

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
JULY 13, 2021**

Commissioner Price called the meeting to order at 11:00 am. Commissioners Hanson, Johnson Price and Stienen appeared in person. Also attending the meeting were Administrator Block, Operations Director Dannhoff, Water Superintendent Verstegen and Erickson & Associates Auditor Jason Vollrath.

Commissioner Hanson moved, Johnson seconded the motion to approve the minutes of the June 1, 2021, meeting as presented. The motion carried by unanimous vote of the Commission.

Commissioner Stienen moved, Hanson seconded the motion to approve the bills and claims for the month of June. The motion carried by unanimous vote of the Commission.

Commissioner Johnson moved, Stienen seconded the motion to approve the financial statements for the month of June as presented. The motion carried by unanimous vote of the Commission.

Erickson & Associates Auditor Jason Vollrath summarized the findings of the annual audit of the Water Utility's financial statements. Operating revenue has increased reflecting the full impact of the 2019 water rate increase. Vollrath noted that the ratio of operating income to average net investment should be around 7%. The utility's ratio is 6.95%. Anything below the 7% ratio would suggest a rate increase is needed.

Commissioner Johnson moved, Hanson seconded the motion to approve the 2020 Water Utility Audit by Erickson and Associates as presented. The motion carried by unanimous vote of the Commission.

Administrator Block presented the final Village of Kimberly Water Utility Capital Improvement Program for 2022-2026. Water mains will be replaced in the Sunset Park neighborhood beginning in 2023 through 2026. In addition because of the poor condition of the water main along Kimberly Avenue, the water main will be replaced from Railroad Street to Washington Street, the bulk of which will be paid with American Rescue Plan funds. There is also a proposal to repurpose former Well #1 reservoir area into a storage space in 2026. Also in 2026 there will be spot water relays along Third Street from Washington Street to John Street.

Commissioner Stienen moved, Johnson seconded the motion to approve the 2022-2026 Water Utility Capital Improvement Program as presented. The motion carried by unanimous vote of the Commission.

Superintendent Verstegen reported that there are no major maintenance projects. The utility is upgrading its computer at John Street to support the Meter Data Manager (MOM) software program. Water operators will soon be changing residential water meters again. Letters were sent advising residents of the upcoming change. Superintendent Verstegen noted that the south end of the Village continues to be a problem for water leaks. The Utility shows a higher rate of unaccounted for water, partly because of a change in reporting required by the Public Service Commission in which water main breaks must be categorized as "unaccounted". Last year the

Village experienced several large water breaks along Kimberly Avenue and Wilson Avenue. Next month Superintendent Verstegen will provide a water tower update with McMahon & Associates Brad Werner.

There was no Unfinished Business.

There was no New Business.

Commissioner Johnson moved, Stienen seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:27 am.

Danielle L. Block
Secretary