

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
OCTOBER 5, 2020**

President Pro Tempore Hammen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Hietpas, Hruzek, Trentlage and Weber. President Kuen and Trustee Gaffney were absent and excused. Also present were Administrator Block, Operations Director Dannhoff, Fox Valley Metro Police Chief Meister, Midwest Expansion Developer Jeff Noeldner, Stein's Garden representatives, two residents and a member of the media. Community Enrichment Director Femal and Library Director Thiry appeared by teleconference.

Trustee Trentlage moved, Weber seconded the motion to approve the minutes of the September 14, 21 and 28, 2020 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hietpas seconded the motion to approve the bills and claims for the month of September 2020. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Weber seconded the motion to approve the financial statements for the month of September 2020. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hietpas seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Plan Commission – September 15 and 29, 2020
Kimberly Library Board – September 21 and 28, 2020
Sex Offender Residence Board – September 28, 2020

Trustee Trentlage moved, Weber seconded the motion to approve Stein's Garden & Home, Cobblestone Lane's new store foundation, parcel 250-095017, as recommended by the Plan Commission. The motion carried by unanimous vote of the Board.

Trustee Hruzek moved, Trentlage seconded the motion to approve the site and architectural review of The Roots Multi-Family Development, Phase II, on White Cedar Parkway as recommended by the Plan Commission. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hruzek seconded the motion to approve a Planned Unit Development which includes a lounge at 100 W. Papermill Run as recommended by the Plan Commission. The motion carried by unanimous vote of the Board.

The Board discussed the draft Village budget for 2021. Administrator Block reminded the Board that the Joint Budget meeting with Little Chute will be on October 19, 2020. The meeting will be hosted by Little Chute and the Kimberly Board will attend virtually in the Kimberly Council Chambers. Administrator Block indicated that the Village has not yet received the final equalized value ratio from the State, but estimates it will be around .85. Falling below the equalized value of one (1.0) will have an impact on the tax rate. The budget proposal includes increasing the hours of two administrative assistants to full-time to provide support to the Street Department, and succession planning in anticipation of the retirement of the Fiscal Manager. Administrator Block

noted that general revenue is down because of the impact of COVID-19. Final budget documents will be presented to the Board on October 12, 2020.

Trustee Trentlage moved, Weber seconded the motion to approve Certificate for Payment #4, for Papermill Run Utilities & Street Grading/Graveling (Contract McM. No. K0001-9-20-00233) to Donald Hietpas & Sons, Inc. in the amount of \$112,718.16. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department advised the Board that new patrol officer Tyler Marquardt will start on October 12, 2020. This will bring the department back to full staffing level. Officer Marquardt has prior law enforcement experience. The department continues to collect unused medication in its lobby drop box and to date has collected 222 pounds of unused medication.

Director of Operations Dannhoff informed the Board that leaf collection began last week.

Community Enrichment Director Femal pitched a suggestion to the Board to have Westside Elementary students select the theme for the new Splash Pad at Sunset Beach. As an exercise in the election process, the students will have a choice of three themes and will “elect” the theme they want. The Board expressed support for the idea. Director Femal notified the Board that the Fall/Winter edition of Kim-Talk will be mailed out next week. The Heart of the Valley partnership will be rebranding, recruiting and refocusing on Fox Valley issues. There will be a virtual meeting on October 27, 2020 of the Fox Cities Greenways in conjunction with its community partners highlighting the trail projects in the Fox Valley, providing drone footage of Kimberly and including a guest speaker from Imagine Fox Cities. Anyone interested in attending the meeting should contact Director Femal or the Parks & Rec department. Director Femal confirmed that the electronic recycling event will be held on October 24, 2020, from 9:00 am to 12:00 pm at the boat landing in Sunset Park.

Library Director Thiry advised the Board that the library is still working on obtaining outside Wi-fi access. He shared some of the activities and events the library participated in September and indicated that the Fox Cities Books Festival will be going virtual in October.

Administrator Block noted the TID 5 and 6 projects the Board took action on this evening in highlighting the development that continues in the Tax Incremental Financial Districts. The forthcoming Kim-Talk will showcase the Cedars development.

Administrator Block indicated that the League of Wisconsin Municipalities’ annual conference will be held virtually this week. The conference seminars will be broadcasted in the Council Chambers for trustees to attend if they choose. Meanwhile, the office is gearing up for in-person voting beginning on October 20 and ending on October 30, 2020. Absentee voting continues at a high rate of participation.

Under unfinished business, Trustee Hruzek inquired about the proposed budget cost of \$11,000 to purchase 100 garbage and recycling carts. There was discussion on the need for larger recycling carts. Administrator Block pointed out that the cost of replacement carts to residents has not risen


and is only ten dollars (\$10.00). This may be a fee that the trustees may want to consider increasing to help cover the costs the Village incurs.

There was no new business.

Trustee Trentlage moved, Hieptas seconded the motion to move into Closed Session pursuant to Wis. Stat. §19.85(1)(e) to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in this instance, TID 5 & 6 Developer Agreement negotiations. The motion carried by unanimous vote and the Board went into Closed Session at 6:49 pm.

Trustee Trentlage moved, Hruzek seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 7:02 pm.

Trustee Trentlage moved, Hietpas seconded the motion to adjourn. The motion carried by a unanimous vote and the Board adjourned at 7:02 pm.


Danielle L. Block
Administrator/Clerk