

**ANNUAL MEETING OF THE BOARD OF REVIEW
VILLAGE OF KIMBERLY
OUTAGAMIE COUNTY
MAY 20, 2019**

The meeting was called to order at 4:00 pm by President Kuen. Members present: President Kuen, Trustee Gaffney, Trustee Weber, Trustee Trentlage and Administrator Block. Trustee Hruzek was absent and excused. Also present was Village Assessor Addie Ebert of Accurate Appraisal LLC, the statutory assessor for the Village of Kimberly and this Board of Review.

The Board confirmed that proper notice was provided for the 2019 Open Book of Assessment Rolls and Board of Review meeting.

Trustee Trentlage moved, Weber seconded the motion to elect Chuck Kuen as Chairperson of the 2019 Annual Board of Review. The motion carried by unanimous vote of the Board.

President Kuen moved, Gaffney seconded the motion to elect Trustee Trentlage as Vice-Chair of the 2019 Annual Board of Review. The motion carried by unanimous vote of the Board.

The Board confirmed that Board members have met the mandatory training requirements.

The Board verified that Chapter 14 of the Village's municipal code provides that income and expense information provided to the assessor is held on a confidential basis pursuant to Wis. Stat. § 70.47(7)(af).

The Board reviewed the Department of Revenue's recommendation regarding the Wisconsin Supreme Court's interpretation of Wis. Stat. § 70.47(7)(aa) in allowing a person to appear before the Board even if they refused the assessor access to the property to conduct an interior or exterior view of the property.

Trustee Trentlage moved, Gaffney seconded the motion to adopt a policy regarding the procedure for accepting sworn telephone and sworn written testimony before the Board of Review. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Gaffney seconded the motion to adopt a policy regarding the procedure for considering requests for a waiver in appearing before the Board of Review. The motion carried by unanimous vote of the Board.

Ms. Ebert presented the Village of Kimberly's 2019 Assessment Roll with the assessor's affidavit and oath.

Trustee Weber moved, Trentlage seconded the motion to accept the 2019 Assessment Roll as presented. The motion carried by unanimous vote of the Board.

The Board reviewed any corrections made to the Assessment Roll.

Trustee Trentlage moved, Weber seconded the motion certifying that all corrections of error have been made to the Assessment Roll pursuant to Wis. Stat. § 70.43. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion verifying the changes made to the Open Book by the assessor and included in the Assessment Roll. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Weber seconded the motion to approve the 2019 Assessment Roll. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Gaffney seconded the motion to accept and grant the waiver of Kimberly ALF, LLC (Aspire). The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Weber seconded the motion to reconvene the Board of Review at 5:45 pm on June 17, 2019. The motion carried by unanimous vote of the Board.

No cases were brought before the Board of Review.

Trustee Weber moved, Trentlage seconded the motion to adjourn at 6:00 pm. The motion carried by unanimous vote of the Board.

Respectfully submitted,



Danielle L. Block
Administrator/Clerk