

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION**  
**MINUTES**  
**August 8, 2023**

Chairman Johnson called the meeting to order at 11:00 am. Commissioner Steinen, Hanson, and Hietpas appeared in person. Also attending the meeting were Administrator Mahoney, Water Superintendent Verstegen, and Utility Billing Clerk Firchow.

**Approval of Minutes from the July 11, 2023, Meeting**

Commissioner Steinen moved, Hanson seconded the motion to approve the Water Commission minutes of the July 11, 2023, meeting. The motion carried by unanimous vote of the Commission.

**Approval of Bills and Claims for the month of June 2023**

Commissioner Steinen moved, Hietpas seconded the motion to approve the bills and claims for June 2023. The motion carried by unanimous vote of the Commission.

**Financial Reports for the month of June 2023**

The Financial Statements for the month of June 2023 were presented. Commission Hietpas questioned the origin of other revenues, discussion followed that the source was believed to be funding from the private lead service project.

**Approval of Certificate for Payment #1 to V & T Painting, LLC in the amount of \$76,000.00 for the Tower #2 Water Tank Repainting**

Superintendent Verstegen noted that the payment includes two separate payments, one to V & T Painting, LLC and Tnemec Company, Inc. in the amount of \$21,354.10 and another to V & T Painting, LLC in the amount of \$54,645.90. Superintendent Verstegen also reported that the quality of work has been passable and McMahon Associates, Inc. has been on site nearly every day. Administrator Mahoney stated she had discussed concerns regarding project communication with Engineer Kellner. Commissioner Hanson questioned if we could contract another service to complete the job for the second tower painting if V & T Painting, LLC is found to be unsatisfactory. Superintendent Verstegen reported that work has been satisfactory and has been inspected at each phase of the process but does recommend the allowance for a generator be removed. There was discussion if we were paying a contractor's marked up price as we are making payment directly to the vendor. Commissioner Steinen moved, Hietpas seconded the motion to approve the Certificate of Payment #1 to V & T Painting in the amount of \$76,000.00 with the split of payment. The motion carried by unanimous vote of the Commission.

**Superintendent's Report of prior month's activities and project updates**

Superintendent Verstegen reported that the wet interior priming on Tower #1 has started and anticipates that it will become noisier once the dry interior and exterior processes start. Pricing will be obtained for the new generator at Tower #2 and does not anticipate a need for a generator

at Tower #1, noting that power comes from the Street Department building and the new building plans include an onsite generator. Updates on the John Street Well included that the well is back online, quarterly sampling showed bad bacteria, additional chlorine has been added noting that the bacteria has been treated, water going out is without the bacteria, and that crews will continue working to clear the well. Following last month's discussion on conferences, a handout was provided with information about available conferences. Also presented was a Daily Contractor Log showing a record of dates, times, and notes of observed tasks/progress of the Tower #2 Painting Project.

**Approval of 2024-2028 Water Utility Capital Improvement Plan**

Administrator Mahoney reported that the Village Board raised concerns with moving up the Roger Street project to 2024 and is presenting that this project be moved back to 2028. Additionally, a project for utility work for CTH N/Washington Street will be added and scheduled for 2026. Commissioner Hanson moved, Steinen seconded the motion to recommend the approval of the 2024-2028 Water Utility Capital Improvement Plan. The motion carried by unanimous vote of the Commission.

**2024 Budget Process**

Administrator Mahoney reviewed the 2024 Budget Process, reporting that the audit is still pending therefore the budget is based on preliminary numbers and anticipates adjustments from the audit. 2024 Budget Guidance and Budget Calendar were presented. Administrator Mahoney requested a special meeting be scheduled for October 24, 2023, at 11:00 am to review the budget. The meeting scheduled for October 10, 2023, would remain scheduled.

**Unfinished Business**

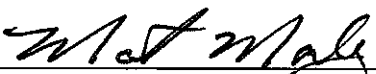
Commissioner Hietpas informed the Commission that he may not be present at the September 12, 2023, meeting.

**New Business**

None

**Adjournment**

Commissioner Steinen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:40 am.

  
Maggie Mahoney  
Secretary

Dated August 14, 2023

Drafted by MMF

Approved by Water Commission on 9-12-23