

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
JULY 6, 2020**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hruzek, Trentlage and Weber. Trustee Hietpas appeared by teleconference. Also present by remote teleconferencing was Library Director Thiry. Administrator Block, Operations Director Dannhoff, McMahon Engineer Werner, Mr. Driessen, Mr. Klarner and Mrs. Hebbe attended in-person.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the June 1, 18, 15 and 22, 2020 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the bills and claims for the month of June 2020. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the financial statements for the month of June 2020. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Fire Commission – June 15, 2020
Joint Review Board – June 18, 2020
Joint Library Board – May 19, 2020
Kimberly Library Planning Committee – June 15, 2020
Plan Commission – June 16, 2020
Water Commission – June 2, 2020

Trustee Trentlage moved, Hammen seconded the motion to approve the Certified Survey Map (CSM) vacating the present street between Sidney Street and Wilson Street, as recommended by the Plan Commission. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the four (4) CSM's re-dedicating the Papermill Run right-of-way between Sidney Street and Wilson Street, as presented and recommended by the Plan Commission. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hruzek seconded the motion to approve the purchase of a 29-place READY RACK bunker gear storage system in the amount of \$6,500.00, to be funded by the 2020 Fire Department Annual Budget. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Trentlage seconded the motion to approve the major pump repair invoice for Fire Engine 3521 to District 2, Inc. in the amount of \$13,463.63, to be funded by the Fire Department Trust Fund. A roll call vote was taken with 7 ayes, and 0 nays and the motion carried.

Trustee Trentlage moved, Gaffney seconded the motion to approve Resolution No. 15, Series of 2020, a resolution reestablishing a library in the Village of Kimberly. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Resolution No. 16, Series of 2020, a resolution authorizing Tax Incremental District (TID) No. 4 to pay off a 2005 loan from the Village of Kimberly. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Ordinance No. 3, Series of 2020, a resolution amending the municipal code of the Village of Kimberly by adding Section 14-5.1, "Village of Kimberly Library Board" to Chapter 14, Boards and Commissions. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Hruzek seconded the motion to approve the Sunset Beach Splash Pad and Master Planning contract to Parkitecture + Planning, Inc. in an amount not to exceed \$13,280.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion to approve Certificate for Payment #5 for Main Mill Demolition, McM. No. K0001-9-18-00865 to The MRD Group in the amount of \$160,845.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion to approve Certificate for Payment #2 for Treaty Park Landscaping (McM. No. K0001-9-18-00451) to Property Solutions Contracting in the amount of \$7,500.00. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #3 for Helen Street Sanitary, Storm and Water Relay (McM. No. K0001-19-00781) to Donald Hietpas & Sons, Inc. in the amount of \$32,595.73. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hammen seconded the motion to approve Certificate for Payment #3 for Papermill Run Utilities & Street Grading/Graveling (McM. No. K0001-9-20-00233) to Donald Hietpas & Sons, Inc. in the amount of \$33,582.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve a Solicitor's Permit for Tasty Treats Ice Cream. The motion carried by unanimous vote of the Board.

<u>Name</u>	<u>Address</u>	<u>Employer</u>
Charanjit Kaur	601 N Badger Ave., Appleton	Tasty Treats Ice Cream

Chief Meister from Fox Valley Metro Police Department was away and there were no additional discussion items regarding his written report.

Director of Operations Dannhoff reported to the Board that Hietpas & Sons will begin an emergency storm sewer repair of the 42" storm sewer that collapsed near the Washington Street Bridge toward the end of the month. Last week the Willow Street storm sewer was cleaned and televised because of complaints of water flowing back into the street. It was discovered that the outflow into the railroad ditch was clogged. Director Dannhoff noted that the new trees recently planted by the Village are being watered daily because of the current hot dry weather.

Community Enrichment Director Femal was unable to attend this evening's meeting. Administrator Block noted that thanks to Director Femal's hard work in grant writing, the Village obtained \$137,250 in grants for the trail way system. The Village is the recipient of \$117,250 from the Wisconsin DNR

Stewardship Fund, \$10,000 from Fox Cities Greenways Inc. and \$10,000 from Outagamie County Greenways. The money will be used to assist in completing the Railroad Street trail connection with the Cedars and Sunset Park.

Library Director Thiry shared that for the month of June, the Kimberly library was the highest circulating library in the Outagamie Waupaca Library System.

With respect to Community Development matters, Administrator Block highlighted that at the end of the month the Department of Revenue will release the 2020 preliminary equalized values for the TIDs. This is the kickoff for preparing the 2021 Village budget.

Administrator Block reported that the Village received \$4,736.40 from the Wisconsin Elections Commission for election related COVID-19 expenses. The Village civic wing will remain closed for July rentals because of the high rate of COVID-19 transmissions that are occurring.

There was no unfinished business.

Under new business, President Kuen relayed a resident concern about pedestrians and bicyclists having to use a crosswalk at Red and White Cedar Parkway in order to access Treaty Park. The resident was concerned about safety. Engineer Werner responded that that the parking was designed to be adjacent to the townhomes. Trustee Hruzek recalled a lengthy discussion on the location of the park and availability of parking spaces for people who wanted to use the park and for the people who lived there. This was the compromise design.

Trustee Hammen moved, Trentlage seconded the motion to move into Closed Session pursuant to Wis. Stat. §19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee and (e) to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in this instance, TID 6 Developer Agreement negotiations. The motion carried by unanimous vote and the Board went into Closed Session at 6:25 pm.

Trustee Hammen moved, Gaffney seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 6:52 pm.

Trustee Trentlage moved, Hammen seconded the motion to approve a Small Business Improvement Loan Agreement between the Village of Kimberly and Driessen Investments LLP for the property located at 100 S. Birch Street. A vote was taken with six (6) ayes and one (1) nay by Trustee Weber and the motion carried.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:54 pm.



Danielle L. Block
Administrator/Clerk