

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
June 17, 2024**

The meeting was called to order at 4:09pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Rose Vander Velden, Barbara Wentzel, and Dave Hietpas

Members present via Zoom: Phil Yunk

Members Absent: none

Others present in Person: Holly Selwitschka, Kimberly Library Director

Motion by VanderVelden, seconded by Wentzel to approve the minutes of the May 20, 2024 meeting. Motion carried by unanimous vote.

Motion by Hietpas, seconded by Wentzel to approve the current bills as written. Motion carried by unanimous vote. Discussion regarding book budget and hotspot loss. Holly will report on Hotspots in July.

New Business: Schedule annual review of library director, collaborate with Village Administrator

Director Report: Holly updated the library board on things happening in the library: the self-check replacement is complete, now considering how to recycle or rehome the old machine; new copy machine lease is complete, just waiting on delivery in the next week or two; logo design is still in progress and the next stage will be available to review at the July meeting; summer reading program update, and FOKL update.

Motion by Hietpas, seconded by Wentzel to approve Act 420 billing for library use by Winnebago County residents and authorize OWLS to coordinate billing on the library's behalf. Motion carried by unanimous vote. An explanation was provided by Selwitschka; board requested follow up each year to understand how the billing is affecting libraries, and to give them the opportunity to decide about billing on an annual basis.

Holly introduced changes to the circulation policy to reflect the creation of a new card type to address the unique situation of teens age 16 and 17 who are not autonomous from their parents but are guaranteed privacy from parents by WI state statutes. Library board members suggested some edits. The policy will need to be reviewed by the Village attorney before being approved.

Motion by Wentzel, seconded by VanderVelden to approve the updates to the Library of Things policy to indicate a checkout age requirement of 18. Discussion was had about whether teens should be available to check out fun items like pickleball or cake pans. **Motion carried by unanimous vote.**

Items for the Next Meeting: For the next meeting, the board will follow up logo design process and director performance review; discuss options for extending library hours in the fall; Bradley Shipps, OWLS, will attend and answer questions about funding formulas.

Motion by VanderVelden, seconded by Herro to adjourn. Meeting was adjourned at 4:45pm.

Submitted by: Holly Selwitschka, Library Director