

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
January 17, 2022**

The meeting was called to order at 5:04pm by Library Board President Corinne Herro.

The meeting was held in Meeting Room 1 of the James J. Siebers Memorial Library with an option to attend via Zoom.

Members present: Corinne Herro, Barb Wentzel, Rose Vander Velden, Dave Hietpas, and Phil Yunk

Others present: Holly Selwitschka

Motion by Vander Velden, seconded by Wentzel to approve the minutes of the December 20, 2021 meeting. Motion carried by unanimous vote.

Selwitschka went over the end of year finances with the Library Board. After the last of the bills are in, the amount over will be more than \$40,000. Lines over budget that have been increased to accommodate the library's needs in 2022 include Personnel, supplies, and Digital Collections. The book budget will need to be monitored more closely in 2022, as that line did not receive an increase and was over budget in 2021. Additionally, some revenues that were planned for 2021 will actually be deposited in 2022. The library did not receive support from the Friends of the Kimberly Library in 2021, as they were not yet operational and available to support the library, but support will be available in 2022. The budget year will officially close with the library's board's acceptance of the audit this spring.

Motion by Vander Velden, seconded by Wentzel to approve the December bills and financial report as written. Motion carried by unanimous vote.

Holly briefly reviewed her director's report and elaborated on a few personnel items: Jill celebrates her 5-year anniversary with the library; Ann is expecting a granddaughter in March, Tracy is expecting her first child in May. The community garden will be named in honor of Sally Grady.

Motion by Hietpas, seconded by Yunk to approve the release of the full balance of funds being held in the Kimberly Library Trust account on behalf of the Friends of the Kimberly Public Library in the amount of \$10,835.44.

Motion passed with Roll Call Vote:

Hietpas – aye

Yunk – aye

Vander Velden – aye

Wentzel – aye

Herro - aye

Library Board members discussed the schedule of holiday closings.

Motion by Vander Velden, seconded by Wentzel, to follow the Village of Kimberly Schedule of Holiday office closings, excluding weekends, from this point forward. Motion carried by unanimous vote.

Unfinished and New Business:

- Hietpas shared an article from the Smithsonian magazine regarding unique services provided by the Memphis Public Library.
- Herro asked Selwitschka to research the option of keeping the library open until 8pm at least one night per week.

The next meeting will be Monday, February 21 at 5:00pm in the James J. Siebers Memorial Library Meeting Room 1. Topics for discussion should include the library's Annual Report and year-end statistical reports.

Meeting was adjourned by Library Board President Corinne Herro at 5:36pm.

Submitted by:

Holly Selwitschka, Library Director