

**VILLAGE OF KIMBERLY FIRE COMMISSION**  
**SPECIAL MEETING MINUTES**  
**July 24th, 2023**

**I. Call to Order**

A. Meeting was called to order at 6:00pm by Fire Chief Jim Hietpas

**II. Roll Call**

|                |                  |             |                   |
|----------------|------------------|-------------|-------------------|
| Rick Weyenberg | Jolene Van Thiel | Ken Schultz | Chief Jim Hietpas |
| Courtney Huss  | Josh Young       |             |                   |

**III. Resignation**

A. Board members reviewed the resignation letter from Bill Kerkhof Jr. as EMS Chief effective July 31st, 2023.

**VI. Assistant EMS Director**

A. The Fire Chief approached the board with a request to add/appoint an Assistant EMS Director - all members in favor.

**VII. Closed Session**

Move into Closed Session per WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

A. Motion to move into closed session at 6:15pm - Jolene Van Thiel, second Ken Schultz

B. Interviewed candidates for EMS Director and Assistant Director (4).

C. Motion to reconvene into open session and Adjourn meeting at 7:59pm by Jolene Van Thiel, second Josh Young - all approved.

**VIII. Appointments**

A. Terri Smith was appointed as EMS Director, and Tyler Huss was appointed as Assistant EMS Director for the Village of Kimberly effective July 31st, 2023.