

# Fox Valley Metro Police Department

## House Check Form

Complaint Number: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Will anyone have permission to go on the premises?  Yes  No

If yes who: \_\_\_\_\_

In case of an emergency, whom shall we call? \_\_\_\_\_

\_\_\_\_\_ List their phone #: \_\_\_\_\_

Will any lights be left on and if so where? \_\_\_\_\_

Does anyone have permission to use the driveway or garage?  Yes  No

If so please describe: \_\_\_\_\_

Have you notified the Post Office and other delivery persons?  Yes  No

List any neighbors watching your residence: \_\_\_\_\_

Do you understand that the police assume no responsibility other than trying to safeguard your home?  Yes  No

Is your home protected by an alarm system?  Yes  No

If so please describe: \_\_\_\_\_

**\*\* Please notify the Fox Valley Metro Police Department immediately upon your return by calling 788-7505.**

Signature: \_\_\_\_\_

Date Request Received: \_\_\_\_\_ Person Receiving the Request: \_\_\_\_\_