

**VILLAGE OF KIMBERLY  
BOARD MEETING MINUTES  
06/24/2024**

A meeting of the Village Kimberly Board was called to order on Monday, June 24, 2024 at 6:00 pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Chuck Kuen.

Board Present: President Chuck Kuen, Trustees Tom Gaffney, Norb Karner, Mike Hruzek, Dave Hietpas, Lee Hammen and Marcia Trentlage  
Board Excused: None  
Staff Present: Clerk-Treasurer Jennifer Weyenberg, Administrator Danielle Block and Judy Hebbe, a member of the media

**President's Remarks**

None

**Approval of Minutes from the 06-17-2024 Meeting**

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the minutes from the 06-17-2024 meeting. Motion carried by unanimous vote of the board.

**Appointments**

Trustee Trentlage moved, Trustee Hammen seconded the motion to appoint Danielle Block to the Room Tax Commission. Administrator Block accepted the appointment. Motion carried by unanimous vote of the board.

**Unfinished Business**

None

**New Business**

**Revised Village of Kimberly Investment Policy**

Trustee Hammen moved, Trustee Karner seconded the motion to approve the revised Village of Kimberly Investment Policy. There was no discussion on this item. Motion carried by unanimous vote of the board. The revisions included an update to the list of authorized personnel and the addition of American Deposit Management Co. (ADM) to the list of public depositories, financial institutions and broker/dealers.

**Resolution Number 9, Series of 2024 Authorizing Deposit of Funds and Approving Deposit Account Agency Agreement**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve Resolution #9, Series of 2024. There was no discussion on this item. Motion carried by unanimous vote of the board. This resolution authorizes the village to deposit funds with ADM, who will serve as agent.

**Ordinance Number 1, Series of 2024 Amending Section 150-8 of the Municipal Code; Meetings**

Trustee Hammen moved, Trustee Karner seconded the motion to approve Ordinance No. 1, Series of 2024-Amending Section 150-8 of the Municipal Code; Meetings. This ordinance is to modify the open meeting time of the Village Board meetings from 6:00 pm to 5:00 pm. and would take effect starting on July 8, 2024. Motion carried by unanimous vote of the board.

**Ordinance Number 2, Series of 2024 Amending Section 150-4 of the Municipal Code; Standing Committees**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve Ordinance No. 2, Series of 2024-Amending Section 150-4 of the Municipal Code; Standing Committees. This ordinance is to modify the open meeting time of the Committee of the Whole meetings from 6:00 pm to 5:00 pm. and would take effect starting on July 8, 2024. Motion carried by unanimous vote of the board.

**Public Participation**

Administrator Block brought up the space we lease in Little Chute while the new street facility is being built. The renewal extension of the lease is due by June 30<sup>th</sup>, 2024 to renew through 2026. Administrator Block has decided to execute the renewal as there are many unknowns as to when the facility will be completed.

**Closed Session**

Trustee Hammen moved, Trustee Karner seconded the motion to enter closed session pursuant to State Statute 19.85 (1)(g) to consider employment, promotion, compensation, or performance evaluation related to the interim Administrator duties. The board may also discuss amendments to the Tax Increment District No. 6 Development Agreement under Wis. Stat. 19.85(1)(e). Motion carried by unanimous vote of the board at 6:09pm.

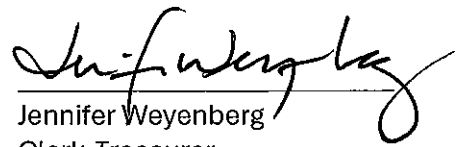
Trustee Karner moved, Trustee Gaffney seconded the motion to reconvene open session at 6:29 pm. Motion carried by unanimous vote of the board.

President Kuen moved, Trustee Trentlage seconded the motion to authorize the Administrator to work with the three individuals that stepped up to the plate in the time between Administrators for additional compensation and authorize her to spend up to \$7,800.00 in that endeavor. Motion carried by unanimous vote of the board.

Trustee Hammen moved, Trustee Karner seconded the motion to adopt the amended Tax Increment District No. 6 Development Agreement (East Mill Site). Motion carried by unanimous vote of the board. The purpose of the amendment is to extend timing for achieving minimum required assessed value, lessen maximum total of incentive payments, change current assessed value of property.

**Adjournment**

Trustee Hietpas moved, Trustee Gaffney seconded the motion to adjourn. Motion carried by unanimous vote at 6:31pm.

  
Jennifer Weyenberg  
Clerk-Treasurer

Dated 06/25/24  
Drafted by ELZ  
Approved by Village Board 7-8-24