

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
May 16, 2022**

The meeting was called to order at 5:01pm by Library Board President Corinne Herro.

The meeting was held in Meeting Room #1 of the James J. Siebers Memorial Library with an option to attend via Zoom.

Members present: Corinne Herro, Dave Hietpas, Rose Vander Velden, Phil Yunk, and Barbara Wentzel

Others present: Holly Selwitschka

**Motion by Vander Velden, seconded by Wentzel to approve the minutes of the April 18, 2022 meeting.
Motion carried by unanimous vote.**

Holly gave a brief review of the financial report. There was a brief discussion about hiring a part-time temporary seasonal library clerk to help with circulation duties throughout the summer.

Motion by Yunk, seconded by Wentzel to approve the current bills and financial report as written. Motion carried by unanimous vote.

Holly shared some developments about county requests for funding. Bradley Shipps, OWLS system director, will be in attendance at the June meeting to answer questions.

The Library Board discussed future CIP project and reached a consensus that carpet replacement, painting, and book drop repair are needed improvements with carpet replacement being the top priority.

Holly reviewed her director's report.

**Motion by Vander Velden, seconded by Wentzel to approve the Kimberly Public Library Teacher Card Policy.
Motion carried by unanimous vote.**

Holly updated the library board on the shared strategic planning process with the Village. A consultant has been hired. In order to meet the terms of the grant requirement in a timely manner, Holly will host an open house on Tuesday, May 31 to encourage community engagement in the process and gather input for strategic planning from attendees. Invitations, a press release, and advertising will be sent out by the end of the week.

The next meeting will be Monday, June 20 at 5:00pm in the James J. Siebers Memorial Library Meeting Room. Topics for discussion include taking a closer look at library usage statistics including circulation of physical and electronic materials and volunteer hours; continued work in strategic planning.

Motion by Vander Velden, seconded by Yunk to adjourn. Meeting was adjourned at 6:00pm.

Submitted by:
Holly Selwitschka, Library Director