

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
November 15, 2021**

The meeting was called to order at 5:02 pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 of the James J. Siebers Memorial Library with an option to attend via Zoom.

Members present: Corinne Herro, Rose Vander Velden, Barb Wentzel, and Dave Hietpas

Members Absent: Phil Yunk (excused)

Others present: Holly Selwitschka

Motion by Vander Velden, seconded by Wentzel to approve the minutes of the October 18, 2021 meeting. Motion carried by unanimous vote.

Motion by Wentzel, seconded by Herro to approve the current 2021 bills and financial report. Motion carried by unanimous vote.

Holly highlighted some items on the director's report:

- Once the 2022 budget proposal is approved then personnel changes effective January 1 can be put into motion. The library board recommended Holly work with Dani to post the open library assistant position.
- Donuts and coffee were provided to high school staff in a gesture of support and encouragement. The effort was organized by Jenny.
- Holly participated in delivery of senior meals on wheels with other Village staff and volunteers.
- Holly introduced Kanopy with a flyer of information. The video streaming service for public libraries was purchased by Overdrive and Holly is awaiting a quote, but may need to commit before the next board meeting; although the timing is unlikely. Board members requested Holly to see about getting a trial of the service.
- Holly asked for board feedback about student and county representation on the library board. Board members are confident with their make-up at this time.

Motion by Hietpas, seconded by Wentzel to approve the Full Time Adult Services Librarian Job Description.

No new or unfinished business was discussed.

The next meeting will be Monday, December 20 at 5:00 pm in the James J. Siebers Memorial Library Meeting Room 1. Board indicated that if no new business or urgent business presented itself, the December meeting may be canceled.

Motion by Vander Velden, seconded by Wentzel, to adjourn at 5:28 pm. Motion carried by unanimous vote.

Submitted by:

Holly Selwitschka, Library Director