

**VILLAGE OF KIMBERLY
BOARD MEETING MINUTES
04/01/2024**

A meeting of the Village Kimberly Board was called to order on Monday, April 1, 2024 at 6:00pm in the Rick J. Hermus Council Chambers, 515 W. Kimberly Ave by President Pro-Tem Lee Hammen.

Board Present: Trustees Tom Gaffney, Dave Hietpas, Lee Hammen, Norb Karner, Marcia Trentlage and President Chuck Kuen arriving at 6:02pm
Board Excused: Trustees Marcia Trentlage and Mike Hruzek
Staff Present: Clerk Jennifer Weyenberg, Administrator/Community Development Director Maggie Mahoney, Director of Public Works/Zoning Administrator Greg Ulman, Library Director Holly Selwitschka, Community Enrichment Director Holly Femal, Engineer Brad Werner, Captain Jeremy Slotke

After L. Hammen welcomed everyone to the meeting, he noted that there is not a Board meeting on April 8th. The next meeting is scheduled for April 15th. After President Kuen arrived, he yielded the chair to L. Hammen who finished the meeting.

L. Hammen read the Arbor Day Proclamation to be honored on April 26th.

Approval of Minutes from the 03-25-2024 Meeting

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the Village Board minutes from 03-25-2024. Motion carried by unanimous vote of the board.

Unfinished Business

None

New Business

Resolution No. 3, Series of 2024 Declaring the Village's Intent to Exercise Special Assessment Powers for the Installation and Construction of Municipal Improvements- Welhouse Dr, Curtin Ave & Sidney St.

Trustee Karner moved, Trustee Hietpas seconded the motion to approve Resolution No. 3, Series 2024. The motion carried by unanimous vote of the board. The assessments shall be paid in full, in five annual installments, or in ten annual installments at a rate of 7.0%.

Award Contract for Welhouse Drive & Curtin Avenue Street Reconstruction and Blue Development New Street Construction to Zignego Co. in the amount of \$1,471,685.90

Trustee Hietpas moved, Trustee Karner seconded the motion to approve the award contract to Zignego in the amount of \$1,471,685.90. Motion carried by unanimous vote of the board.

Award Contract for Welhouse Drive & Curtin Avenue Sanitary, Water & Storm Sewer Reconstruction to Jossart Brothers, Inc. in the amount of \$1,012,596.00

Trustee Gaffney moved, Trustee Karner seconded the motion to approve the award contract to Jossart Brothers, Inc. in the amount of \$1,012,596.00. Motion carried by unanimous vote of the board.

Agreement with City of Appleton for Automatic Assistance for Structure Fires

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the agreement with the City of Appleton. Motion carried by unanimous vote of the board.

Purchase Mobile Fire Radios from Baycom/Motorola Solutions in the amount of \$24,998.35

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the purchase of 5 mobile fire radios from Baycom/Motorola Solutions in the amount of \$24,998.35. The funds will come from the Fire Department Trust Fund. Motion carried by a roll vote of the board 5-0.

Change Order #1 in the amount of \$-22,758.50 for 2023 Sunset Drive Sanitary, Water & Storm Sewer Reconstruction

President Kuen moved, Trustee Hietpas seconded the motion to approve the reduction of \$22,758.50 for the Sunset Drive Sanitary, Water and Storm Sewer Reconstruction. Motion carried by unanimous vote of the board.

Certificate of Payment #4 (Final) to Jossart Brothers, Inc. for 2023 Sunset Dr Sanitary, Water & Storm Sewer Reconstruction in the amount of \$29,797.45

Trustee Gaffney moved, Trustee Karner seconded the motion to approve the Certificate of Payment #4 to Jossart Brothers Inc. in the amount of \$29,797.45. Motion carried by unanimous vote of the board.

Certificate of Payment #1 to Donald Hietpas & Sons, Inc for 2024 Linda St Sanitary Sewer Mainline Relay in the amount of \$121,161.42

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the Certificate of Payment #1 to Donald Hietpas & Sons, Inc in the amount of \$121,161.42. Motion carried by unanimous vote of the board.

Purchase Pressure Washer System with installation from Hydroclean Equipment, Inc. in the amount of \$19,083.39

Trustee Gaffney moved, Trustee Karner seconded the motion to approve the purchase of the pressure washer system with installation from Hydroclean Equipment in the amount of \$19,083.39. The funds for this item will come from the Street Building Trust Fund (\$15,000) and the Street Building Trust Fund (\$4,083.39). Motion carried by roll call vote of the board 5-0.

Purchase Automotive Hoist with installation from Midwest Equipment Specialists in the amount of \$8,640.88

Trustee Karner moved, Trustee Gaffney seconded the motion to approved the purchase of the automotive hoist with installation from Midwest Equipment Specialists in the amount of \$8,640.88. The funds for this item will come from the Street Building Trust Fund. Motion carried by roll call vote of the board 5-0.

Purchase Turf Lift Adapter from Midwest Equipment Specialists in the amount of \$4,045.00

Trustee Karner moved, Trustee Hietpas seconded the motion to approve the purchase of a turf lift adapter from Midwest Equipment Specialists in the amount of \$4,045.00. The funds for this item will come from the Street Building Trust Fund. Motion carried by a roll call vote of the board 5-0.

Purchase Vehicle Undercarriage and Wheel Blaster System with installation from Hydroclean Equipment, Inc. in the amount of \$31,083.58

Trustee Hietpas moved, Trustee Karner seconded the motion to approve the purchase of a vehicle undercarriage and wheel blaster system with installation from Hydroclean Equipment, Inc. The funds for this item will come from the Street Building Trust Fund. Motion carried by roll call vote of the board 5-0.

Purchase 5-ton Overhead Shop Crane System with installation from Fox Cities Crane & Fab, Inc. in the amount of \$61,690.00

Trustee Gaffney moved, Trustee Karner seconded the motion to approve the purchase of a 5-ton overhead shop crane system with installation from Fox Cities Crane & Fab, Inc in the amount of \$61,690.00. The funds for this item will come from the Street Building Trust Fund and require an additional \$7,690.00 over the budgeted amount for this purchase. Motion carried by roll call vote of the board 5-0.

Award contract for Sunset Beach Splash Pad Construction to Peters Concrete in the amount of \$248,840.31

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the award contract for Sunset Beach Splash Pad construction to Peters Concrete in the amount of \$248,840.31. The funds for this item will come from multiple sources, to include: Park Impact Fee Trust (\$80,000), Park Improvement Trust Fund (\$107,853.75) and Room Tax Trust Fund (\$60,986.56). Motion carried by roll call vote of the board 5-0.

Sunset Park Splash Pad Equipment Purchase from Commercial Recreation Specialists in the amount of \$139,390.80

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the Splash Pad Equipment purchase from Commercial Recreation Specialists in the amount of \$139,390.80. The funds for this item will come from the Room Tax Trust Fund. Motion carried by roll call vote of the board 5-0.

Intergovernmental Agreement between Villages of Kimberly and Combined Locks for Papermaker Pond project

Trustee Karner moved, Trustee Gaffney seconded the motion to approve the intergovernmental agreement with the Village of Kimberly and Combined Locks for the Papermaker Pond project, located north of Sunset Park. Motion carried by unanimous vote of the board. Village of Kimberly will be the lead on the Urban Non-Point Source & Stormwater

Grant. The costshare for the project is 50/50 with Combined Locks and is planned for construction in 2025.

**Resolution No. 4, Series 2024 Urban Non-Point Source & Stormwater Grant Program
(Authorize Village Administrator to act on behalf of Village)**

President Kuen moved, Trustee Karner seconded the motion to approve Resolution No. 4, Series 2024. There was no discussion on the item. Motion carried by unanimous vote of the board.

**Resolution No. 5, Series 2024 Urban Non-Point Source & Stormwater Grant Program
(Papermaker Pond project)**

President Kuen moved, Trustee Hietpas seconded the motion to approve Resolution No. 5, Series 2024. There was no discussion on the item. Motion carried by unanimous vote of the board.

Department Reports

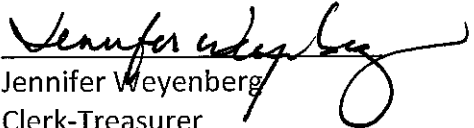
The reports from the Chief of Police, DPW/Zoning Administrator, Community Enrichment Director, Library Director, Community Development Director, Village Administrator and Clerk-Treasurer were presented. The reports are on file with the Village Clerk's Office.

Public Participation

None

Adjournment

Trustee Gaffney moved, Trustee Karner seconded the motion to adjourn. Motion carried by unanimous vote at 6:39pm.


Jennifer Weyenberg
Clerk-Treasurer

Dated 04/04/2024

Drafted by elz

Approved by Village Board 4-15-24