

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
June 21, 2021**

The meeting was called to order at 5:08pm by Library Board President Corinne Herro.

The meeting was held in Meeting Room 1 of the James J. Siebers Memorial Library with an option to attend via Zoom.

Members present: Corinne Herro, Rose Vander Velden, Phil Yunk, and Dave Hietpas

Members Absent: Barbara Wentzel (excused)

Others present: Holly Selwitschka

Minutes: Hietpas requested a correction to the time Hardginski left the meeting from 6:20 to 5:20pm.

Motion by Vander Velden, seconded by Yunk to approve the minutes of the May 17, 2021 meeting with the correction. Motion carried by unanimous vote.

Library Financial Reports: Holly reviewed the status of library financials year-to-date and shared projections for the year-end outlook. Correction to the revenue report: Change Kimberly Library's share of the joint library's remaining funds to \$40,712.60.

Motion by Vander Velden, seconded by Hietpas to approve the current 2021 bills and financial report with the change to the revenue report. Motion carried by unanimous vote.

Director's Report: Holly highlighted some of the items on the director's report. Most of the items in the report also appeared as agenda items. There was brief discussion on CIPA funding and filtering of library computers, summer volunteers, cross-over borrowing/ county billing, and library fines.

Motion by Yunk, seconded by Vander Velden, to adopt the proposed change to the Village of Kimberly Personnel Policy. Motion carried by unanimous vote.

Motion by Hietpas, seconded by Yunk, to accept the Spark Grant from the Community Foundation of the Fox Valley in the amount of \$1,400 to pay for the creation of a library community garden space. Motion carried by unanimous vote.

Closed Session: The Library board did not enter closed session. More time is needed to prepare the director review and to gather information regarding staff wage increases.

Motion by Hiepas, seconded by Yunk to table the discussion of mid-year merit-based wage increases to the July library board meeting. Motion was carried by unanimous vote.

There was no Unfinished or New Business to discuss.

Items for the Next meeting:

- Library Staff mid-year merit-based wage increases
- Closed Session for Library Director mid-year performance review
- Reports on library fines and the fine-free movement in libraries
- Library Use statistics and follow-up with budget check-up
- Provide an update of the Friends of the Library 501-C(3) status

The next meeting will be Monday, July 19 at 5:00pm in the James J. Siebers Memorial Library Meeting Room 1.

Motion by Hietpas, seconded by Yunk, to adjourn at 5:58 pm. Motion carried.

Submitted by:

Holly Selwitschka, Library Director