

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION**  
**MINUTES**  
**APRIL 11, 2023**

Chairman Johnson called the meeting to order at 11:00 am. Commissioner Steinen, Hanson, and Hietpas appeared in person. Also attending the meeting were Administrator Mahoney, Water Superintendent Versteegen, Director of Public Works Ulman and Utility Billing Clerk Firchow.

Commissioner Hanson moved, Steinen seconded the motion to approve the minutes of the March 14, 2023, meeting. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hietpas seconded the motion to approve the bills and claims for February 2023. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hanson seconded the motion to approve the financial statements for February 2023. The motion carried by unanimous vote of the Commission.

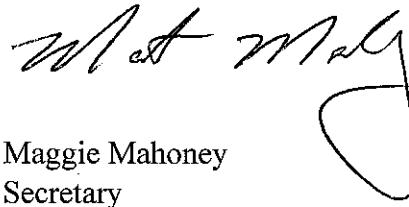
Reviewed contract awarded for the 2023 Sunset Drive Sanitary, Water and Storm Sewer Construction, McM. No. K0001-09-22-00637-02. Administrator Mahoney reported that the bid came in under what was projected.

Superintendent Versteegen reviewed the draft Specifications Manual for Tower #2, Elevated Water Tank Repainting. He reported that the advertisement for bids is set to go out with a bid date of May 4, 2023, and anticipates the bids will be presented for approval to the Water Commission at the May 9, 2023, meeting. There will be additional items added to the Specifications to address needed updates. Temporary tower plans have been completed. Well #1 has a bit buried and crews are working to remove debris and retrieve the bit. He has requested a full status report and has not received the requested update. Spring flush starts next week, there was a break on John Street, locates have increased, and the development on North Wilson has connected to water. The Consumer Confidence Report has been completed and will be available for review at the May 9<sup>th</sup> meeting. Additional discussion regarding unsatisfactory response and updates from the current repair company working on Well #1.

Under unfinished business Administrator Mahoney updated the Water Commission on the audit, reporting that the audit has not yet occurred and will tentatively take place next week. Administrator Mahoney also reported that the auditors are aware of the May 1<sup>st</sup> deadline and have the materials needed.

Under new business, Utility Billing Clerk Firchow reported that she will not attend the next meeting.

Commissioner Steinen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:16 am.

  
Maggie Mahoney  
Secretary

Michelle Firchow

Drafted April 12, 2023

Approved by Water Commission on May 9, 2023