

REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
April 9, 2024

Chairman Johnson appeared remotely and called the meeting to order at 11:00 am. Commissioner Stienen and Hanson appeared in person. Commissioner Hietpas appeared remotely. Also attending the meeting were Water Superintendent Verstegen, Public Works Director Ulman, and Utility Billing Clerk Firchow. Administrator Mahoney was absent and excused.

Approval of Minutes from the March 12, 2024, Meeting

Commissioner Hanson moved, Stienen seconded the motion to approve the Water Commission minutes of the March 12, 2024, meeting. The motion carried by unanimous vote of the Commission.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of February 2024

Commissioner Stienen inquired about the charge from Quantum Electrical Solutions and Superintendent Verstegen replied this bill was for a generator. Commissioner Stienen moved, Hanson seconded the motion to approve the Bills and Claims, and Financial Statements for the month of February 2024. The motion carried by unanimous vote of the Commission.

2024 Sanitary Survey

Superintendent Verstegen reviewed the 2024 Sanitary Survey Report noting that the DNR does an intensive inspection every three years on the water systems. Items reviewed included no reported deficiencies and five non-conforming features that met code requirements at the time of construction but would need to be corrected when major work is done in the future. Non-conforming Item #1, vents in the pump base will be addressed when the well is pulled. Item #2, a secondary containment would be installed if we were to start using hazardous material. Item #3, Lincoln Street reservoir is planned for inspection in 2028 and updates to the venting and overflow piping would be needed. Item #4, chemical feed injectors would be addressed if or when we start using hazardous chemicals. Item #5, an auxiliary valve is needed at the DPW tower and will look at having a permanent sump pump installed or if a pit would be needed in the floor, it was noted that this was not listed as a deficiency because there is sump pump in the pit and is checked weekly. Reporting of recommendations included, new IT service will review cyber security, will do research on ordinance for private valves and hydrants, updated record-keeping requirements, water loss reported at 14% and under the Class C requirement to be below 25% noting that the report incorrectly shows the level of a Class A utility of 15%.

Reports

Midwest Contract Operations, Inc.

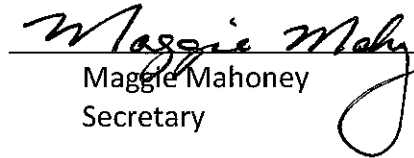
Superintendent Verstegen reported power outages during last week's storms did not affect the operating systems, staff continues work on meter changes, and hydrant flushing starts next week followed by fire flow testing. Commission Stienen inquired about the responsibility of transferring cell towers and Superintendent Verstegen reported McMahon Associates will do a post inspection for damages and that the transfers are not 100% completed. Chairman Johnson asked when the painting company will return and complete the remaining check list, Superintendent Verstegen reported he would review with Senior Construction Manager Jeff Kellner and provide and update next month.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:12 am.


Maggie Mahoney
Secretary

Dated April 10, 2024

Drafted by MMF

Approved by Water Commission on 5-14-24