

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
MARCH 1, 2021**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Library Director Selwitschka, Operations Director Dannhoff, Community Enrichment Director Femal, McMahon Engineer Werner, one resident and a member of the media. Fox Valley Metro Police Chief Meister and one resident appeared by teleconference.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the February 1, 8 and 15, 2021 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the bills and claims for the month of February 2021. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the financial statements for the month of February 2021. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Joint Library Board – December 1, 2020 and February 16, 2021
Plan Commission – February 16, 2021
Kimberly Library Board – February 15, 2021
Water Commission – February 2, 2021

Trustee Trentlage moved, Weber seconded the motion to approve Contract Change Order #1, for the 2021 Cedars Concrete Crushing (McM. No. K0001-9-20-00815) Vinton Construction Co., for the purchase of crushed concrete material from the Village of Kimberly in the amount of \$51,595.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Amendment One to the Community Development Investment Grant Agreement between the Wisconsin Economic Development Corporation and the Village of Kimberly. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve Certified Survey Map 420/424/438 S. Washington Street, consistent with the recommendations of the Plan Commission. After a brief discussion, the motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Ordinance 3, Series of 2021, an Ordinance repealing § 14-5, “Library Board” and renumbering § 14-5.1, “Village of Kimberly Library Board”, Chapter 14, Boards and Commissions. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Ordinance 4, Series of 2021 an Ordinance adding § 525-57I, “Front, street yard parking” to “Other specific conditional uses”, Article V,

Conditional Uses, Chapter 525, Zoning. After a brief discussion regarding vision triangles and distance, the motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve Ordinance 5, Series of 2021 an Ordinance amending § 525-66 Storage and Parking of Recreational Vehicles and § 525-67, Storage of Trucks, Tractors, Road Machinery and Trailers, Chapter 525, Zoning. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Ordinance 6, Series of 2021 an Ordinance amending § 525-72A and adding § 525-72B(8) to “Signs permitted”, Article III, Signs and Billboards, Chapter 525, Zoning. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Ordinance 7, Series of 2021 an Ordinance repealing and recreating Subsection 525-93B, “Accessory uses and structures”, Article XI, Accessory Uses and Structures; Fences and Hedges, Chapter 525, Zoning. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Ordinance 8, Series of 2021 an Ordinance adding § 525-96H(1)(a)[5] and § 525-96H(1)(c)[3] concerning the design and construction of fences and hedges to Article XI, Accessory Uses and Structures; Fences and Hedges, Chapter 525, Zoning. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Hammen seconded the motion to approve Ordinance 9, Series of 2021 an Ordinance modifying and adding definitions to § 525-134, “Definitions and word usage”, Chapter 525, Zoning. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department reported that an offer has been made to an additional hire for the Community Service Officer program. There are several Metro K-9 Foundation events coming up in 2021, these fundraising events will assist with annual maintenance costs for the K-9 program. The Department has applied for a UTV through a grant program and will be taking delivery near the end of March. Fox Valley Metro updates will be discussed during the “Fresh Take Program” on AM 1150 WHBY on Wednesday, March 10.

Director of Operations Dannhoff reported that the application period has closed for the Street and Park Operator Entry level position. Over twenty applications were received and will be evaluated for interviews. The property at 337 Karlyn Street has been monitored closely for nuisance complaints by Fox Valley Metro and the Village. The property owner has taken steps to correct the issues with the tenant. The property will continue to be monitored by Fox Valley Metro Police Department.

Community Enrichment Director Femal reported that the Village is participating in the Statewide Community Fitness Challenge. Participants can register through the Village’s website.

Library Director Selwitschka reported that the last meeting of the Joint Library Board occurred in February. The Kimberly Library was featured on NBC26 for the reopening of library services. Laptops are now being circulated through the library and made possible through a grant.

Administrator Block reported that the Village is featured in the March issue of InSight magazine. The magazine article focuses on current development highlights in the Fox Cities area.

Administrator Block reported that the Special Edition KimTalk featuring information on the 2021 Revaluation will be sent to property owners at the end of March.

There was no unfinished business.

Under new business, Mr. Klarner questioned if the timing of traffic signal lights could be investigated at the intersection of CTH N and Maes Avenue. Director Dannhoff will work with County staff and the traffic signal maintenance contractor, ElmStar, to gather further data on the timing of the signal and if improvements can be made.

Trustee Hammen moved, Gaffney seconded the motion to move into Closed Session pursuant to Wis. Stat. §19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee and (e) to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; namely to discuss recruitment and TID 6 Developer Agreement negotiations. The motion carried by unanimous vote and the Board went into Closed Session at 6:26 pm.

Trustee Hammen moved, Gaffney seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 7:17 pm.

Trustee Hammen moved, Weber seconded the motion to adjourn. The motion carried by a unanimous vote and the Board adjourned at 7:17 pm.


Danielle L. Block
Administrator/Clerk

