

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
May 15, 2023**

The meeting was called to order at 5:00pm by Library Board Vice-President Rose Vander Velden. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Rose Vander Velden, Barbara Wentzel, Dave Hietpas, Phil Yunk

Members Absent (excused): Corinne Herro

Others present in Person: Maggie Mahoney, Holly Selwitschka

Motion by Hietpas, seconded by Wentzel to approve the minutes of the April 17, 2023 meeting. Motion carried by unanimous vote.

Motion by Wentzel, seconded by Yunk to approve the current bills and financial reports as written. Motion carried by unanimous vote.

Motion by Wentzel, seconded by Yunk to renew Envisionware service contract. Motion carried by unanimous vote.

A brief discussion was had about the modifications to Homebound Delivery Service policy that needs legal approval before the board adopts. Holly shared the current meeting room policy and asked the board to review it for further discussion.

Director Report: Holly updated the board on the hiring process for summer help.

Items for the Next Meeting: Home-bound Delivery and Meeting Room policies, officer elections

Motion by Hietpas, seconded by Yunk to enter Closed Session per WI State Statute s.19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation date of an employee.

Library Board Members, Selwitschka, and Mahoney entered closed session at 5:20pm.

Motion by Hietpas, seconded by Wentzel to end closed session. Closed session ended at 5:42pm.

Motion by Yunk, seconded by Wentzel to adjourn. Meeting was adjourned at 5:42pm.

Submitted by: Holly Selwitschka, Library Director