

REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
AUGUST 3 2020

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Operations Director Dannhoff, Community Enrichment Director Femal, Library Director Thiry, Fox Valley Metro Police Chief Meister, McMahon Engineer Werner, three residents and a member of the media.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the July 6, 13, 20 and 27, 2020 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the bills and claims for the month of July 2020. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the financial statements for the month of July 2020. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Police Commission – February 11, 2020

Plan Commission – Amended Minutes June 16, 2020

Water Commission – July 7, 2020

Trustee Trentlage moved, Hammen seconded the motion to approve Resolution Number 17, Series of 2020, a resolution authorizing an amendment to the Village of Kimberly Flexible Compensation Plan with BESTflex to permit election changes due to COVID-19. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Ordinance No. 4, Series of 2020, a resolution amending the municipal code of the Village of Kimberly by adding Section 364-6.1, “Public Nuisance Affecting Property Usage” to Chapter 364, Nuisances. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the 2021 – 2025 Village of Kimberly Capital Improvement Plan. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Weber seconded the motion to approve Certificate for Payment #4 for Helen Street Sanitary, Storm and Water Relay (McM. No. K0001-9-19-00781) to Donald Hietpas & Sons, Inc. in the amount of \$87,518.37. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #1 for 2020 Mini-Storm Construction Willow Street: Kimberly Avenue to Railroad (McM. No. K0001-9-19-00745) to Roger Bowers Construction Co., Inc. in the amount of \$210,067.71. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Certificate for Payment #6 for Main Mill Buildings Demolition (McM. No. K0001-9-18-00865) to The MRD Group in the amount of \$41,854.59. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion to approve Change Order #3 for 2020 Concrete Street Reconstruction Helen Street and Papermill Run (McM. No. K0001-9-19-00746) to Vinton Construction Co. in the amount of \$97,706.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the “Class B” Fermented Malt Beverage and Liquor License for the term of August 3, 2020 – June 30, 2021 as presented. The motion carried by unanimous vote of the Board.

<u>Name and Address</u>	<u>Business Address</u>
Two Bucks Only, LLC Bruce Hawley, Agent 503 Homestead Trail, Kimberly	Two Bucks 759 Truman St Kimberly

Trustee Hammen moved, Weber seconded the motion to approve the New Agent request for Kwik Trip, Inc. as presented. The motion carried by unanimous vote of the Board.

<u>Name and Address</u>	<u>Business Address</u>
Shannon Otte 2525 S Jason Dr Appleton, WI 54915	Kwik Trip, Inc. DBA Kwik Tip #405 701 Schelfhout Ln, Kimberly

Chief Meister from Fox Valley Metro Police Department reported that the department is taking applications for Crossing Guards in anticipation of schools reopening for in-person instruction. Chief Meister also noted that the Foundation Board which will helm the fundraising efforts for Metro’s K-9 acquisition was elected on July 30, 2020.

Director of Operations Dannhoff reported that the east lane of Helen Street will be paved on August 4 and the west lane on August 1, 2020. The storm sewer replacement east of the Omya property will begin on August 17, 2020. Test holes have been drilled to check for any possible subsurface ground water issues that may impact improvements scheduled for next year.

Community Enrichment Director Femal highlighted the fantastic mural that Summer Assistant Hallie Dix completed for the Lincoln Street Pump House. The PostCrescent wrote a feature article on it and published several pictures of the mural. Additional mural artwork will be forthcoming from Ms. Dix with the assistance of Kimberly students showcasing a PaperMaker theme.

Library Director Thiry indicated that the library is allowing people to use the computers by appointment. A soft opening of the library will be considered by the Joint Library Board when it meets on August 4, 2020. The transition to an integrated library system (ILS) will occur in August 2020. The implementation to a new platform is scheduled for August 15, 2020.


Administrator Block reported on Community Development matters, noting that the Department of Revenue released its preliminary equalized values on development. The Village increased growth overall by 4.63%. The tax incremental financing districts increased in growth as follows: TID 4 - 2%, TID 5 - 2%, and TID 6 - 107%.

Administrator Block informed the Board that budget planning has begun and a joint budget meeting will be scheduled with Little Chute's Board of Trustees. She also reminded everyone that Election Day for the Partisan Primary is August 11, 2020.

Under unfinished business, President Kuen noted that 640 yard waste permits have been issued and wondered if there had been any issues. Director Dannhoff responded that there has only been one negative incident and it has been addressed.

There was no new business.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:24 pm.


Danielle L. Block
Administrator/Clerk