

**MINUTES OF THE MEETING OF THE  
KIMBERLY PUBLIC LIBRARY BOARD**

**April 17, 2023**

The meeting was called to order at 5:02pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Rose Vander Velden, Barbara Wentzel, Dave Hietpas

Members Absent (excused): Phil Yunk

Others present in Person: Holly Selwitschka

**Motion by Wentzel, seconded by Hietpas to approve the minutes of the March 20, 2023 meeting. Motion carried by unanimous vote.**

**Motion by Vander Velden, seconded by Hietpas to approve the current bills and financial reports as written. Motion carried by unanimous vote.**

**Director Report:** Holly brought forward several points for discussion and some brief discussion was had on each topic including: upcoming library closings, Village of Kimberly updates regarding generator installation and public works building project, increasing expense and system-wide concerns surrounding Hoopla, library strategic plan and information about state-wide research on library space needs, cosmetic updates to the library and introduction of coffee service, and general personnel additions and modifications.

As a result of the discussions, Holly agreed to write a newsletter article about how Hoopla works and bring more statistical information to the next meeting about how Hoopla is being used and it was decided to hire 2 student aids for the summer, rather than 1, and move forward with the fulfillment of an open Library Assistant I position in the fall.

The Library Board reviewed and discussed the proposed Homebound Delivery Policy. Herro asked to strike the exception to the eligibility rule so that only Village of Kimberly residents are eligible for the service to make it more manageable. The policy is awaiting further information regarding insurance requirements and was not yet approved at this time.

**Items for the Next Meeting:** New policies to consider: Home-bound Delivery, Meeting Room Use, Service Animals, and Weather-related closings.

Hietpas left the meeting at 5:56pm.

**Motion by Vander Velden, seconded by Wentzel to adjourn. Meeting was adjourned at 6:01pm.**

Submitted by: Holly Selwitschka, Library Director