

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
APRIL 19, 2021**

The meeting was called to order at 5:00pm by Library Board President Corinne Herro.

The meeting was held in the Aspen Room of the Village Hall with an option to attend via Zoom.

Members present: Corinne Herro, Barbara Wentzel, Phil Yunk, Rose Vander Velden, and Dave Hietpas (arrived at 5:01)

Others present: Holly Selwitschka

March Library Board Minutes: Correct typo in the motion to approve the Internet policy to say the motion was seconded by Yunk, not Hietpas. Motion by Vander Velden, seconded by Wentzel to approve the minutes of the March 15, 2021 meeting. Motion carried by unanimous vote.

Hietpas joined the meeting at 5:01.

Motion by Wentzel, seconded by Yunk to approve the current 2021 bills and financial report. Motion carried by unanimous vote.

Director's Report: Holly highlighted some of the items on the director's report:

- Expanded services includes open bookdrop and replacement of seating; problem with some patrons not complying with mask requirement
- Update on Hoopla: a credit was applied from Master Card points and a price limit has been applied to audiobooks to try to manage monthly costs
- Staff Office Space: Timber Innovations has offered to donate the organization cabinet and asked that the library pay for the hardware only. Herro asked that the donation be acknowledged in the library newsletter.
- There was a brief discussion about in-house print management software. Holly will gather more information and report back to the board in May.

Library Fines: Discussion about when to reinstate fines. General consensus was to return to charging and collecting fines on June 1. The library board throughout the year will investigate the option of going fine-free; however, as fines were built into the revenue budget for 2021, the board would like to continue with fines to try to meet the revenue goal for the year. Another suggestion to meet the revenue goal is to make it easy for people to make small donations.

Motion by Wentzel to approve the changes to and adopt the Village of Kimberly Personnel Policy. Wentzel requested that Chapter 41 in the addendum be corrected to Chapter 43. Motion was seconded by Hietpas. Motion carried by unanimous vote.

Motion by Vander Velden to approve the Kimberly Public Library Materials Selection Policy and adopt the ALA Library Bill of Rights, Freedom to Read, and Freedom to View statements. Motion was seconded by Yunk. Motion carried by unanimous vote.

Motion by Wentzel to approve the Art Exhibit Policy. Seconded by Vander Velden. Motion was carried by unanimous vote.

New Business:

- Herro asked Holly about the Feeding America outreach at the library. Holly explained that the local chapter of Feeding America had asked the library for assistance in distributing free food boxes from their Farm to Family program on this side of Appleton. Holly agreed and asked people to pre-register for food boxes. The library served about 30 boxes each week for the past 2 weeks and this week is the last week of the service that is scheduled at this time.
- Holly announced the addition of a new bookclub “LitFix” as she’d had requests to join bookclub but the current club is at capacity. This club will meet the first Thursday of each month at 10am, led by Holly.
- Wentzel acknowledged the great work, positive attitudes, and resilience of the staff to adapt to all the changes over the past year and their ability to experience success through it all. Other board members agreed.

Items for the Next meeting:

- New policies for Volunteers and Donations
- Summer Reading Program Presentation from Ann and Tracy
- Reports on library fines and the fine-free movement in libraries
- In-house print management follow-up
- Revisit Schedule of Closed dates in 2021

The next meeting will be Monday, May 17 at 5:00pm in the Aspen Room of the Village Hall.

Motion by Vander Velden, seconded by Wentzel, to adjourn at 5:54 pm. Motion carried.

Submitted by:

Holly Selwitschka, Library Director