

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
AUGUST 5, 2019**

Trustee Trentlage called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hietpas, Hruzek and Weber. President Kuen and Trustee Hammen were absent and excused. Also present were Director of Operations Dannhoff, Library Director Thiry, Police Captain Slotke, Community Enrichment Director Femal, McMahon Engineer Werner, six members of the public and two members of the media.

Trustee Gaffney moved, Hietpas seconded the motion to approve the minutes of the July 1, 15, and 22, 2019 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Gaffney seconded the motion to approve the bills and claims for the month of July 2019. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Hruzek seconded the motion to approve the financial statements for the month of July 2019. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hietpas seconded the motion to approve the minutes of the various Boards and Commission as presented. The motion carried by unanimous vote of the Board.

Board of Review	July 15, 2019
Sex Offender Residency Board	July 8, 2019
Water Commission	July 2, 2019
Joint Library Board	June 18, 2019

Trustee Gaffney moved, Hietpas seconded the motion to approve the Operators' licenses as presented. The motion carried by unanimous vote of the Board.

Operator's Licenses – 1 Year Regular License Applicants
July 1, 2019 – June 30, 2020

FIRST	LAST	ADDRESS	CITY	EMPLOYER
Mandy L.	Remter	1424 S. Kernan Ave.	Appleton	Tanner's Grill & Bar

Operator's Licenses – 2 Year Regular License Applicants
July 1, 2019 – June 30, 2021

FIRST	LAST	ADDRESS	CITY	EMPLOYER
Samantha T.	Hood	365 Cleveland St.	Menasha	Anduzzi's
Sheila J.	Schultz	309 Knoedler St.	Kimberly	Tiger's Tavern

Trustee Hruzek moved, Hietpas seconded the motion to approve the recommendation by the Plan Commission to deny the proposed architectural plans submitted by Rich Van Sistine for Papermill Estates Lots 31 & 32. Mr. Van Sistine made a presentation to the Board on the cedar impressions proposed to be used on the façade of the house. The cedar impressions are a vinyl product which is contrary to the PUD building covenants. The Board discussed various options of designing the homes so there is a variety of designs that comply with the PUD covenants. The motion to deny the current architectural plan for the façade carried by unanimous vote of the Board.

Trustee Weber moved, Hruzek seconded the motion to approve Contract Change Order #2 (McM. No. K0001-9-18-00858) for Vinton Construction Company for the 2019 Street Construction project in the amount of \$278,176.50. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Weber seconded the motion to approve the Town of Buchanan Emons Road paving repairs in the amount of \$21,959.80, payable from the Street Improvement Trust Fund. A roll call vote was taken with 5 ayes and 0 nays and the motion passed.

Trustee Hruzek moved, Gaffney seconded the motion to award the contract for the Treaty Park Landscaping (McM K0001-9-18-00451) to the low bidder, Property Solutions, in the amount of \$75,954.00. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hruzek seconded the motion to award the contract for the 2019 Asphalt Resurfacing Program (McM. K0001-9-19-00470) to the low bidder, Northeast Asphalt, Inc., in the amount of \$139,910.00. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Weber seconded the motion to approve Resolution 12, Series of 2019, a Resolution declaring the Village of Kimberly a disaster area from the storm on July 20, 2019. The motion carried by unanimous vote of the Board.

Administrator Block reported on the storm damage in the Village from the storm event on July 20, 2019. It appears that the Village was one of the worst areas hit in the county in terms of debris removal and power outages. Administrator Block met with county emergency officials on the Monday following the storm for a debriefing. The Village worked with the County's Emergency Response Team to provide shelter and safety materials to residents still without power. By Tuesday, power was sufficiently restored so the Village's shelter location was closed. Village crews continued to work overtime in removing storm debris and a private contractor was brought in to provide chipping services. The amount of damage sustained by the Village qualified it for state disaster relief at a 70% reimbursement rate. The Village filed the necessary paperwork to apply for it with the county. Since that filing, the State of Wisconsin has indicated it is interested in pursuing Federal Emergency Management Agency disaster relief. The Village will now have to file additional paperwork to qualify for federal reimbursement. If it is decided that the state will pursue this, then any reimbursement money will come from the federal government and not the state disaster relief fund.

Director of Operations Dannhoff informed the Board that the Streets Department continues to focus on storm debris removal. Village crews canvassed the NE quadrant of the Village and

determined that 54 trees in that area need to be removed or trimmed. The Village is currently soliciting bids from outside contractors to provide storm tree removal services for the entire Village, while Village crews continue to focus on removing potentially dangerous hanging limbs from trees. The Board will continue to be updated on cleanup and disaster relief efforts.

Trustee Gaffney moved, Hietpas seconded the motion to approve Resolution 13, Series of 2019, a Resolution amending the bond schedule. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Gaffney seconded the motion to approve Ordinance 5, Series of 2019, an Ordinance amending Chapter 463, Vehicles and Traffic, Section 463.36, Violations and Penalties of the Village of Kimberly municipal code. The motion carried by unanimous vote of the Board.

Captain Slotke from Fox Valley Metro reported on recent activities involving the Police Department. He encouraged everyone to attend the National Night Out in Sunset Park at Shelter No. 1 on August 6, 2019. He stated that aside from the weather, the Paperfest event was noneventful from a policing standpoint. The Department also participated in the Police Lights of Christmas program at Pizza Ranch. The Department is in the process of hiring new officers as two officers recently left the department, one to become an instructor at Northeast Technical College and the other to work for the Village of Kaukauna Police Department. It is anticipated that a new recruit officer will begin near the end of August and another possibly in September. Finally, the police union and the Villages have begun the process of negotiating a new labor agreement.

Director of Operations Dannhoff reported that the Street Department continues to work on establishing the yard waste drop-off site and the concrete is being poured this week. It is anticipated that it will be available for use this fall.

Community Enrichment Director Femal reported that the parks also sustained significant tree damage and some of the removal work is being completed by On-Site Logging. She thanked all who volunteered in the clean-up efforts, including the Kimberly Football Team. The initial components of the playground for Treaty Park have been installed and the remainder will be added after fall surfacing. At the end of August, Director Femal will be touring the new County sports complex being constructed in Grand Chute.

Library Director Thiry announced that the library will be hiring two new library assistants. The Library received over 30 applications for the positions from very qualified applicants, so it will be a difficult decision. The Library is reviewing its programs and evaluating them for renewal and continued participation. The Library's circulation numbers and foot traffic is doing well, especially in comparison to some of the larger libraries in the system.

Administrator Block reported on community development activities. The Village and Kaukauna Utilities reviewed initial designs for the public overlook along the river in the Cedars. They also discussed the demolition of the main mill building, as Midwest Expansion has indicated they will only be keeping the footprint and basement foundation structures of the mill and building up from there.

Administrator Block informed the Board that the Capital Improvement Program will be presented to them later in August. A request for proposals for Village Property Assessment Services has gone out and the proposals should be received in early September.

Under Unfinished Business, a resident alleged that the damage to his property from the July storm was caused by the removal of trees along the river. Administrator Block informed him that the developer who owns the property is working with the DNR on erosion control. The resident also complained that the Village did not remove the fallen trees from his private property and stated he wanted a barrier to be put up along the river to prevent future storm damage.

Under New Business, the new owner of the Clubhouse updated the Board on renovations he is making to the building, installing a new roof and adding copper gutters. He is working with Timber Innovations on improvements with a focus on historical preservation. He presented the Board with the color designs he wants to use on the outside of the building and the Board expressed approval of his selections.

The Board was also honored by the attendance of former Village President Eugene Schelfhout who shared some stories and expressed his thanks for the library, voter registration and polling services provided for Aspire residents.

Trustee Hietpas moved, Gaffney seconded the motion to adjourn into closed session pursuant to Wis. Stat. 19.85(1)(e) to discuss TIF 6 property negotiations and development. The motion carried by unanimous vote and the Board went into closed session at 7:21 pm.

Trustee Hruzek moved, Gaffney seconded the motion to reconvene into open session. The motion carried by unanimous vote and the Board reconvened at 7:41 pm.

Trustee Hietpas moved, Hruzek seconded the motion to approve the purchase of Lot 2 CSM, 7505, 320 N. John Street in the amount of \$37,500. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hietpas seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 7:44 pm.


Danielle L. Block
Administrator/Clerk