

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD**  
**MINUTES**  
**DECEMBER 4, 2023**

President Kuen called the meeting to order at 6:00 pm. Appearing in person were President Kuen, Trustees Gaffney, Trentlage, Karner, Hietpas, Hruzek, Hammen. Also present were Administrator/Community Development Director Mahoney, Clerk-Treasurer Weyenberg, Director of Public Works/Zoning Administrator Ulman, Community Enrichment Director Femal, FVMPD Chief Meister, Brad Werner with McMahan & Associates and a member of the media.

**President's Remarks**

Thank you to Community Enrichment Director Holly Femal and crew for their work on the Holiday at the Pond event on 12/3/23. Their hard work is greatly appreciated. President Kuen also wanted to clear up confusion about the landscaping at the new Streets and Parks building. While the vote at a prior meeting was to remove it from the master plan, there will still be proper grading and seeding. It will now be handled in-house using village resources and local vendors. The flagpole is also not disappearing.

**Approval of Minutes from the 11-20-2023 and 11-27-2023 Meetings**

Trustee Hammen moved, Trustee Karner seconded the motion to approve the Village Board minutes from 11-20-2023 and 11-27-2023. The motion carried by unanimous vote of the board.

**Unfinished Business:**

None

**New Business:**

**Verhagen Park Playground Equipment Replacement**

Trustee Trentlage moved, Trustee Hammen seconded the motion to replace the Verhagen Park playground equipment using Lee Recreation, LLC. President Kuen stated that the money would come from the Park Improvement Trust Fund (\$81,112) and the Park Impact Fee Trust Fund (\$10,000) The motion carried by a roll call vote 7-0.

**Automated Refuse Truck Body Purchase**

Trustee Karner moved, Trustee Trentlage seconded the motion to pay R.N.O.W. \$153,239.50 for the Labrie body. Director Ulman explained that if we pay for the truck body now, the manufacturer will honor the price even though we will not receive the product until 2025. This would save us approximately \$24,000. The cost of the truck body will be paid through the Street Equipment Trust Fund. The motion carried by a roll call vote 7-0.

**Reports:**

**Chief of Police**

Chief Meister mentioned the overnight parking restrictions went into effect as of December 1<sup>st</sup>. There was a social media blast to let people know about the parking changes. There is a way to request an exception on the Fox Valley Metro Police Department website. At the most recent Village of Little Chute board meeting, a budget adjustment was on the agenda regarding a drone purchase. Once that is approved, the drone will be ordered. The FVMPD is now down 2 CSO positions but are hoping to be able to fill those positions soon. There

was a recent incident where a media release was given out by Chief Meister. This was an isolated event and not a threat to the community.

**Director of Public Works/Zoning Administrator**

Director Ulman noted that the village has sold \$27,224 worth of excess equipment this month. There was a new Street Dept employee, Dean Domingos, that started on November 13<sup>th</sup>. The administrative staff will be located at the Village Hall starting on December 6<sup>th</sup> and are in the process of moving over until the new building is completed.

**Community Enrichment Director**

Director Femal noted in addition to her report, the village is working alongside the Project Green group at Kimberly High School as they plan and design a new decal for the new garbage truck.

**Library Director**

Director Selwitschka was not in attendance at this meeting. There were no questions or comments regarding her report.

**Community Development Director / Administrator**

Director Mahoney stated there is a consideration of the revised development agreement for the Rivers Edge subdivision that will be presented at an upcoming meeting in an open session. The developer for the Blue at the Trails Development is working on financing for the construction with the bank. Updates to the site plan are in the works. Director Mahoney has a meeting scheduled with US Venture coming up to discuss efforts related to their corporate office. There was discussion regarding Act 12 and the impact to the Village is minimal.

**Clerk – Treasurer**


Clerk Weyenberg stated that we are in the final stage of getting everything finalized for the tax bills. It's anticipated that the residents should see them hit their mailboxes within the next week or so. Staff took advantage of training opportunities in regards to elections and year-end payroll.

**Public Participation**

None

**Adjournment**

Trustee Hammen moved, Trustee Karner seconded the motion to adjourn. The motion carried by unanimous vote at 6:27 pm.

  
Jennifer Weyenberg  
Clerk-Treasurer

Dated 12/05/2023.

Drafted by ELZ

Approved by Village Board 12-11-23