance or denial.

Upcoming / recent meetings:

Village of Kimberly Board Meeting – 7/8

Village Administrator Meeting – 7/9

National Night Out Planning Meeting – 7/3

Metro Police K-9 Foundation Meeting – 6/13

IT Budget Meeting with Amplitel - 6/25

Village of Little Chute Board Meeting – 7/10 & 7/17

Metro Command Staff Meeting 6/20 & 7/18

On June 13th we had a year-end, wrap up luncheon meeting with our school crossing guards. Equipment and uniform items were collected and are being inventoried and inspected for serviceability.

The clerical staff has been busy training the last few weeks, as we have a new Administrative Manager that started with us June 3rd and a new Clerk that started June 10th. We are working to get the Clerks cross trained on all duties and assignments, to ensure timeliness on completion of tasks along with improved collaboration and teamwork. With the training that has been taking place, the Admin Manager has been reviewing processes and procedures to verify we are following the correct protocols. In addition to training, the Clerks have been busy taking citizen phone calls, handling records and evidence requests along with entering and collecting parking citations. The workload has stayed steady even with the increase of .5 FTE.

SPECIAL EVENTS

Staff are scheduled to work the numerous summer events in both villages.

The department recently participated in the Little Chute Memorial Day Parade and patrolled the Great Wisconsin Cheese Festival Event. The Little Chute Fireworks have been rescheduled for July 26th.

Metro will also have officers at the Kimberly Fireworks on July 3rd.

The department will once again be hosting a *National Night Out* event on Tuesday, August 6th from 5PM to 8PM. As part of our community rotation, this year's event will be held at Sunset Park in Kimberly.



Monthly Activity

Below is a three-month comparison for calls for service in the Village of Kimberly.





FOX VALLEY METRO POLICE DEPARTMENT

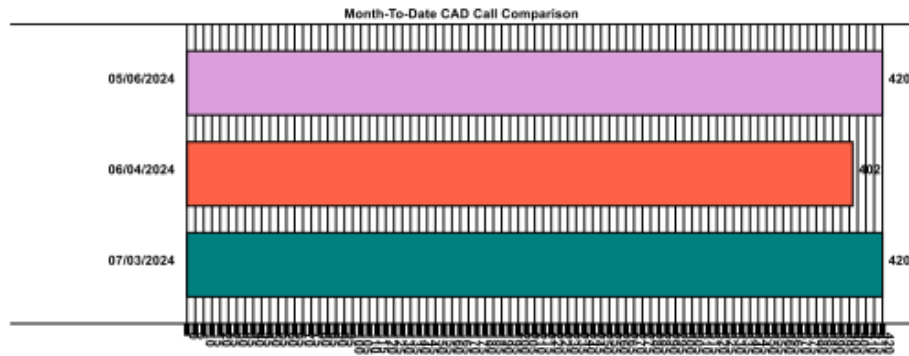
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	06/05/2024	05/07/2024	1 mo %	04/08/2024	2 mo %
	to 07/03/2024:	to 06/04/2024:	change:	to 05/06/2024:	change:
911 Misdial	20	29	-31.0%	19	5.3%
Abandoned Vehicle	0	1	-100.0%	3	-100.0%
Accident in a Parking Lot	4	1	300.0%	2	100.0%
Accident with Scene Safety	0	0	N/A	1	-100.0%
Allergies A-Adam Response	0	0	N/A	1	-100.0%
Animal Bite	0	1	-100.0%	1	-100.0%
Animal Call	15	7	114.3%	10	50.0%
Assist Citizen or Agency	17	34	-50.0%	23	-26.1%
Back Problem A-Adam Response	0	0	N/A	2	-100.0%
Battery	0	0	N/A	1	-100.0%
Bicycle Stop	0	1	-100.0%	0	N/A
Bleeding D-David Response	1	0	N/A	0	N/A
Breathing Problem D-David	1	1	0.0%	0	N/A
Chest Complaint C-Charles	1	1	0.0%	1	0.0%
Chest Complaint D-David	0	2	-100.0%	1	-100.0%
Civil Matter Assist	0	1	-100.0%	0	N/A
Civil Process	7	11	-36.4%	1	600.0%
Crime Prevention	13	7	85.7%	33	-60.6%
Damage to Property	2	0	N/A	1	100.0%
Diabetic Issue C-Charles	0	0	N/A	1	-100.0%
Disorderly Conduct	0	0	N/A	1	-100.0%
Disturbance	4	10	-60.0%	7	-42.9%
Domestic Disturbance	1	1	0.0%	0	N/A
Drug Complaint	2	1	100.0%	2	0.0%
Emergency Committal	1	1	0.0%	2	-50.0%
Fainting A-Adam	1	0	N/A	1	0.0%
Fainting C-Charles	1	0	N/A	2	-50.0%
Falls A-Adam Response	3	3	0.0%	2	50.0%
Falls B-Boy Response	1	1	0.0%	1	0.0%
Falls D-David Response	3	0	N/A	2	50.0%
Fire Alarm Commercial	4	0	N/A	2	100.0%

Fire Unauthorized Burning	1	2	-50.0%	0	N/A
Fire Vegetation or Grass	1	1	0.0%	0	N/A
Fireworks Complaint	1	1	0.0%	0	N/A
Follow Up	12	12	0.0%	8	50.0%
Fraud Complaint	3	1	200.0%	2	50.0%
Garbage or Rubbish Fire	0	0	N/A	1	-100.0%
Harassment	5	4	25.0%	4	25.0%
Hazard in Roadway	14	6	133.3%	0	N/A
Heart Problem D-David	0	0	N/A	1	-100.0%
Jail GPS Checks	7	13	-46.2%	1	600.0%
Juvenile Complaint	8	8	0.0%	3	166.7%
K9 Assist	0	0	N/A	2	-100.0%
Law Alarms - Burglary Panic	7	2	250.0%	1	600.0%
Lost or Found Valuables	4	4	0.0%	3	33.3%
Medical Assistance No Injury	6	12	-50.0%	10	-40.0%
Medical Pre-Alert	2	6	-66.7%	3	-33.3%
Missing Person	0	0	N/A	1	-100.0%
Motorist Assist	9	0	N/A	7	28.6%
Natural Gas or Propane Leak	0	0	N/A	1	-100.0%
Noise Complaint	5	1	400.0%	4	25.0%
Ordinance Violation	18	8	125.0%	17	5.9%
Overdose C-Charles	0	1	-100.0%	0	N/A
PNB E-Edward Response	1	0	N/A	0	N/A
Parking Enforcement	12	8	50.0%	20	-40.0%
Parking Request	1	0	N/A	0	N/A
Reckless Driving Complaint	4	4	0.0%	5	-20.0%
Restraining Order Tracking	1	3	-66.7%	4	-75.0%
Retail Theft	0	1	-100.0%	0	N/A
Runaway Juvenile	3	0	N/A	6	-50.0%
Scam	4	0	N/A	0	N/A
School Safety	4	34	-88.2%	34	-88.2%
Seizure A-Adam Response	0	0	N/A	1	-100.0%
Sex Offense	2	3	-33.3%	0	N/A
Sick A-Adam	3	2	50.0%	1	200.0%
Sick C-Charles	2	1	100.0%	1	100.0%
Sick D-David	0	1	-100.0%	0	N/A
Stroke C-Charles	1	4	-75.0%	2	-50.0%
Structure Fire Smoke or Flame	0	2	-100.0%	0	N/A
Suicide A-Adam	0	1	-100.0%	0	N/A
Suspicious Incident	11	9	22.2%	10	10.0%
Suspicious Person	3	4	-25.0%	3	0.0%

Suspicious Vehicle	5	5	0.0%	5	0.0%
Testing Only	0	2	-100.0%	0	N/A
Theft Complaint	4	3	33.3%	3	33.3%
Traffic Enforcement	0	3	-100.0%	4	-100.0%
Traffic Stop	122	72	69.4%	85	43.5%
Traumatic Injuries A-Adam	1	0	N/A	0	N/A
Traumatic Injuries B-Boy	0	1	-100.0%	0	N/A
Trespassing	1	1	0.0%	2	-50.0%
Unconscious D-David	1	0	N/A	1	0.0%
Unlocked or Standing Open Door	6	2	200.0%	3	100.0%
Vacant House Check	0	1	-100.0%	3	-100.0%
Vehicle Accident	4	12	-66.7%	4	0.0%
Vehicle Lockout	1	3	-66.7%	3	-66.7%
Violation of Court Order	0	2	-100.0%	4	-100.0%
Wanted Person or Apprehension	1	1	0.0%	2	-50.0%
Water Problem	2	0	N/A	0	N/A
Welfare Check	15	21	-28.6%	21	-28.6%
Wire Down	0	0	N/A	1	-100.0%





Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: July 2024
Re: Administrator's Report

JUNE HIGHLIGHTS

- Began evaluation of Tax Incremental District Values.
 - Completed the Joint Review Board Meeting and the annual reporting TIDs.
 - Evaluation of benchmarks, incentives and PILOTs.
 - Materials Submitted to the Department of Revenue. See attached.
- Began planning for the 2025-2029 Capital Improvement Planning process.
- Sent out a Request for Proposal for Building Inspection Services to firms, inspectors and companies statewide. Proposals due back in July.
- Completed the action necessary to invest the \$9.8M bond proceeds with American Deposit Management Co. (ADM).

TOP PRIORITIES FOR JULY

- Coordinate with Clerk-Treasurer to complete the process of bond management with ADM.
- Completion of Village employee mid-year evaluations.
- Complete CVMIC's annual insurance application for 2025.
- Attend the CVMIC annual summer meeting for training and insurance updates.
- Work with the auditors to finalize the 2023 Water and General Fund Audits. Presentation of the audit to the Village Board late September or early October.
- Prepare and distribute the preliminary 2025 budget guidance for Department Heads. Begin developing template documents and base estimates for the 2025 budget.

UPCOMING EVENTS

- CVMIC Annual Meeting – July 11-12, 2024.
- Kick-off the 2022 budget process.

Village of Kimberly

Outagamie County, Wisconsin

MUNICIPAL TAX INCREMENT FINANCE (TIF) ANNUAL REPORT (PE-300) –
2023 Reporting Year
TAX INCREMENT FINANCE DISTRICT NUMBERS FOUR, FIVE AND SIX



In accordance with Wisconsin Department of Revenue requirements, the Village of Kimberly will file the 2024 (2023 reporting year) PE-300 Reports, *Municipal Tax Increment Finance (TIF) Audits and Annual Reports.*

A continuation of this requirement: A standing Joint Review Board must meet by July 1 (or when the report is available) to review each TID's annual report.

This report is being prepared to provide additional information to the overlying taxing jurisdictions who comprise the Joint Review Board. The report covers the actual costs being expended in each TIF District, the financial prognosis of the district (including debt), as well as any planned or contemplated projects.

Danielle L. Block, Administrator/Director of Public Works
June 27, 2024

Village of Kimberly

Directory of Officials

ELECTED OFFICIALS

Village President	Charles Kuen
Village Trustees	Lee Hammen Dave Hietpas Mike Hruzek Tom Gaffney Marcia Trentlage Norb Karner

DEPARTMENT HEADS

Administrator	Danielle L. Block
Chief of Police	Daniel Meister
Community Enrichment Director	Holly Femal
Clerk-Treasurer	Jennifer Weyenberg
Fire Chief	Jim Hietpas
Library Director	Holly Selwitschka
Water Utility Superintendent	Jerry Verstegen (MCO)

JOINT REVIEW BOARD

Outagamie County	Michelle Uitenbroek
Kimberly Area School District	Becky Hansen
Fox Valley Technical College	Amy Van Straten
Village of Kimberly Resident	Jessica Schneider

Tax Increment Finance District Number Four

Tax Increment Finance District Number Four (TID 4) was created on April 11, 2005. It was created specifically to address an abandoned commercial building which had closed approximately eight years earlier (former K-Mart) and had remained vacant ever since.

Due to the location of this commercial building, redevelopment as a viable commercial space was not successful. Its distance from the main commercial corridor for the general area (County Highway CE) or even downtown Kimberly severely hampered these efforts. Further, numerous attempts to redevelop the building for other commercial purposes (including a call center and a warehouse/storage facility) were unsuccessful.

After many months of marketing efforts on behalf of the Village, the only viable project to emerge was redevelopment of the site for residential purposes. This would include complete site demolition (building and parking lot). After negotiations with a developer became serious, the creation of a Tax Incremental Finance District was considered to help assist with the redevelopment.

The commercial building was demolished, the parking lot was stripped, utilities and roads were installed, and the area was transformed into a residential neighborhood of single family attached dwelling units. The need for this alternative type of housing was determined by the developer, and a development agreement was negotiated to protect the community investment and ensure appropriate increment would be generated.

The development has been very successful and today has a value of almost \$15 million, exceeding the value established by the TIF Project Plan approved for development.

In 2018 the Village asked the Joint Review Board to consider the option of making TID 4 a donor TID to TID 6, the Cedars Redevelopment. TID 4 was designated a donor TID in the fall of 2018. On February 22, 2019, the Wisconsin DOR approved the allocation amendment, designating TID 4 a donor TID. The first transfer from TID 4 to TID 6 occurred in 2019, in the amount of \$190,522.

There is no current outstanding debt for TID 4, and an annual increment of approximately \$205,000.

The 2022 audit reflects a surplus ending balance of \$20,496. All TID 4 expenditures have been recovered. The increment should remain relatively constant as no other building will occur on the site and no new debt will be incurred.

The mandatory termination year for TID 4 is 2032.

Form PE-300	TID Annual Report	2023 WI Dept of Revenue
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Section 1 – Municipality and TID					
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Co-muni code 44141	Municipality KIMBERLY	County OUTAGAMIE	Due date 07/01/2024	Report type ORIGINAL	
TID number 004	TID type 2	TID name Kimberly Park Villas	Creation date 04/11/2005	Mandatory termination date 04/11/2032	Expected termination date N/A

Section 2 – Beginning Balance	Amount
TID fund balance at beginning of year	\$20,496

Section 3 – Revenue	Amount
Tax increment	\$205,654
Investment income	\$62
Debt proceeds	\$0
Special assessments	\$0
Shared revenue	\$0
Sale of property	\$0
Allocation from another TID	
Developer guarantees	
Transfer from other funds	
Grants	
Other revenue	
Total Revenue (deposits)	\$205,716

Section 4 – Expenditures	Amount
Capital expenditures	\$0
Administration	\$0
Professional services	\$0
Interest and fiscal charges	\$0
DOR fees	\$150
Discount on long-term debt	\$0
Debt issuance costs	\$0
Principal on long-term debt	\$0
Environmental costs	\$0
Real property assembly costs	\$0
Allocation to another TID	
TID number 006	\$205,654
Developer grants	
Developer name None	\$0
Transfer to other funds	
Other expenditures	
Total Expenditures	\$205,804

Section 5 – Ending Balance	Amount
TID fund balance at end of year	\$20,408
Future costs	\$2,018,017
Future revenue	\$2,018,017
Surplus or deficit	\$20,408

Section 6 – TID New Construction

Current Year TID New Construction Values				
TID	TID New Construction Increase	TID New Construction Decrease	Prior Year Correction	TID Net New Construction (NNC)
004	\$28,900	\$0	\$0	\$28,900
005	\$0	\$0	\$0	\$0
006	\$17,338,400	\$-19,000	\$0	\$17,319,400
Total	\$17,367,300	\$-19,000	\$0	\$17,348,300

Current Year Allowable Levy Increase Attributable to TID NNC					
TID	TID Net New Construction	Prior Year Municipal Equalized Value	TID Net New Construction %	Prior Year Adjusted Actual Levy	Allowable Levy Increase Attributable to TID Net New Construction
004	\$28,900	\$771,052,200	0.00	\$3,821,251	\$0
005	\$0	\$771,052,200	0.00	\$3,821,251	\$0
006	\$17,319,400	\$771,052,200	2.25	\$3,821,251	\$85,978
Total	\$17,348,300	\$771,052,200	2.25	\$3,821,251	\$85,978

Current Year Actual TID NNC Impact to Municipal Levy	
Levy Increase Attributable to TID Net New Construction	Increase per \$100,000
\$0	\$0

Form PE-300	TID Annual Report	2023 WI Dept of Revenue
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Section 7 – Preparer/Contact Information	
Preparer name Danielle Block	Preparer title Administrator
Preparer email dblock@vokimberlywi.gov	Preparer phone (920) 788-7500
Contact name Danielle Block	Contact title Administrator
Contact email dblock@vokimberlywi.gov	Contact phone (920) 788-7500

Current Status

Village of Kimberly Tax Increment District #4 Hypothetical Cash Flow Proforma Analysis



Assumptions		
Annual Inflation During Life of TID.....	1.00%	
2023 Gross Tax Rate (per \$1000 Equalized Value).....	\$14.84	
Annual Adjustment to tax rate.....	0.00%	
Investment rate.....	1.00%	
Data above dashed line are actual		

Year	Background Data					Revenues			DONOR Expenditures		TID Status			Year
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	
	TIF District Valuation <i>(January 1)</i> Base Value \$778,200	Inflation Increment	Construction Increment	TIF Increment Over Base	Tax Rate	Tax Revenue	Investment Proceeds	Total Revenues	Transfers to TID #6	Combined Expenditures	Annual Balance	Year End Cumulative Balance <i>(December 31)</i>	Cost Recovery	
2017	\$9,745,000				\$21.07									2017
2018	\$10,128,400		\$634,600	\$9,984,800	\$20.38									2018
2019	\$10,763,000		\$171,400	\$10,156,200	\$18.97									2019
2020	\$10,934,400		\$775,300	\$10,931,500	\$18.77									2020
2021	\$11,709,700		\$2,234,600	\$13,166,100	\$17.05									2021
2022	\$13,944,300		\$1,305,100	\$14,471,200	\$15.62									2022
2023	\$15,249,400	\$152,494		\$14,623,694	\$14.84	\$205,654	\$205	\$205,859	\$205,859	\$205,859	\$0	\$20,496	Per 2022 Audit	2022
2024	\$15,401,894	\$154,019		\$14,777,713	\$14.84	\$214,753	\$205	\$214,958	\$214,958	\$214,958	\$0	\$20,496	Expenditures Recovered	2023
2025	\$15,555,913	\$155,559		\$14,933,272	\$14.84	\$217,016	\$205	\$217,221	\$217,221	\$217,221	\$0	\$20,496	Expenditures Recovered	2024
2026	\$15,711,472	\$157,115		\$15,090,387	\$14.84	\$219,301	\$205	\$219,506	\$219,506	\$219,506	\$0	\$20,496	Expenditures Recovered	2025
2027	\$15,868,587	\$158,686		\$15,249,073	\$14.84	\$221,610	\$205	\$221,815	\$221,815	\$221,815	\$0	\$20,496	Expenditures Recovered	2026
2028	\$16,027,273	\$160,273		\$15,409,345	\$14.84	\$223,941	\$205	\$224,146	\$224,146	\$224,146	\$0	\$20,496	Expenditures Recovered	2027
2029	\$16,187,545	\$161,875		\$15,571,221	\$14.84	\$226,296	\$205	\$226,501	\$226,501	\$226,501	\$0	\$20,496	Expenditures Recovered	2028
2030	\$16,349,421	\$163,494		\$15,734,715	\$14.84	\$228,675	\$205	\$228,880	\$228,880	\$228,880	\$0	\$20,496	Expenditures Recovered	2029
2031	\$16,512,915	\$165,129		\$15,899,844	\$14.84	\$231,077	\$205	\$231,282	\$231,282	\$231,282	\$0	\$20,496	Expenditures Recovered	2030
2032					\$14.84	\$233,503	\$205	\$233,708	\$233,708	\$233,708	\$0	\$20,496	Expenditures Recovered	2031
		\$1,428,644	\$0			\$2,221,826	\$2,050	\$2,223,876	\$2,223,876	\$2,223,876				2032

Type of TID: Blight Elimination
 2005 TID Inception (4/11/2005)
 2027 Final Year to Incur TIF Related Costs
 2032 Maximum Legal Life of TID (27 Years)

Tax Increment Finance District Number Five

Tax Increment Finance District Number Five (TID 5) was created on June 16, 2008. It was created to promote commercial development in the newly annexed section of Emons Acres and the existing Opportunity Business Park, located at the intersection of County Highway CE (CTH CE) and Railroad Street (Emons Acres is located on the Southeast corner of the intersection and Opportunity Business Park is located on the Northwest corner of the intersection). There was interest in commercial development in this area but incentives were necessary to attract large commercial clients to locate or relocate.

U.S. Venture began to spur development with the building of their new corporate headquarters in the southeast corner of the intersection. They also committed to an additional \$2.755 million in development as part of the original development agreement. The U.S. Venture additional \$2.755 million in added value has not occurred. They continue to make a payment in lieu of taxes (PILOT) to support the decrement. In early 2024, U.S. Venture announced they will be relocating their headquarters to Appleton. The Village remains a cooperative partner in attracting a new corporation to this location.

Aspire Senior Living was completed in July of 2017, this was the first phase of their project in Opportunity Business Park. As of January 1, 2022, the development added over \$15 million in assessed value.

The Village entered into a cost share agreement with the County in 2018 on the design and construction of an intersection reconstruction at CTH CE and Railroad Street. Design and construction costs at the intersection of CTH CE and Railroad Street is a cost share of 90/5/5 – State (Federal)/County/Village. The intersection reconstruction was completed in 2023.

There was recent interest in vacant land parcels within TID 5 along Kennedy Avenue, north of CTH CE. The corner of Kennedy Avenue and Cobblestone Lane is now Stein's Garden & Home. A development agreement was signed between the Village and Stein's in October of 2020. The agreement includes a pay-go incentive in the amount of 15% of the guaranteed assessed value of \$2,000,000, exclusive of land value. The guaranteed value was to be met by January 1, 2022. Stein's exceed this benchmark, being valued at \$2,498,400 exclusive of land value on January 1, 2022, and maintained this value as of January 1, 2024.

Vandenboom Verstegen Wealth Management is a professional office that was constructed at the SE corner of Kennedy Avenue and Cobblestone Lane. The property was purchased in early 2021 and construction of the building began shortly thereafter. The total development was valued at \$819,600 on January 1, 2023. A developer agreement was executed for the second phase of this development with an upfront incentive of \$90,000 for a two-story expansion on the south end of the building and parking lot enhancements estimated to increase the assessed value by \$450,000.

Based on the current proforma, TID 5 expenditures would be recovered in 2027. The overall proforma and the incentive capitalized, the cash flow picture remains stable. As of January 1, 2024, the outstanding GO debt stands at approximately \$4 million; sinking fund balance is \$558,729; annual debt retirement averages about \$487,000 per year; and annual tax increment in 2023 is about \$542,300 and will increase to about \$668,000 in 2024. There is a current 2014 advance from the Village's General Fund to TID 5 in the amount of \$842,000 at a 3.5% interest rate. The annual payment is approximately \$67,000 (principal) and \$15,260 (interest), scheduled to be paid off in 2027. It is anticipated that TID 5 could potentially be retired early in 2027.

Form PE-300	TID Annual Report	2023 WI Dept of Revenue
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Section 1 – Municipality and TID					
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Co-muni code 44141	Municipality KIMBERLY	County OUTAGAMIE	Due date 07/01/2024	Report type ORIGINAL	
TID number 005	TID type 6	TID name Emons TIF	Creation date 06/16/2008	Mandatory termination date 06/16/2031	Expected termination date N/A

Section 2 – Beginning Balance	Amount
TID fund balance at beginning of year	\$1,439,897

Section 3 – Revenue	Amount
Tax increment	\$542,300
Investment income	\$1,365
Debt proceeds	\$0
Special assessments	\$0
Shared revenue	\$41,259
Sale of property	\$0
Allocation from another TID	
Developer guarantees	
Developer name US Venture	\$37,000
Developer name	
Transfer from other funds	
Grants	
Other revenue	
Total Revenue (deposits)	\$621,924

Section 4 – Expenditures	Amount
Capital expenditures	\$113,843
Administration	\$0
Professional services	\$51,713
Interest and fiscal charges	\$67,096
DOR fees	\$150
Discount on long-term debt	\$0
Debt issuance costs	\$0
Principal on long-term debt	\$419,000
Environmental costs	\$0
Real property assembly costs	\$0
Allocation to another TID	
Developer grants	
Developer name Verstegen Vandenboom Wealth Management	\$90,000
Transfer to other funds	
Other expenditures	
Total Expenditures	\$741,802

Section 5 – Ending Balance	Amount
TID fund balance at end of year	\$1,320,019
Future costs	\$4,186,348
Future revenue	\$6,516,324
Surplus or deficit	\$3,649,995

Section 6 – TID New Construction

Current Year TID New Construction Values				
TID	TID New Construction Increase	TID New Construction Decrease	Prior Year Correction	TID Net New Construction (NNC)
004	\$28,900	\$0	\$0	\$28,900
005	\$0	\$0	\$0	\$0
006	\$17,338,400	\$-19,000	\$0	\$17,319,400
Total	\$17,367,300	\$-19,000	\$0	\$17,348,300

Current Year Allowable Levy Increase Attributable to TID NNC					
TID	TID Net New Construction	Prior Year Municipal Equalized Value	TID Net New Construction %	Prior Year Adjusted Actual Levy	Allowable Levy Increase Attributable to TID Net New Construction
004	\$28,900	\$771,052,200	0.00	\$3,821,251	\$0
005	\$0	\$771,052,200	0.00	\$3,821,251	\$0
006	\$17,319,400	\$771,052,200	2.25	\$3,821,251	\$85,978
Total	\$17,348,300	\$771,052,200	2.25	\$3,821,251	\$85,978

Current Year Actual TID NNC Impact to Municipal Levy	
Levy Increase Attributable to TID Net New Construction	Increase per \$100,000
\$0	\$0

Form PE-300	TID Annual Report	2023 WI Dept of Revenue
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Section 7 – Preparer/Contact Information	
Preparer name Danielle Block	Preparer title Administrator
Preparer email dblock@vokimberlywi.gov	Preparer phone (920) 788-7500
Contact name Danielle Block	Contact title Administrator
Contact email dblock@vokimberlywi.gov	Contact phone (920) 788-7500

Current Status

Village of Kimberly Hypothetical Tax Increment District #5 Cash Flow Proforma Analysis



Assumptions	
Annual Inflation During Life of TID.....	1.00%
2023 Gross Tax Rate (per \$1000 Equalized Value).....	\$14.84
Annual Adjustment to tax rate.....	0.00%
Investment rate.....	1.00%
Data above dashed line are actual	

Year	Background Data					Revenues			Expenditures			TID Status			Year
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	
	TIF District Valuation <i>(January 1)</i>	Inflation Increment	Construction Increment	TIF Increment Over Base	Tax Rate	Tax Revenue	Investment Proceeds	Total Revenues	Existing Debt Service	TIF Incentives	Combined Expenditures	Annual Balance	Year End Cumulative Balance <i>(December 31)</i>	Cost Recovery	
	Base Value \$11,345,100														
2017	\$31,455,600				\$21.07										
2018	\$44,038,000			\$35,371,200	\$20.38										
2019	\$46,716,300			\$36,086,300	\$18.97										
2020	\$47,431,400			\$39,141,300	\$18.77										
2021	\$50,486,400			\$34,718,300	\$17.05										
2022	\$46,063,400			\$45,023,200	\$15.62										
2023	\$56,368,300	\$563,683		\$45,586,883	\$14.84	\$542,300	\$14,399	\$556,699	\$486,668	\$24,985	\$511,653	\$45,046	\$1,439,897	Per 2022 Audit	
2024	\$56,931,983	\$569,320		\$46,156,203	\$14.84	\$668,144	\$14,849	\$682,994	\$487,583	\$24,985	\$512,568	\$170,426	\$1,655,369		
2025	\$57,501,303	\$575,013		\$46,731,216	\$14.84	\$676,509	\$16,554	\$693,063	\$488,037	\$24,985	\$513,022	\$180,041	\$1,835,409		
2026	\$58,076,316	\$580,763		\$47,311,979	\$14.84	\$684,958	\$18,354	\$703,312	\$483,054	\$24,985	\$508,039	\$195,273	\$2,030,683		
2027	\$58,657,079	\$586,571		\$47,898,550	\$14.84	\$693,491	\$20,307	\$713,798	\$482,540	\$24,985	\$507,526	\$206,273	\$2,236,955	Expenditures Recovered	
2028	\$59,243,650	\$592,436		\$48,490,986	\$14.84	\$702,110	\$22,370	\$724,479	\$881,138	\$24,985	\$906,123	(\$181,644)	\$2,055,311	Expenditures Recovered	
2029	\$59,836,086	\$598,361		\$49,089,347	\$14.84	\$710,814	\$20,553	\$731,368	\$433,486	\$24,985	\$458,471	\$272,896	\$2,328,208	Expenditures Recovered	
2030	\$60,434,447	\$604,344		\$49,693,692	\$14.84	\$719,606	\$23,282	\$742,888	\$430,917	\$24,985	\$455,902	\$286,986	\$2,615,194	Expenditures Recovered	
2031					\$14.84	\$728,486	\$26,152	\$754,638	\$111,919	\$24,985	\$136,904	\$617,734	\$3,232,928	Expenditures Recovered	
2032						\$737,454	\$32,329	\$769,784	\$112,659	\$75,134	\$187,793	\$581,991	\$3,814,918	Expenditures Recovered	
		\$4,670,492	\$0			\$6,863,874	\$209,149	\$7,073,023	\$4,398,001	\$300,000	\$4,698,001				

Type of TID: Mixed-Use

- 2008 TID Inception (6/16/2008)
- 2023 Final Year to Incur TIF Related Costs
- 2031 Maximum Legal Life of TID (23 Years - Extended 3 years)
- 2032 Final Tax Collection Year

Tax Increment Finance District Number Six

Tax Increment Finance District Number Six (TID 6) was created on September 12, 2016. It was created to develop public infrastructure and offer developer incentives for the development of property formally known as the Kimberly Mill site. The Village of Kimberly proposes to market the property knowing that certain incentives are possible for projects that create sufficient tax base and/or create jobs within the greater community.

TID 6 is a blighted TID. The Village of Kimberly is responsible for all infrastructure design and construction. In December of 2016, the Village purchased the property from the previous developer for approximately \$5 million; making the Village also responsible for site prep, site development planning and developer incentives. The Village continuously refines the proposed project costs and scopes.

In the fall of 2018 the Village bonded for an additional \$6 million for projects and \$3 million for developer incentives. To date bonding for project costs and purchase of the site totals \$22 million. TID 4 was approved as a donor TID to TID 6 in 2019. TID 4 remains a donor to TID 6.

In the spring of 2020 the Village completed a Boundary Amendment for TID 6, including the former Shopko and Pick n' Save site area. Three parcels in total were added to the TID 6 boundary, designated as blighted. The Wisconsin Department of Revenue provided recertification of the base value on January 20, 2021. The Village is actively pursuing developers and concepts to revitalize these areas of the community. In the early Spring of 2022, Festival Foods announced that they had purchased the former Shopko site and will begin redevelopment of the parcel into a Festival Foods grocery location. The Village approved the Festival site plan in February 2023 with the site opening planned for Fall 2024.

Currently there are eight signed developer agreements for TID 6, totaling \$268 million in guaranteed assessed value by January 1, 2030. This guarantee equals over 30% of the Village's 2023 valuation.

1. Papermill Estates

In April of 2017, the Village entered into a Development Agreement (DA) with Integrity Construction to develop 49 single family attached dwelling units at the corner of Maes and Main. This development is titled Papermill Estates Planned Unit Development. The developer met the required 10 dwelling units per year. The development was required to assess at \$10,500,000 or greater for tax purposes as of January 1, 2023—the development assessed at approximately \$13 million as of January 1, 2023, meeting that requirement one year ahead of time. The DA includes a pay-as-you-go incentive in the amount of 20% of the total net annual property tax on the development for 20 years, after the first 10 units are constructed. The incentive will conclude after 20 years of grant payments. The developer is subject to PILOT payments if pre-established assessed values are not met per the schedule.

- The pay-as-you-go incentive was paid on June 30, 2021 in the amount of \$9,755. The incentive was 20% of the total net annual 2019 property tax and will continue for the next 20 years.
- All units were constructed in 2022.

2. Midwest Expansion - Apartments

In August of 2017, the Village entered into a DA (Apartments) with Midwest Expansion to develop several apartment building projects on several parcels of the Cedars redevelopment property. This DA was amended on August 6, 2018. The DA was amended to increase the total project assessed value from \$18 million to \$40 million. The development includes the construction of four apartment

buildings along the riverfront. Construction commenced prior to October 1, 2018 and generated an increased in assessed value of approximately \$37 million on January 1, 2023. The developer will receive a pay-as-you-go incentive in the form of a grant which will not exceed 20% of the project costs (not to exceed \$8.8 million total grant based on \$44 million in project costs). The DA establishes benchmarks in assessed value, if not met a PILOT payment is required.

- The first benchmark was January 1, 2019 in which there shall be a minimum of \$3 million in assessed value above the base. The actual added value achieved in 2019 was \$954,080. A 2019 PILOT payment was made by the developer in the amount of \$40,369.15 in 2020.
- The first incentive payment was paid to the developer on June 30, 2021 based on the 2019 taxes. The 2021 incentive amount was \$41,436. The incentive payments will continue so long as the minimum values are met or the PILOT payments are received.
- The second benchmark was January 1, 2020 in which there shall be a minimum of \$15 million in assessed value above the base. The actual added value achieved in 2020 was \$6.8 million. A 2020 PILOT payment was required, billed and paid in 2021, in the amount of \$194,473.03.
- The third benchmark was January 1, 2021 in which there shall be a minimum of \$21 million in assessed value above the base. The added value achieved in 2021 was in excess of \$24 million, exceeding the third benchmark. The incentive payment for the 2021 values in the amount of approximately \$212,119 was paid in 2023.
- The fourth benchmark is January 1, 2022 in which there shall be a minimum of \$30 million in assessed value above the base. The added value achieved in 2022 was in excess of \$32 million, qualifying the developer for an incentive payment in 2024.
- The fifth and final benchmark is January 1, 2023 in which there shall be a minimum of \$40 million in assessed value above the base. The developer did not meet his benchmark by approximately \$1 million dollars. A 2023 PILOT payment will be billed to the developer in 2024 for the developer to qualify for continued incentive payments.

In August of 2017, the Village entered into a DA (Restaurant Site) with Midwest Expansion to develop a restaurant on an existing tank structure along the riverfront for a total increased assessed value of \$500,000 by April 1, 2019. This DA was amended on August 6, 2018 creating two separate DA's: one for Tank I Apartments and one for a restaurant site.

3. Midwest Expansion – Oasis – Tank I Apartments

This DA includes the construction of a four-story 48-unit riverfront complex on an existing tank structure from the mill site. Developer must maintain at least an assessed value of \$12 million on or before January 1, 2020. Construction began in early fall of 2018. The developer received a grant in the amount of 22% of the project costs (not to exceed \$3,080,000). The DA establishes the minimum assessed value required (\$12 million), if not met a PILOT payment is required.

- The Village made an initial payment of a \$2,300,000 grant to the developer on January 1, 2019.
- Based on the 2020 Assessment Roll the total added value is \$8 million at 60% completion.
- A 2020 PILOT payment was billed to the developer in December of 2020 and paid in full.
- The Village received the PILOT and confirmed the project costs. The remaining incentive payment of \$780,000 was made to the developer at the beginning of 2021. There are no more incentives payable to the developer for this agreement.
- The added value of the development was \$13.3 million on January 1, 2024. This value exceeds the \$12 million minimum per the agreement.

4. Midwest Expansion – Restaurant Site

This DA includes the construction of a restaurant directly to the east of the tank apartments in the old water clarifier building. Developer must maintain at least an assessed value of \$500,000 on or before June 1, 2019. The developer will receive a pay-as-you-go incentive in the form of a grant which will not exceed 20% of the project costs (not to exceed \$100,000). The DA establishes the minimum assessed value required at \$500,000, if not met a PILOT payment is required.

- There is continued demolition and site preparation for the restaurant development parcel. The developer constructed the western portion of the site in Fall of 2020. The eastern portion is yet to be complete and the restaurant is not open yet.
- For the developer to receive an incentive payments, the PILOT payments for the \$500,000 improvement value will be required. Incentives are estimated to be \$7,500 annually until \$100,000 in total incentives have been paid.

5. Midwest Expansion – Mixed Use Site

In February of 2018, the Village entered into a DA (Mixed Use Site) with Midwest Expansion to develop an apartment complex (The Roots) and commercial sites along Papermill Run. Developer must create and maintain an increase in assessed value equal to or greater than \$15 million above the initial assessed value of \$356,000. This creation of value must be complete on or before five years from the Developer having access to the 14.27-acre property that is filled, compacted and ready for construction. Access to the site occurred on August 1, 2019.

- \$15 million assessed value (above the base value) due date is January 1, 2025. There are also required benchmarks: \$6 million by 2022, \$9 million by 2023 and \$12 million by 2024.
- If the value is not met in 2025 there is a PILOT payment requirement within the DA.
- There are no grant payments or any other incentive payments due to the Developer. As part of the DA, the purchase price of the land was \$1.00 and serves as the incentive to the developer.
- The total assessed improvements on January 1, 2024 (above the base value) is just under \$12 million, falling short of the third benchmark.

6. Rivers Edge of Kimberly LLC – Rivers Edge Subdivision

In May of 2019, the Village entered into a Development Agreement (Rivers Edge Subdivision) with Rivers Edge of Kimberly LLC and Bostad Builders. This DA is for 41 single family homes and two planned unit developments in Rivers Edge Subdivision. The developer purchased the land at a discount price of \$2.41 million dollars for nearly 20 acres of the remaining property in Rivers Edge subdivision.

- The developer must create over \$21 million in value above an initial base value of \$2,809,900 within 5 years.
- The developer has benchmarks for value creation of \$2 million by 2021, \$6 million by 2022, \$12 million by 2023, \$19 million by 2024 and over \$21 million by 2025.
- If the developer meets the required benchmarks they will receive a pay-as-you-go incentive of 20% of the required value, less the land sale grant discount, for a total pay-go incentive amount not to exceed \$3,260,392.
- A PILOT payment is required if the benchmarks are not achieved and for the life of the TID.
- The developer has met all required benchmarks as of January 1, 2023.
- With these benchmarks being met, the developer qualifies for the first incentive payment in 2023 (for 2021 values). These pay-go incentives will continue annually, as long as the benchmarks are met, until the maximum pay-go incentive amount is met.

7. Midwest Expansion – Main Mill Building

In January of 2020, the Village entered into a DA (Main Mill Building) with Midwest Expansion to develop the central riverfront area of the mill site. This DA is for the demolition, site preparation and development of the central riverfront site. The developer anticipates the creation of eateries, bars, mixed-use commercial and/or professional spaces with apartment structures above. The Village administered the demolition contract in 2020. After the demolition, the Village transferred the property to the developer. The developer must commence construction of the projects on or before January 1, 2022.

- The developer must create over \$12 million in value above an initial base value of \$427,839 by January 1, 2025.
- The developer has benchmarks for value creation of \$2 million by 2023, \$6 million by 2024 and \$12 million by 2025.
- If the developer meets the required benchmarks they will receive a pay-as-you-go incentive of 20% of the assessed value (above the base), not to exceed \$4,800,000.
- The developer anticipates a range of final developed value of \$12 million to \$24 million. The incentive is capped at a maximum of 20% of \$24 million in added value.
- It is anticipated that the developer will not meet the benchmarks as drafted. The Village and the developer are committed to renegotiating this DA in the best interest of all involved. The demolition of the site and structural analysis of the existing buildings have caused significant delays in the planning and development of the concept. Renegotiation will occur in 2024.

8. Wilson Place, LLC – East Side Mill Site

In April of 2022, the Village entered into a DA (East Side Mill Site) with Wilson Place, LLC to develop the east riverfront area of the mill site. This DA is for the site preparation and development of the east riverfront site. The developer anticipates the creation of 31 structures ranging from 28-unit condominiums, urban lofts, townhomes and single-family owner occupied dwelling units. The development will also include the construction of public roadways, public and private sidewalks/multi-modal paths and a regional stormwater pond. The developer must commence construction of the projects within 45 days of the Village's substantial completion of initial infrastructure. An amendment to the development agreement is in a draft form and approved by the Village Board. Pending approval by the developer, the dates and benchmark values have been adjusted based on market conditions and construction costs related to the development. Initial values had placed the following terms:

- The developer must create \$103 million in value above an initial base value of \$1,995,800 by January 1, 2030.
- The developer has benchmarks for value creation of \$18 million by 2024, \$38 million by 2025 and \$58 million by 2026, \$78 million by 2027, \$88 million by 2028, \$98 million by 2029 and \$103 million by 2030.
- If the developer meets the required benchmarks they will receive a pay-as-you-go incentive of 20% of the assessed value (above the base), not to exceed \$20,600,000.
- As part of this DA, the Village has committed to the installation of public infrastructure, roadways, sidewalks, riverfront multi-modal path and construction of the regional storm water pond in an amount of approximately \$3,368,000.
- The Village has completed most utility construction and the grading and graveling of the site during 2023, including construction of a regional stormwater pond and riverfront trail.
- Construction of the first units occurred in early 2024 and are located along Wilson Street.

The attached TID 6 proforma projections include this potential development agreement amendment and adjustment to the overall value of the Wilson Place, LLC project site.

Village staff and the Community Development Authority has been refining the additional project costs associated with infrastructure, storm water management, environmental coordination and the remaining site prep per the visioning plans and current Development Agreements. Future projects for the Village include: construction of roadways, completion of storm water management pond plantings, linear parkways, public overlooks, completion of environmental engineering and remaining parcel closures from WDNR, and re-signalization of the Lincoln/Maes intersection. These costs will be incurred from 2024 to 2027, totaling approximately \$1 to \$2 million (project estimates are currently being refined).

The Village issued a bond in the fall of 2022 for capital projects in the amount of \$4,915,700.

The proforma for TID 6 will continue to be updated to illustrate the current Development Agreements, incentives, 2023 financial audit, 2024 assessed values, tax increment, investment proceeds, transfers from Donor TID 4 and current debt. As of January 1, 2023, outstanding debt is approximately \$29 million; annual debt service; incentives; and annual tax increment will be shown on the proforma. There is a balance of \$8.6 million in the TID 6 Sinking Fund, which is designated for debt service. There is a balance available in the TID 6 Project Fund of approximately \$1.8 million, which is designated for project costs listed above.

Overall, TID 6 is showing negative balances anticipated between years 2029 and 2035. This coupled with the renegotiation of the Wilson Place Development Agreement puts the TID into a position of requiring TID 4 to be a continued donor until such time construction increment values are met during 2024 through 2030.

The mandatory termination date for TID 6 is September 12, 2043. The projections are conservative assuming a 1.0% construction growth over the life of the TID.

Form PE-300	TID Annual Report	2023 WI Dept of Revenue
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Section 1 – Municipality and TID					
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Co-muni code 44141	Municipality KIMBERLY	County OUTAGAMIE	Due date 07/01/2024	Report type ORIGINAL	
TID number 006	TID type 2	TID name Kimberly Mill Site	Creation date 09/12/2016	Mandatory termination date 09/12/2043	Expected termination date N/A

Section 2 – Beginning Balance	Amount
TID fund balance at beginning of year	\$4,574,162

Section 3 – Revenue	Amount
Tax increment	\$1,486,932
Investment income	\$45,742
Debt proceeds	\$0
Special assessments	\$13,550
Shared revenue	\$0
Sale of property	\$0
Allocation from another TID	
TID number 004	\$205,654
Developer guarantees	
Developer name Midwest Expansion - Restaurant	\$4,223
Transfer from other funds	
Source TID 6 Project Fund	\$3,618,015
Grants	
Other revenue	
Source Licenses & Permits	\$15,050
Total Revenue (deposits)	\$5,389,166

Section 4 – Expenditures	Amount
Capital expenditures	\$2,551,714
Administration	\$34,409
Professional services	\$232,401
Interest and fiscal charges	\$0
DOR fees	\$150
Discount on long-term debt	\$0
Debt issuance costs	\$0
Principal on long-term debt	\$1,847,474
Environmental costs	\$160,589
Real property assembly costs	\$0
Allocation to another TID	
Developer grants	
Developer name Midwest Expansion DA Restaurant	\$6,626
Developer name Midwest Expansion DA Apartments	\$274,338
Developer name Integrity Construction Papermill Estates	\$29,507
Developer name Rivers Edge of Kimberly LLC	\$54,051
Transfer to other funds	
Other expenditures	
Name Utilities, Maintenance, Streets, Parks	\$132,539
Total Expenditures	\$5,323,798

Section 5 – Ending Balance	Amount
TID fund balance at end of year	\$4,639,530
Future costs	\$62,472,023
Future revenue	\$72,745,127
Surplus or deficit	\$14,912,634

Section 6 – TID New Construction

Current Year TID New Construction Values				
TID	TID New Construction Increase	TID New Construction Decrease	Prior Year Correction	TID Net New Construction (NNC)
004	\$28,900	\$0	\$0	\$28,900
005	\$0	\$0	\$0	\$0
006	\$17,338,400	\$-19,000	\$0	\$17,319,400
Total	\$17,367,300	\$-19,000	\$0	\$17,348,300

Current Year Allowable Levy Increase Attributable to TID NNC					
TID	TID Net New Construction	Prior Year Municipal Equalized Value	TID Net New Construction %	Prior Year Adjusted Actual Levy	Allowable Levy Increase Attributable to TID Net New Construction
004	\$28,900	\$771,052,200	0.00	\$3,821,251	\$0
005	\$0	\$771,052,200	0.00	\$3,821,251	\$0
006	\$17,319,400	\$771,052,200	2.25	\$3,821,251	\$85,978
Total	\$17,348,300	\$771,052,200	2.25	\$3,821,251	\$85,978

Current Year Actual TID NNC Impact to Municipal Levy	
Levy Increase Attributable to TID Net New Construction	Increase per \$100,000
\$85,978	\$0.85978

Form PE-300	TID Annual Report	2023 WI Dept of Revenue
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Section 7 – Preparer/Contact Information	
Preparer name Danielle Block	Preparer title Administrator
Preparer email dblock@vokimberlywi.gov	Preparer phone (920) 788-7500
Contact name Danielle Block	Contact title Administrator
Contact email dblock@vokimberlywi.gov	Contact phone (920) 788-7500

Current Status

**Village of Kimberly
Hypothetical Tax Increment District #6 - Current Status
Cash Flow Proforma Analysis**



Assumptions	
Annual Inflation During Life of TID.....	1.00%
2023 Gross Tax Rate (per \$1000 Equalized Value).....	\$14.84
Annual Adjustment to tax rate.....	0.00%
Investment rate.....	1.00%

Year	Background Data					RECIPIENT Revenues						Expenditures					TID Status			Year	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	(s)		
	TIF District Valuation	Inflation Increment	Construction Increment	TIF Increment Over Base	Tax Rate	Tax Revenue	Investment Proceeds	Land Sales	Transfers from Donor TID #4	DSRF Revenue	Total Revenues	Existing CDA Debt Service	Existing GO Debt Service	TIF Incentives	Village Payments	Combined Expenditures	Annual Balance	Year End Cumulative Balance	Cost Recovery		
	(1)					(1)															
	Base Value																				
2017	\$13,918,500																				
2020	\$18,519,100																				
2022	\$113,713,200		\$35,160,500	\$130,354,600	\$15.62	\$1,486,932	\$45,742	\$400,000	\$205,859	\$2,807	\$2,141,340	\$280,661	\$1,566,813	\$354,365	\$200,000	\$2,401,838	(\$260,499)	\$4,574,162		2022	
2023	\$148,873,700	\$1,488,737	\$23,147,640	\$154,990,977	\$14.84	\$1,934,462	\$43,137		\$214,958	\$2,807	\$2,195,363	\$276,383	\$1,571,413	\$540,138	\$200,000	\$2,587,933	(\$392,570)	\$4,313,663		2023	
2024	\$173,510,077	\$1,735,101	\$16,367,580	\$173,093,658	\$14.84	\$2,300,066	\$39,211		\$217,221	\$2,807	\$2,559,304	\$276,990	\$1,717,370	\$739,834	\$200,000	\$2,934,193	(\$374,889)	\$3,546,204		2024	
2025	\$191,612,758	\$1,916,128	\$9,259,420	\$194,269,205	\$14.84	\$2,568,710	\$35,462		\$219,506	\$2,807	\$2,826,485	\$277,190	\$2,059,653	\$880,726	\$200,000	\$3,417,568	(\$591,083)	\$2,955,121		2025	
2026	\$202,788,305	\$2,027,883	\$9,528,000	\$195,825,088	\$14.84	\$2,734,555	\$29,551		\$221,815	\$2,807	\$2,988,728	\$277,190	\$2,257,014	\$990,654	\$200,000	\$3,724,857	(\$736,129)	\$2,218,992		2026	
2027	\$214,344,188	\$2,143,442	\$10,606,000	\$208,574,530	\$14.84	\$2,906,044	\$22,190		\$224,146	\$2,807	\$3,155,187	\$276,691	\$3,362,797	\$1,103,770	\$200,000	\$4,943,257	(\$1,788,070)	\$430,922		2027	
2028	\$227,093,630	\$2,270,936	\$9,510,000	\$220,355,467	\$14.84	\$3,095,246	\$4,309		\$226,501	\$2,807	\$3,328,863	\$279,980	\$2,391,398	\$1,229,685	\$200,000	\$4,097,063	(\$768,200)	(\$337,278)		2028	
2029	\$238,874,567	\$2,388,746	\$4,270,000	\$227,014,212	\$14.84	\$3,270,075	\$0		\$228,880	\$2,807	\$3,501,761	\$279,708	\$2,395,972	\$1,342,587	\$200,000	\$4,218,267	(\$716,506)	(\$1,053,784)		2029	
2030	\$245,533,312	\$2,455,333	\$2,224,000	\$231,693,545	\$14.84	\$3,368,891	\$0		\$231,282	\$2,807	\$3,602,979	\$277,988	\$2,395,860	\$1,393,281	\$200,000	\$4,267,128	(\$664,149)	(\$1,717,932)		2030	
2031	\$250,212,645	\$2,502,126		\$234,195,672	\$14.84	\$3,438,332	\$0		\$233,708	\$2,807	\$3,674,847	\$276,044	\$2,395,529	\$1,419,684	\$200,000	\$4,291,257	(\$616,410)	(\$2,334,343)		2031	
2032	\$252,714,772	\$2,527,148		\$236,722,820	\$14.84	\$3,475,464	\$0		\$2,807	\$2,807	\$3,478,270	\$278,876	\$1,544,781	\$1,419,684	\$200,000	\$3,443,241	\$34,929	(\$2,299,414)		2032	
2033	\$255,241,920	\$2,552,419		\$239,275,239	\$14.84	\$3,512,967	\$0		\$2,807	\$2,807	\$3,515,773	\$276,260	\$1,545,297	\$1,419,684	\$200,000	\$3,441,241	\$74,532	(\$2,224,881)		2033	
2034	\$257,794,339	\$2,577,943		\$241,853,182	\$14.84	\$3,550,845	\$0		\$2,807	\$2,807	\$3,553,651	\$278,210	\$1,542,588	\$1,419,684	\$200,000	\$3,440,481	\$113,170	(\$2,111,712)		2034	
2035	\$260,372,282	\$2,603,723		\$244,456,905	\$14.84	\$3,589,101	\$0		\$2,807	\$2,807	\$3,591,908	\$279,700	\$1,542,363	\$1,395,442	\$200,000	\$3,417,505	\$174,403	(\$1,937,309)		2035	
2036	\$262,976,005	\$2,629,760		\$247,086,665	\$14.84	\$3,627,740	\$0		\$2,807	\$2,807	\$3,630,547	\$275,730	\$1,543,406	\$1,543,070	\$200,000	\$3,562,206	\$68,341	(\$1,868,968)		2036	
2037	\$265,605,765	\$2,656,058		\$249,742,723	\$14.84	\$3,666,766	\$0		\$2,807	\$2,807	\$3,669,573	\$276,530		\$1,172,464	\$200,000	\$1,648,994	\$2,020,579	\$151,611		2037	
2038	\$268,261,823	\$2,682,618		\$252,425,341	\$14.84	\$3,706,182	\$1,516		\$2,807	\$2,807	\$3,710,505	\$276,870		\$1,172,464	\$200,000	\$1,649,334	\$2,061,171	\$2,212,782		2038	
2039	\$270,944,441	\$2,709,444		\$255,134,785	\$14.84	\$3,745,992	\$22,128		\$2,807	\$2,807	\$3,770,926	\$276,530		\$1,172,464	\$200,000	\$1,648,994	\$2,121,933	\$4,334,715		2039	
2040	\$273,653,885	\$2,736,539		\$257,871,324	\$14.84	\$3,786,200	\$43,347		\$2,807	\$2,807	\$3,832,354	\$275,720		\$1,172,464	\$200,000	\$1,648,184	\$2,184,170	\$6,518,885	Expenditures Recovered	2040	
2041	\$276,390,424	\$2,763,904		\$260,635,228	\$14.84	\$3,826,810	\$65,189		\$2,807	\$2,807	\$3,894,806	\$279,440		\$1,172,444	\$200,000	\$1,651,884	\$2,242,922	\$8,761,807	Expenditures Recovered	2041	
2042	\$279,154,328	\$2,791,543		\$263,426,772	\$14.84	\$3,867,827	\$87,618		\$2,807	\$2,807	\$4,238,912	\$277,455		\$1,010,127	\$200,000	\$1,487,582	\$2,751,330	\$11,513,137	Expenditures Recovered	2042	
2043						\$3,909,253	\$115,131				\$4,024,385			\$950,753		\$950,753	\$3,073,631	\$14,586,768	Expenditures Recovered	2043	
2044																				2044	
		\$48,159,532	\$84,912,640			\$71,368,461	\$554,531	\$400,000	\$2,223,876	\$339,599	\$74,886,467	\$5,826,143	\$29,832,252	\$25,015,467	\$4,200,000	\$64,873,861					

Type of TID: Blighted
 2016 TID Inception (9/12/2016)
 2038 Final Year to Incur TIF Related Costs
 2043 Maximum Legal Life of TID (27 Years)
 2044 Final Tax Collection Year

(1) Figures per Village estimates.



Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: June 30, 2024
Re: Public Works Monthly Report

HIGHLIGHTS FOR JUNE

- Street crews collected 17 yards of street sweepings throughout the Village.
- We removed 8 trees that were damaged from the June storms.
- Crews are busy trimming branches of street trees as they fully leafed out which causes the branches to sag.
- The crew stump ground 10 stumps in the months, currently stumping around John Street working east, across the railroad tracks and complete south side stumps later this year.
- The crew has completed yellow line painting and is moving onto white around the Village.
- The Street/Parks facility project timeline and construction schedule discussions with Village leadership.
- Relocated water hydrant behind streets/parks building in preparation for the demolition of the facility.
- Renewal of the Street/Parks facility temporary location at 500 Moasis Drive through June of 2026.
- Concrete work has started throughout the Village with the completion of three water patches on the east side of the Village, as well as various park concrete projects.
- Crane Engineering onsite visit for biannual cleaning and inspection of the N. Roger Street lift station. Completion passed all necessary tests.
- Utility work on Welhouse Drive and Curtin Avenue is complete for the mains, a few unique private laterals are yet to be completed.
- Paving contractor, Zignego Construction has mobilized crews for removal of all remaining concrete on Welhouse Drive and Curtin Avenue.
- Three crew members and two dump trucks assisted the City of Kaukauna with tornado clean-up for a total of five days.
- New traffic signals will be installed at Lincoln and Maes prior to the opening of the new Festival Foods.

TOP PRIORITIES FOR JULY

- Expecting delivery of the new John Deere backhoe from Brooks Tractor.
- Continue street concrete patching.
- Continued project and contract management of the Street/Parks facility project.
- Zignego Construction will begin road base along Welhouse and Curtin Avenue. Concrete paving scheduled for August.
- Continue work with the maintenance team for facilities projects.

UPCOMING EVENTS

- Assist with Special Events as required through the summer months.

June Building Permit & Fees Report					
Permit Category		Monthly Summary			
y Prefix	Category Name	Value	Fees Collected Acct 01-44300-00	Number of Permits / Structures	Number Dwelling Units
Residential Building					
100	New Single Family	\$0.00	\$0.00	0	0
110	New Two Family	\$0.00	\$0.00	0	0
120	New Multi-Family	\$0.00	\$0.00	0	0
130	Residential Additions	\$0.00	\$0.00	0	0
140	New Accessory Buildings	\$0.00	\$0.00	0	
141	Addn Accessory Bldg	\$0.00	\$0.00	0	
150	Interior Alterations	\$0.00	\$0.00	0	
151	Exterior Alterations	\$0.00	\$0.00	0	
160	Decks/Patios	\$0.00	\$0.00	0	
170	Fences	\$34,234.84	\$120.00	8	
180	In-Ground Pools	\$0.00	\$0.00	0	
181	Above Ground Pools	\$0.00	\$0.00	0	
190	Raze Residential	\$0.00	\$0.00	0	
Sub-Total Residential Building		\$34,234.84	\$120.00	8	0
Commercial & Industrial Building					
200	New Buildings	\$0.00	\$0.00	0	
210	Additions	\$0.00	\$0.00	0	
220	Interior Alterations	\$0.00	\$0.00	0	
221	Exterior Alterations	\$0.00	\$0.00	0	
230	Signs	\$0.00	\$0.00	0	
240	Raze Com'l/Ind	\$0.00	\$0.00	0	
Sub-Total Commercial/Industrial Building		\$0.00	\$0.00	0	
Electric					
300	Residential Services	\$0.00	\$0.00	0	
310	Residential Alterations	\$3,300.00	\$66.00	2	
320	Commercial/Industrial Services	\$0.00	\$0.00	0	
321	Commercial/Industrial Alterations	\$0.00	\$0.00	0	
Sub-Total Electric		\$3,300.00	\$66.00	2	
HVAC					
400	Residential Heating	\$0.00	\$0.00	0	
401	Residential AC	\$0.00	\$0.00	0	
402	Residential - Both	\$0.00	\$0.00	0	
410	Com'l & Ind Heating	\$0.00	\$0.00	0	
411	Com'l & Ind AC	\$0.00	\$0.00	0	
412	Com'l & Ind - Both	\$0.00	\$0.00	0	
420	Other	\$0.00	\$0.00	0	
Sub-Total HVAC		\$0.00	\$0.00	0	
Plumbing					
500	Residential Laterals	\$0.00	\$0.00	0	
501	Residential Alterations	\$27,491.00	\$170.00	5	
510	Com'l & Ind Laterals	\$0.00	\$0.00	0	
511	Com'l & Ind Alterations	\$0.00	\$0.00	0	
512	Other	\$0.00	\$0.00	0	
Sub-Total Plumbing		\$27,491.00	\$170.00	5	
Permit Totals		\$65,025.84	\$356.00	15	0
Miscellaneous Fees			Fees Collected	Number	
UDC Seals			\$0.00	0	
Parkland Dedication Fee			\$0.00	0	
Grade Fee			\$0.00	0	
VoK Sanitary Sewer Connection Fee			\$0.00	0	
HOVMSD Sanitary Sewer Connection Fee			\$0.00	0	
Storm Water - Erosion Control Permits			\$0.00	0	
Admin Fee			\$0.00	0	
Erosion			\$0.00	0	
Storm Sewer Fee			\$0.00	0	
Total Miscellaneous Fees			\$0.00		
Total All Fees			\$356.00		



Department Report

To: Village Board
From: Danielle Block | Administrator/Director of Public Works
Date: July 2024
Re: Community Development Report

JUNE HIGHLIGHTS

- Complete the amendment to the East Side Mill DA – Blue at the Trails.
- Prepared, presented and submitted the TID Annual Report and the draft Department of Revenue Annual documentation for the 2023 performance of TID 4, 5 and 6.

TOP PRIORITIES FOR JULY

- Further analyze TID values for 2024 and remaining project estimates.
- Assist Festival Foods development to meet Fall 2024 opening.
- Review current infrastructure project schedules and estimates.
- Explore opportunities for marketing and development of Village-owned or vacant TID properties.

UPCOMING EVENTS

- 2025-2029 CIP planning process.
- Budget review and analysis of TIDs.



Department Report

To: Village Board
From: Holly Femal | Community Enrichment Director
Date: July 8th, 2024
Re: Community Enrichment Director's Report

JUNE HIGHLIGHTS

PARKS

- The Parks Team is so thankful for seasonal help! Ball field use went up from May's total of 142 individual uses to June's total of 208 field reservations throughout the month. Increased usage paired with record rainfall totals has created a challenging month, though the fields crew was able to prep diamonds with minimal rain out impacts.
- The beginning of June meant the parks hosting end of year celebrations for Kimberly schools and the end of June has meant graduation parties. In total the parks team prepared 37 shelter reservations throughout the parks system.
- Verhagen Park shelter is getting some general maintenance updates in preparation for the new playground later this summer. Concrete repairs and paint have occurred in June as low-cost options to give the shelter a fresh look. Future additions later this year include building a small kitchenette using repurposed materials from the old streets garage – including the kitchen sink! Thanks to Timber Innovations for their creative support, Jerry VerVoort for his painting expertise and Matt Wyngaard and Mike Pickett for their concrete knowledge.
- Sunset Park Splash Pad continues to progress! The water line is in, the water department is coordinating with the general contractor on meter installation, the components for the pad have all arrived on site, and the fencing is completed. Plumbing for the individual components is being installed now with concrete and electrical to follow shortly. We are ahead of schedule and hope to be splashing soon!
- The Sunset Park Upper Diamond lighting project continues to progress. The lighting installation bids were opened on 6/26/24 with Bodart Electric as the only bidder on the project for a total of \$288,400 for installation. Sourcewell pricing on Musco lights is \$170,000. Project costs are in excess of budgeted CIP dollars. Further analysis will be presented on funding and strategies for possible implementation. Due to unknowns about the project costs the FCCVB's Tourism Grant was not submitted in June. The next grant cycle is available in October.
- We continue to progress through the process for the Marcella Street/Kennedy Avenue trail as the real estate acquisition process continues.
- Seasonal office staff have offered their support in further fundraising efforts for the Verhagen Park playground poured in place fundraiser. Updated fundraising video posted here thanks to seasonal support from Abby Wyngaard:

<https://www.facebook.com/villageofkimberlywi/videos/1676878776390781> Feel free to share with anyone who may be interested in supporting the playground and park improvements!

RECREATION

- Tot baseball and Tot soccer classes are up and running on Tuesdays and Thursdays in Roosevelt Park, we have experienced some cancellations due to wet weather.
- Rec Baseball's evening league programming continues to experience pop up showers that result in game cancellations. Some rain out dates have been scheduled as a result. The VOK will also host a season end match up of our 12U program on the lower diamond celebrating the conclusion of their season in July.
- We have 41 teams registered for the summer scavenger hunt sponsored by the Heart of the Valley Chamber of Commerce. This year's hunt is "Fantasy Adventure" themed and allows hunters to hunt for clues in an amazing race style hunt. Deadline to submit all hunt answers is Labor Day 2024.
- The Rec Department hosted a summer babysitting certification class in June.
- Planning, preparation, and support was provided for three ball tournaments in Sunset Park this month. 2 of the three tournaments were held with one cancelled weekend due to wet weather. The village is navigating field repairs as a result of one of these tournaments with further discussion with that tournament holder.

EVENTS AND OUTREACH

- The June 5th ribbon cutting for the Loop the Locks network was a success! 35 participants showed up with bikes and participated in a group ride after the speeches were presented and the ribbon was cut. The VOK was featured as part of positive press announcing the opening of the trail network with support from the Heart of the Valley Chamber, the Community Foundation for the Fox Valley Region, the Fox Cities Convention and Visitor's Bureau and Fox Cities Greenways Inc. Recently published article in the Community Foundation's "The Loop" is here: <https://www.cffoxvalley.org/loop/2024/06/26/kimberly-loop-the-locks-new-trail-segment/>
- Costume Parade 2024 was cancelled due to significant rainfall. We do not hold a rain out date for the event and will get it back on the schedule for 2025.
- VOK was presented with a "big check" commemorating our installation of the Rent.Fun kayak rental system and the support received from the FCCVB. FCCVB drafted a press release which was shared by VOK on social media. The village has portal access to view how many rentals come through and calculate revenue shares coming in from the program.
- Village staff with support from FVMPD continue to plan and discuss the Fox Cities Marathon in partnership with Community First Credit Union.

TOP PRIORITIES FOR JULY

- Firefighters for Fireworks presented by Festival Foods – July 3rd, 2024 Sunset Park
- Paperfest Prep – July 17th – 21st in Sunset Park
- Three Rivers Roleo Prep – July 19th and 20th at Sunset Beach
- 2024 Touch a Truck in Treaty Park – July 25th from 4:30 – 7:30 p.m.
- Legion State Tournament – Sunset Park Baseball Diamond – July 26th – 30th
- Continued discussion on Lower Diamond Master Planning with local partners



Department Report

To: Village Board
From: Holly Selwitschka | Library Director
Date: July 2022
Re: Library Report



JUNE HIGHLIGHTS

- The storybook garden was a highlight during the monthly spice club meeting. Attendees were able to harvest some of the garden's early produce to take home and try out some new recipes.
- In the first month of summer reading program, we exceeded the number of participants over last year's total with 1094 participants. Here's the breakdown: 316 adults, 81 babies, 56 high schoolers, 120 middle schoolers, 521 youth (age 3-entering grade 5). This year, middle-age students were allowed the choice between participating in teen vs. youth incentive programs. The library offered a full line-up of entertainers and special events for people of all ages in June. With programs offered nearly every weekday, and nearly all of those programs back in person, the library reached more than 1,600 program participants in June.
- The number of volunteers doubled in June 8 regular volunteers to 16 total summer helpers. Volunteers help with putting materials away, filling patron holds, providing support for summer programs, and managing the summer reading incentive desk where participants exchange reading work for prizes. In June, volunteers spent 54 hours in service to the library.
- The library received a generous donation of a beautiful hand-crafted storage cabinet for staff use in the library staff office space. The unit was designed, built, and donated by Paul and his crew at Timber Innovations.
- Community partners that the library worked or connected with in June include Kimberly Parks and Rec, Lamer's Dairy, Empower Tutoring, Outagamie County 4-H, Timber Innovations, Monty's Secret Theater, and Outagamie County Master Gardeners.

TOP PRIORITIES FOR JULY

- Summer Reading Program!
- Strategic Planning

UPCOMING EVENTS

Oceans of Possibilities Summer Reading Program - The Kimberly Library hosts the annual summer reading incentive program for patrons of all ages. Readers can participate in a children's, teen's or adult summer reading incentive program to earn incentives and chances to win prizes by turning in their reading activities to the library throughout the summer. In addition to fun prizes and incentives, the library will host a wide range of engaging programs that enhance reading and literacy, explore new ideas, and bring people together in fun and exciting ways. The program runs for 8 weeks from June to August.

EVENTS FOR CHILDREN and FAMILIES

Ocean Art with Artist Mary Tooley

Wednesday, July 6

10:30 am & 1:30 pm

Kimberly Library

Mary Tooley will teach about the ocean in each session followed by an art project. The morning session craft will be fish hand puppets and the afternoon an ocean mural.

Exploring the Fox River with 1000 Islands

Wednesday, July 13 @ 10:30 am

Kimberly Library

What kind of animals live in and around the water here? Find out with a naturalist from 1000 Islands and learn more about life along the Fox River.

Family BINGO - Oceans and Water Theme

Wednesday, July 13 @ 1:30 pm

Kimberly Library

It's BINGO with things wet and wild!

Play for fun and prizes.

Rondini's Weird Science Show

Wednesday, July 20

10:30 am & 1:30 pm

Kimberly Library

Doc Ron will present a side-splitting and educational weird science show complete with experiments involving audience participation.

Family Story Time and Craft

Friday, July 22 @ 10:30 am

Kimberly Library

Animals of ponds and rivers will star in this story time and themed craft. Geared for preschool-kindergarten ages and their caregivers.

Duke Otherwise Concert

Wednesday, July 27

10:30 am & 1:30 pm

Kimberly Library

Duke Otherwise of Madison is a playful wordsmith, a spirited performer, a skilled guitarist, and captivating tap dancer. Using his distinct baritone, he sings his hilarious songs that all ages will delight in.

Touch a Truck

Thursday, July 28 @ 4:30-7:30 pm

Treaty Park (300 E. Maes Ave.)

It's a vehicle lover's dream night! Trucks galore - large equipment plus police and fire vehicles - will be on display. Grab a bite from one of the food truck vendors and enjoy a truck-themed story walk, too. In partnership with the Village of Kimberly Park & Rec Department.

Fun with Trains - Full S.T.E.A.M. Ahead!

Presented by WendtWorks: Stories~N~Flight.

Wednesday, August 3

1:00-4:00 pm (drop in)

Kimberly Library

Get ready to go full steam ahead with Conductor Dave and Train Engineer Brad at this model train demonstration. Families can watch, play, operate the trains, work controls, and play I Spy. Great for children and model train enthusiasts.

EVENTS FOR TEENS

Magic Classes with Monty's Secret Theater

Select Tuesdays at 1:30-2:30 pm

Amaze your friends! Learn great close-up magic tricks with everyday objects such as cards, coins, rubber bands, ropes, and more. The magic classes are free, but a few optional magic tricks will be available for purchase. Attend as many classes as you would like. For Teens (entering 6th-12th Grade).

July 12 - Magic with Silks

July 19 - Mind Reading and Predictions

July 26 - Impromptu Magic

Aubree's Blankets for Veterans
Monday, July 11 @ 1:00-2:30 pm
Help tie knot blankets which will be given to veterans.

Ocean Collage Art Project
Monday, July 18 @ 1:30 pm
Create a sea creature using colored strips of paper

All Things Art with Artist Carli Ihde
Monday, July 25 @ 1:30 pm
Enjoy fun drawing games to engage your creative brain and learn more about drawing, cartooning, and the art field.

EVENTS FOR ADULTS

- July 7- **LitFix BookClub** "The Art of Racing in the Rain" by Garth Stein
- July 14th, Aug. 11th - **Writer's Group Meeting**
- Every other Tuesday - **Short Story Group**
- July 27th, Aug 24th- **Memory Café**
- July 26th, Aug 23rd- **Herb Your Enthusiasm (Cooking Discussion Group)**
- July 21st- **Movie at the Library for Seniors "Dog"**
- Aug 29th- **Summer Craft Workshop** (registration req.)

Holiday Closing Schedule: The library is closed Saturday, September 3 and Monday, September 5 for the Labor Day holiday.



Department Report | Clerk-Treasurer

To: Village Board

From: Jennifer Weyenberg | Clerk-Treasurer

Date: July 8, 2024

REPORTS

The new Maintenance of Effort (MOE) SL-308 was filed. The report certifies that the level of fire and EMS services provided this year is at least equivalent to what was provided in the prior year.

The Taxation District Exemption PC-226 was filed. The village reported on over 20 exempt parcels within our boundaries.

The Personal Property Value Report PA-551 was submitted with a value of \$1,352,800 reported in our TIDs, \$3,027,900 non-TID. Note, this report is new as a result of 2023 Wisconsin Act 12 which exempted personal property starting 01/01/24. Under this new rule, the DOR will distribute aid to local governments based on the personal property values reported on this form.

LICENSING & PERMITS

All updated licenses were processed and mailed to our bar owners. We continue to work with representatives from PaperFest to get everything ready for their event with alcohol sales.

ELECTIONS

Absentee ballots for the upcoming August election were mailed on June 26th. To date, a little more than 300 ballots have hit the mail. In-person absentee voting will begin Tuesday, July 30th at 8:00am.