

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
FEBRUARY 3, 2020**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Operations Director Dannhoff, Library Director Thiry, Community Enrichment Director Femal, McMahon Engineer Werner, Mr. Karner, Mr. Klarner and a member of the media.

Trustee Hammen moved, Trentlage seconded the motion to approve the minutes of the January 6, 13 and 20, 2020 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion to approve the bills and claims for the month of January 2020. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the financial statements for the month of January 2020. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Water Commission	January 7, 2020
Fire Commission	September 16 and December 16, 2019
Library Board	November 19, 2019

Trustee Hammen moved, Weber seconded the motion to approve the Village of Kimberly and Village of Little Chute agreement terminating the Joint Library Agreement. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the upgrade and conversion of the Village of Kimberly website hosting and support by Leighton Interactive in the amount of \$5,600.00 funded by the 2020 Data Processing Trust Fund. A roll call vote was taken with 7 ayes, 0 nays and the motion carried.

Trustee Trentlage moved, Hammen seconded the motion to approve the Baird Service Agreement for the TID 6 Boundary Amendment in the amount of \$6,750.00, funded by TID 6. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve Resolution No. 4, Series of 2020, a Preliminary Assessment Resolution declaring the Village's intent to exercise special assessment powers. President Kuen requested staff to explore any alternatives to funding street improvements other than exercising special assessments. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Certificate for Payment #1 to David Tenor Corporation for the 2019 Sanitary Sewer, Pipe Bursting and Reconstruction project (McM. No. K0001-9-18-00859) in the amount of \$113,348.77. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hammen seconded the motion to approve Change Order #1 for Great Lakes TV Seal for the 2019 Sanitary Sewer Cleaning & Televising Area 5 (McM. No. K0001-9-18-00868), a decrease in the amount of \$3,304.30. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #3, final payment to Great Lakes TV Seal for the 2019 Sanitary Sewer Cleaning & Televising Area 5 (McM. No. K0001-9-18-00868) in the amount of \$1,259.12. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the 2020 Central Mill Site concrete crushing quote from Peters Concrete Co. in the amount of \$9.00/TON. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve 2-Year Regular Operator's Licenses as presented. The motion carried by unanimous vote of the Board.

Operator's Licenses – 2-Year Regular License Applicants

July 1, 2019 – June 30, 2021

FIRST MI	LAST	ADDRESS	CITY	EMPLOYER
Jamie Marie Ryan	Hostettler	1900 E Calumet St #G	Appleton	Anduzzi's
McKenna M.	Forrest	103 N Elm St	Kimberly	Kwik Trip
Taylor A.	Beck	1143 Ava Ct	Neenah	Tanners
Jeffrey A.	Balthazor	107 S Railroad St	Kimberly	Marty's Place

Chief Meister from Fox Valley Metro Police Department recognized the service of Officer Dan Thorson who will have served on the force for 30 years as of February 19, 2020. The department has ordered a new patrol vehicle, a 2020 Ford SUV hybrid which is expected to be available in April. One of the older patrol vehicles is being converted into a Community Service Officer vehicle. Chief Meister also gave a shout out to the crossing guards who serve professionally under occasionally stressful situations and in adverse weather conditions to make sure our children get to school safely.

Director of Operations Dannhoff reported that as weather permits street crews are continuing to work on removing approximately 120 hanging limbs damaged from the July storm.

Community Enrichment Director Femal shared that she has just been notified by the DNR that the Village will receive \$25,000 in grant money to plant trees. She is working with the DNR to extend the spending deadline to next spring so that there can be multiple seasonal plantings in the year. Director Femal highlighted the significant improvement projects that will be occurring in Sunset Park this year to the upper and lower baseball fields. This is due to the generosity and collaborative efforts of the Kimberly Recreation Association (KRA), Kimberly High School Athletics and Kimberly Park Department. In addition, the KRA in partnership with County Materials will be cost sharing the installation of the new landscape stairs on the sledding hill.

Library Director Thiry announced that the library will be closing at 1:00 pm on February 7, 2020 for staff training. Director Thiry will also be attending Library Legislative Day in Madison on February 11, 2020.

Administrator Block highlighted community development matters in the village. She informed the Board that the development agreement with Midwest Expansion has been signed. The WEDC Idle Sites grant for the demolition project is currently being reviewed by underwriting. The project budget for TID 6 is being refined as the development plans in the Cedars for 2020 and 2021 are finalized.

Administrator Block reported that the Village employee safety and personnel policy manuals will be updated and revised with the assistance of the Village's insurance company. The Deputy Clerk is working diligently on election related matters and completing preparations for the spring primary election on February 18, 2020. Administrator Block is reviewing security options and estimates on transitioning to a keyless office and security enhancements for the central office area of Village Hall.

There was no unfinished business.

There was no new business.

Trustee Hammen moved, Trentlage seconded the motion to move into closed session pursuant to State Statute 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee and (e) to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for personnel matters and TID 6 property negotiations and development. The motion carried by unanimous vote and the Board went into closed session at 6:28 pm.


Trustee Hammen moved, Gaffney seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 7:19 pm.

Trustee Hammen moved, Trentlage seconded the motion to approve the offer of purchase from Jesse Metko to purchase Lot 15, CSM 7161, 212/214 Clubhouse Lane for the amount of \$128,210. The motion carried by unanimous vote of the Board.

Trustee Hruzek moved, Gaffney seconded the motion to approve the offer of purchase of Lots 1, 2 & 3, CMS 7505, 312, 320 & 328 N. John Street at \$25,000/each pending a review and agreement. The motion carried with 6 ayes, and 1 nay by President Kuen.

Trustee Trentlage moved, Hammen seconded the motion to approve the tentative agreement between the Fox Valley Metro Professional Police Association, Local #152 and the Villages of Little Chute and Kimberly. The motion carried by unanimous vote of the Board. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 7:21 pm.


Danielle L. Block
Administrator/Clerk