

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD  
MINUTES  
MAY 4, 2020**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Trentlage and Weber, with Trustee Hruzek appearing by telephone. Also present by remote teleconferencing were Operations Director Dannhoff, Community Enrichment Director Femal, Library Director Thiry, Chief Miester and a resident. Administrator Block, McMahon Engineer Werner and a resident appeared in person.

Trustee Hammen moved, Trentlage seconded the motion to approve the minutes of the April 6, 20 and 27, 2020 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the bills and claims for the month of March 2020. Trustee Hietpas requested information on the installation of two water meter manholes. Director Femal explained the manholes are in Sunset Park and were upgraded to allow staff to safely access the meters without being immersed in water. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion to approve the financial statements for the month of March 2020. Trustee Hruzek inquired about the receipt of a check from FEMA in the amount of \$12,736.97 for the 2019 storms and wondered if more checks would be forthcoming. Administrator Block explained that this is the start of the payout process. FEMA divided the storm damage into five categories and this check is to pay for the damage to the Sunset Beach parking lot. FEMA notifies Administrator Block when a project category has received final approval. All of the Village's project categories are in final review by FEMA and are just waiting for final sign-off. The motion to approve the financial statements carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Library Planning Committee	March 3, 2020 & April 21, 2020
Water Commission	April 7, 2020
Joint Review Board	April 14, 2020
Joint CDA & KEDO	April 28, 2020

Trustee Hammen moved, Gaffney seconded the motion to approve the Six Month Class "B" Fermented Malt Beverage License as presented. The motion carried by unanimous vote of the Board.

Six Month Class "B" Fermented Malt Beverage License  
May 1, 2020 – November 1, 2020

<u>Name &amp; Agent</u>	<u>Location</u>
Kimberly Recreation Assoc. Inc. 800 W Kimberly Avenue Kimberly, WI David J. Vander Velden, Agent	Upper and Lower Sunset Park – softball baseball diamonds, buildings and bleachers.

Trustee Hammen moved, Weber seconded the motion to approve Resolution No. 10, Series of 2020, a resolution correcting a scrivener's error in Resolution No. 7, Series of 2020. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Trentlage seconded the motion to approve Ordinance No. 1, Series of 2020, an ordinance amending Chapter 308, Intoxicating Liquor and Fermented, Section 20, Operator's license, to permit the Village Administrator or designee to issue an operator's license without requiring Village Board approval. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #3 for 2019 Sanitary Sewer, Pipe Bursting & Reconstruction, McM. No. K0001-9-18-00859 to David Tenor Corporation in the amount of \$56,280.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Certificate for Payment #2 for Main Mill Demolition, McM. No. K0001-9-18-00865 to The MRD Group in the amount of \$214,700.00. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #3 for Main Mill Demolition, McM. No. K0001-9-18-00865 to The MRD Group in the amount of \$351,025.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve a Certificate for Payment #1 for Papermill Run Utilities & Street Grading/Graveling, McM. No. K0001-9-20-00233 to Donald Hietpas & Sons, Inc. in the amount of \$81,158.50. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #1 for Helen Street Sanitary, Storm & Water Reconstruction, McM. No. K0001-9-19-00781 to Donald Hietpas & Sons, Inc. in the amount of \$163,938.08. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Certificate for Payment #1 for 2020 Concrete Street Reconstruction Helen Street and Papermill Run, McM. No. K0001-9-19-00746 to Vinton Construction Co. in the amount of \$61,449.61. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the Final 2020-2022 Agreement between the Villages of Little Chute and Kimberly and the Fox Valley Metro Professional Police Association and the Memorandum of Understanding Regarding Lateral Entry. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department reported that the police department is at full staff and all of the new officers have completed their training and are responding to calls for service. The department is still proceeding with the canine program. A foundation is in the process of being created to conduct fundraising.

Director of Operations Dannhoff had no additional comments to add to his written report. He confirmed that a large number of trees (approximately 240) will be planted this year in conjunction with the Parks Department.

Community Enrichment Director Femal informed the board that Midwest Athletic Fields started work on the upper and lower baseball diamonds and will provide in-person training on maintaining the fields. Director Femal sent out emails to interested adopt-a-spot supporters to participate in beautifying spots in the parks. This year John Street Park will be included in the program. The Parks Department continues to experience difficulties with the fountains in Memorial Park working properly and has followed up with the maintenance contractor. The June dates for Music at the Amphitheater has been cancelled. It is hoped that some music events may occur in July. The Parks Department is still waiting on official guidance from

the State on whether the baseball fields and Sunset Beach can be opened in 2020 with restrictions. Once that guidance is received a decision can be made to move forward or cancel activities. Trustee Hruzek asked whether playground equipment would be reopened. Director Femal responded that at this time the playground equipment remains off-limits. The Parks Association is lobbying the State to reopen profit-making activities.

Library Director Thiry informed the Board that the library had received a Zoom beam package from the State and are conducting the summer reading program using that. Prizes to be awarded in the program will be Heart of the Valley Chamber Bucks to use locally. The library is also applying for a grant to provide Wi-Fi hot spots on the outside of the building. Approximately 50 people per day are coming to pick-up library materials and approximately 20 people per day are calling to request items.


Administrator Block reported that the Idles Sites Grant has been signed by the Wisconsin Economic Development Corporation and the submittal package for TID No. 6, Boundary Amendment No. 1 has been submitted to the Wisconsin Department of Revenue. She shared that Outagamie County in collaboration with the Fox Cities Regional Partnership is offering low-interest loans (2%) to local business experiencing economic challenges from COVID-19. Information about the program is on the Village's website.

Administrator Block reported that Open Book will occur on May 7, 2020 from 4:00-6:00 pm. Residents may also utilize the gotomeeting.com option and speak with the Assessor remotely.

There was no unfinished business.

There was no new business.

Trustee Hammen moved, Gaffney seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:33 pm.

  
Danielle L. Block  
Administrator/Clerk

