

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
JULY 1, 2019**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek and Weber. Trustee Trentlage was absent and excused. Also present were Director of Operations Dannhoff, Library Director Thiry, Police Chief Meister, Community Enrichment Director Femal, McMahon Engineer Werner, Mr. Karner and Mr. Klarner.

President Kuen complimented Chief Meister on the 35 mph “Ghostbuster” sign on the bridge crossing between Little Chute and Kimberly.

President Kuen advised the Board that he and Administrator Block met with Administrator Fenlon and President Vanden Berg of Little Chute to discuss the demerger process of the library. It was agreed that the Administrators would provide a draft agreement of the process by early September 2019. A final agreement for Board consideration will be provided in November 2019. An organizational chart will be created for each of the libraries to provide to library staff of what will be available in both libraries. A benefits sheet of the benefits packages offered by each of the Villages will also be provided to library staff so that they know what their options will be in 2021.

Trustee Hammen moved, Gaffney seconded the motion to approve the minutes of the June 3, 10, 17 and 24, 2019 Village Board meetings, with the correction of Mr. Tom Asman’s name in the June 3rd minutes. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the bills and claims for the month of June 2019. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the financial statements for the month of June 2019. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hammen seconded the motion to approve the minutes of the various Boards and Commission as presented. The motion carried by unanimous vote of the Board.

Board of Review	June 17, 2019
Joint Review Board	June 17, 2019
Water Commission	June 4 & 18, 2019
Joint Library Board	May 21, 2019

Trustee Hammen moved, Gaffney seconded the motion to approve the Temporary “Class B” Fermented Malt Beverage & Liquor Retailer’s License and Temporary Operator’s License for July 18-22, 2019 for Paperfest as presented. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the Amusement Device Owner License for Quick Charge Kiosk, LLC for the term of July 1, 2019 to June 30, 2020 as presented. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hammen seconded the motion to approve the Operators' licenses as presented, contingent upon Ms. Boelter paying her outstanding fines. The motion carried by unanimous vote of the Board.

Operator's Licenses – 2 Year Regular License Applicants
July 1, 2019 – June 30, 2021

FIRST	LAST	ADDRESS	CITY	EMPLOYER
Molly J.	Serum	1007 Pleasantview Ave.	Little Chute	Tanner's Grill & Bar
Terri M.	Boelter	P.O. Box 73	Kimberly	Two Buck Bar

Trustee Hammen, Gaffney seconded the motion to approve the recommendation by Ms. Allison De Franze, CVMIC, to deny the property claim submitted by Mr. Jeff Klarner in the amount of \$150.00. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department followed up on President Kuen's observation and reported the Department worked with the County to improve safety on the bridge and came up with the creative sign to enforce the speed limit. He noted this is a busy time of the year staffing special events in both of the Villages. The Department is planning its National Night Out activities in Kimberly for August. Chief Meister reported briefly on the officer-involved shooting by County sheriff deputies in Little Chute two weeks ago. He reflected on the fact that even in relatively safe communities such as ours, these type of events can occur at any time. This is why the Department trains as much as it does and provides the necessary resources for its officers to perform their jobs safely and to keep the community safe.

Director of Operations Dannhoff stated that in addition to the activities highlighted in his written report, the Streets Department has progressed on its plans for its office remodel. On August 2nd, office personnel will set-up temporary work stations in the conference room. Remodeling work will begin on August 5th and it is expected that staff will be able to move back into the office by the end of August 7th.

Community Enrichment Director Femal had no additional information to offer on her report of Park and Rec activities other than to wish for more dry weather.

In addition to his report on library activities, Library Director Thiry announced that he would have the summer flyer for the summer program on July 2, 2019.

Administrator Block had no additional comments to make on her written report of community development projects, other than to indicate that additional signage went up in the development areas.

Administrator Block reported that department heads are diligently working on their capital improvement plans (CIP). Administrator Block is drafting a policy on the CIP process and trust

fund balances for the Board to review in the near future. She also announced that the Fire Department received a community grant in the amount of \$15,532.00 from Capital Credit Union to purchase an inflatable rescue boat, motor and trailer for water emergencies on the Fox River.

Under Unfinished Business, Mr. Klarner stated that the signs that were posted in the development areas are not working. He complained that the police officers are traveling at speeds greater than 10 mph and kicking up dust. Chief Meister responded that it is difficult to balance responding to calls for service in a timely fashion and keeping the dust down, however he will pass on the comments to his staff.

There was no New Business.

Trustee Hammen moved, Weber seconded the motion to adjourn into Closed Session pursuant to Wis. Stat. 19.85(1)(c) to consider employment, compensation or performance evaluation data of any public employee, specifically employee performance evaluations. The motion carried by a unanimous vote and the Board went into Closed Session at 6:18 pm.

Trustee Hammen moved, Gaffney seconded the motion to reconvene into Open Session. The motion carried by unanimous vote and the Board reconvened at 6:35 pm.

Trustee Hammen moved, Weber seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:35 pm.



Danielle L. Block
Administrator/Clerk