

**SPECIAL MEETING OF THE KIMBERLY VILLAGE BOARD  
MINUTES  
OCTOBER 28, 2019**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Director of Operations Dannhoff, Mr. Klarner, Mr. Karner and a member of the media.

Trustee Hammen moved, Weber seconded the motion to approve Ordinance Number 9, Series of 2019, an Ordinance annexing parcel nos. 030043600 and 030042200 aka N684 Marcella Street from the Town of Buchanan upon the petition for direct annexation by the property owner Benjamin LaFrombois. The Board noted that the proposed annexation would create a smaller "island" of property that falls under the control of the Town of Buchanan and recalled from prior annexations that the State does not permit the creation of "island" properties. This would shrink the size of an already pre-existing island. Administrator Block stated the Boundary Agreement with the Town of Buchanan does not permit the Village to contact the remaining Buchanan property owner, and that the Wisconsin Department of Administration (DOA) is aware of the situation. The motion carried by unanimous vote of the Board, contingent on providing a more legible scale map and a legal description that includes metes and bounds as requested by the DOA.

Trustee Trentlage moved, Hammen seconded the motion to approve Contract Change Order #1 to Northeast Asphalt, Inc. (McM No. K0001-9-19-00470) in the amount of \$11,260.33 for the Village of Kimberly 2019 Asphalt Resurfacing Program. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #1 to Northeast Asphalt, Inc. (McM No. K0001-9-19-00470) in the amount of \$147,391.07 for partial payment of the Village of Kimberly 2019 Asphalt Resurfacing Program. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate for Payment #4 to Vinton Construction Company (McM No. K0001-9-18-00858) in the amount of \$518,525.63 for partial payment for the Village of Kimberly 2019 Street Reconstruction of N. Pine Street, Oak Street, Red/White Cedar Parkway and Papermill Run. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Contract Change Order #3 to Peters Concrete Company (McM No. K0001-9-17-00861) in the amount of \$238,160.00 for Rivers Edge Subdivision Grading/Graveling and Treaty Regional Detention Pond. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Hammen seconded the motion to approve Certificate for Payment #6 to Peters Concrete Company (McM No. K0001-9-17-00861) in the amount of \$131,302.44 in final payment for Rivers Edge Subdivision Grading/Graveling and Treaty Regional Detention Pond. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve Certificate for Payment #1 to Property Solutions Contracting (McM No. K0001-9-18-00451) in the amount of \$53,555.15 for partial payment of the Treaty Park landscaping. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the Operators’ licenses as presented. The motion carried by unanimous vote of the Board.

Operator’s Licenses – 1 Year Regular License Applicants

July 1, 2019 – June 30, 2020

FIRST	LAST	ADDRESS	CITY	EMPLOYER
Jordan E.	Matte	N8394 Royce Court	Menasha	Two Buck Bar

Operator’s Licenses – 2 Year Regular License Applicants

July 1, 2019 – June 30, 2021

FIRST	LAST	ADDRESS	CITY	EMPLOYER
Bronwen T.	Pickett	1404 N. Gillett St.	Appleton	Hilton Garden Inn

Administrator Block reported that she will be making her recommendations on the budget at the November 4<sup>th</sup> Board meeting. The expenditure restraint will remain the same at 2.68 %, however the levy limit will increase slightly because of the annexation of the Marcella property. However, as part of the annexation pursuant to State statue the Village will have to pay the Town of Buchanan the lost property taxes for the property for the next five years. At the Joint Village Board meeting with Little Chute on October 21<sup>st</sup>, the joint budgets for the library and the police departments were approved. Administrator Block reminded everyone that the public hearing for the 2020 budget will be on November 11, 2019. The initial meeting with FEMA representatives concerning the July storm damage and cleanup will occur on October 29, 2019. That date will start the 60-day deadline in which to submit costs and claims for FEMA assistance. Prior to proceeding with the demolition at the main mill site, a final asbestos and lead review will need to be conducted. This has pushed the date for demolition bids back by one month and the contract will be awarded at the end of November. The demolition continues to be scheduled for completion by the end of June 2020.

There was no Unfinished Business.

There was no New Business.

Trustee Weber moved, Hammen seconded the motion to adjourn into closed session pursuant to Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss TIF 5 property negotiations and development. The motion carried by unanimous vote and the Board went into closed session at 6:17 pm.

Trustee Hammen moved, Gaffney seconded the motion to reconvene into Open Session. The motion carried by unanimous vote and the Board reconvened at 6:39 pm.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:39 pm.

  
Danielle L. Block  
Administrator/Clerk